

**TOWN OF TUFTONBORO
PLANNING BOARD
January 7, 2021
APPROVED MINUTES**

Members Present: Matt Young, Chairman, Gary Qua, Vice-Chairman, Tony Triolo, Carol Bush, Members, George Maidhof, Alternate.

Members Absent: Bill Marcussen, Selectmen's Representative, Kate Nesbit, Laureen Hadley, Members.

Staff Present: Lee Ann Hendrickson, Administrative Secretary.

Chairman Young opened the meeting at 7:00 PM at the Tuftonboro Town House.

Chairman Young appointed George Maidhof, Alternate, to sit in for Laureen Hadley, Member.

I. Public Comment

Joe Kowalski asked if the Board has held a public hearing on recreational vehicles on lots in the Town of Tuftonboro. He asked if he would be able to comment on such.

Matt Young stated the Board has previously addressed zoning changes to RVs on lots.

Joe Kowalski stated he reviewed tonight's agenda regarding zoning changes and when he read the limitations and occupancy he had questions regarding such. He asked how long a person can place an RV on a lot; noting the ordinance states April 15th to October 30th and confirmed that a person can be on the property throughout that duration without having to be moved.

Matt Young stated the Board addressed the related zoning change a year ago and the change included a limitation on the number of tents allowed and one RV. He stated a permit can be applied for by the Codes Officer for additional tents. He stated toilet facilities are required.

Gary Qua read the zoning amendment; noting one RV and two tents are permitted otherwise, a permit is required.

The Board and Mr. Kowalski discussed the requirement of a State approved septic system or portable toilet and the issue that led to the zoning amendment.

II. Consideration of Minutes

December 22, 2020

It was moved by George Maidhof and seconded by Gary Qua to approve the December 22, 2020 Tuftonboro Planning Board minutes as submitted. All members voted in favor. The motion passed.

III. Public Hearings

Section 16.2.5 Driveway Permits

Section 13.6.F.13 Table of Uses

Matt Young reviewed the proposed amendments to Sections 16.2.5 and 13.6.F.13.

Chairman Young opened the public hearing.

There being no questions or comments, Chairman Young closed the public hearing.

It was moved by Tony Triolo and seconded by Carol Bush to move to Town Warrant the Zoning Amendments to Sections 16.2.5 and 13.6.F.13 as proposed. Roll Call vote: Carol Bush – yes, George Maidhof – yes, Tony Triolo – yes, Gary Qua – yes, Matt Young – yes. The motion passed unanimously (5-0).

IV. Discussion Items

a. Tree Cutting on Durgin Road

Matt Young stated Bill Marcussen asked that the Board discuss and provide comment regarding illegal tree cutting on Durgin Road. He stated every road in Tuftonboro is a scenic road therefore, any cutting within the right-of-way requires permission from the Planning Board. He stated a property owner on Durgin Road cut approximately 150' of trees along the side of the road; noting a complaint was made to the BOS. He stated he isn't aware of any property owner coming before the Board requesting permission to cut trees; noting he only recalls the utility company doing such. He stated the Board does not handle enforcement and therefore, believes that it is now an enforcement issue. He stated at this point the Planning Board doesn't have enforcement authority. He noted the scenic roads are governed by State statute.

The Board discussed the procedure if a Board receives an application for tree cutting on a scenic road.

b. Steve Hunter – Site Plan Review Compliance

Matt Young stated Lee Ann Hendrickson is speaking with Planning Board Counsel regarding the matter; noting counsel is being asked to write a letter to Mr. Hunter regarding his noncompliance.

Gary Qua and Tony Triolo stated they each have received a complaint regarding the site.

Matt Young stated the BOS has also received a complaint.

c. Master Plan Steering Committee

Gary Qua stated Sue Wingate has agreed to serve on the steering committee. He stated Municipal Resources has requested that only two members of the Planning Board serve on the Committee. He stated as Chair of the Committee he can set up a secondary steering committee.

The Board discussed potential applicants.

Joe Kowalski stated the steering committee could use GoToMeeting to allow for public access.

Gary Qua stated the Committee will hold public sessions later in the process.

V. Other Business

N/A

VI. Public Comment

Referencing the Planning Board 12/17/20 minutes with regard to the petition Ms. Stacy spoke to, he asked if such would have to be presented to the Planning Board first and then to the BOS.

Matt Young stated Ms. Stacy asked the Planning Board to change the well radius protection area and change zoning to reflect such.

Tony Triolo stated a waiver can be requested from the State for a lesser setback.

It was moved by Tony Triolo and seconded by Carol Bush to adjourn the January 7, 2021 Tuftonboro Planning Board meeting. All members voted in favor. The motion passed.

There being no further business before the Board, the meeting adjourned at 7:33 PM.

Respectfully Submitted,

Lee Ann Hendrickson

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