

**TOWN OF TUFTONBORO
PLANNING BOARD
December 21, 2017
MINUTES**

Members Present: John Cameron, Chairman, Kate Nesbit, Member, Laureen Hadley, Sue Wingate, Alternates.

Members Absent: Matt Young, Vice-Chairman, Bill Marcussen, Selectmen's Representative, Jack Parsons, Russ Steensma, Tony Triolo, Members.

Staff Present: Lee Ann Hendrickson, Administrative Secretary.

Chairman Cameron opened the meeting at 7:00 PM.

I. Public Comment
No public present.

II. Consideration of Minutes
November 15, 2017

It was moved by Sue Wingate and seconded by Kate Nesbit to approve the November 15, 2017 Tuftonboro Planning Board minutes as submitted. All members voted in favor. The motion passed.

III. Discussion Items

a. LRPC ~ Master Plan

Staff informed the Board that Mike Izard is leaving LRPC and Susan Slack would be LRPC's representative to the Planning Board and assist the Board with the Master Plan update. She stated she has updated the Cultural and Historic Resources Chapter per Mike Izard's recommendations and noted she is awaiting information on milfoil to complete the Natural Resources Chapter.

b. Planning Board Rules of Procedure, Mission Statement and Policy Statement
The Board tabled such.

c. Proposed Zoning Amendments

Staff reviewed Jack Parsons's email regarding proposed zoning changes to Section 10.4.1 (include one unit permitted and limited to use from April 15th – October 15th) and Section 12.5.3.A (include language that a variance is not necessary sewage disposal systems that are in failure).

It was moved by Kate Nesbit and seconded by Sue Wingate to move the amendments to Sections 10.4.1 and 12.5.3.A to public hearing. All members voted in favor. The motion passed.

IV. Informational Items

2018 Planning Board Schedule

Staff stated the 2018 Planning Board meeting schedule has been set.

Pulver Subdivision Final Approval

Staff stated the applicant met all conditions of approval and received final approval on 12/21/17.

V. Other Business

Steve Hunter; Amendment of NHDOT Driveway Permit

No report.

Planning Board Membership

Staff informed the Board that Tony Triolo has been appointed to the Planning Board as a member and Sue Wingate has been appointed as an alternate.

VI. Public Comment

No public present.

It was moved by Sue Wingate and seconded by Kate Nesbit to adjourn the December 21, 2017 Tuftonboro Planning Board meeting. All members voted in favor.

There being no further business before the Board, the meeting adjourned at 7:16 PM.

Respectfully Submitted,

Lee Ann Hendrickson

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