

LAKES REGION HOUSEHOLD HAZARDOUS PRODUCT FACILITY
JOINT BOARD MEETING MINUTES
9-21-16

MEMBERS PRESENT: Liz Dionne, Alton Town Admin/member rep, Chair/Treasurer; Sarah M Silk, Site Coordinator, Wolfeboro member rep/Vice-Chair/Secretary; Clay Gallagher, Tuftonboro Transfer Station/member rep
OTHERS PRESENT: David Jeffers, LRHP Regional Planner

I. Approve Minutes:

Liz Dionne opened the meeting at 7:00 AM. She made a motion to accept the Minutes of the 8-17-16 Joint Board Meeting.

While not at the 9-21-16 Joint Board Meeting, Clay Gallagher strongly objected to the report in the Minutes of a conversation between Tuftonboro BOS Chair, Carolyn Sundquist and the Site Coordinator, Sarah Silk on page 3 as regards passes and misinformation. He contends that the LRHPF policy of covering the amount of waste received with adequate passes is not the way agreed to by his BOS.

Sarah responded this rationing information is not in keeping with Facility practice which has been re-confirmed with BOS at annual visits to Tuftonboro in 2014 and 2015 as well as at Joint Board Meetings with Clay over the past 4 years. Tuftonboro attendees continue to report they are told by transfer station personnel that one pass is the limit.

Sarah displayed a typewritten list (turned in at the 9-17-16 collection) from a Tuftonboro resident calculating his 10 gallons per pass as he was so greatly concerned about exceeding the amount and possible consequences. (note: To use the HHW and pharmaceutical services a minimal once per year, 2 passes would be required.) The first year of membership, 2013, Tuftonboro residents were charged for more than 10 gallons despite assurances by the Site Coordinator that such was unnecessary. This was contrary to Facility practice and discontinued in 2014 after 17 people paid when there were still funds available (unused balance of \$1,029.57 confirmed post-meeting). The following year the funds budgeted for Tuftonboro were not fully used as well.

Sarah advised she will be meeting with the Tuftonboro BOS on Monday, 9-26-16, and reconfirm the practices of LRHPF and discuss the Facility budget for 2017 and the proportion for Tuftonboro.

With a second from Sarah, the Meeting Minutes for 8-17-16 were accepted as written.

II. Confirm Meeting Dates 2016:

The 10-19-16 date was confirmed with a 7AM start time. November will initiate 7:30AM with discussion of delaying to 8AM for December.

III. Treasurers Report:

Liz distributed the report from Paulette Wentworth. Paulette provided the usual monthly report and annual budget balance sheet as well as the 2017 budget.

There was a discussion regarding outstanding invoices from Clean Harbors. Invoice 1001505765 has charges for 2 PCB contaminated drums which has been already paid for on invoice 1001465997 at a base rate for consolidated paints and resins. Sarah has spoken with Tom O'Brien about the difference.

(David Jeffers joined the meeting at 7:10.)

The invoices for August, twice in September and October have not been received. (The last 2 collections in W'boro are heavily attended with all materials leaving the haz-mat building for the winter.) Liz noted that she would explain the outstanding costs when Alton does budget review.

IV. Collection Reports:

Alton's collection on 9-10-16 was attended by 45 HH for HHW and 17 HH for medications disposing of 1 gal of controlled, 24 gal of non-controlled, and 8 gal of PCP/OTC.

The total HH for 9-17-16 in Wolfeboro was 122 including the 3 member communities and people from Meredith, Moultonborough, and Ossipee. One HH from Tuftonboro and seven from Wolfeboro brought medications for 4 gal of non-controlled with any controlled returned to the resident. It is unknown if DEA will be having a collection the last Saturday of September as there has been no notice. Only one collection was held in 2015 - Sept (after cancelling the program) and there had been one in April of 2016.

She passed out updated collection data sheets for 2016 with the September collection numbers and indicated the comparison to 2015 numbers.

V. Budget for 2017:

Sarah handed out the 2017 budget with cover letter indicating proportions of payment by member towns. She presented Liz with copies of the Alton backup sheets requested this year. Alton and Wolfeboro continue with 30% and 70% respectively and Tuftonboro has been raised to \$4,500 (\$500 increase) based on historical attendance.

VI. LRPC Wrap-up Meeting:

David Jeffers reported that the 2016 collection exceeded even the 2015 banner numbers (which surpassed the record 2014 amounts) with more than 21,000 gallons and 2145 HH. The donation pilot program was well received and has received over \$2,000 toward costs of disposal.

He also reported on the RFP results of 3 bids. The 25% increase in participation, 15% escalation in volume, 33% increase in costs with only 10% greater influx of funding over 5 years fostered the RFP. A group reviewed the proposals including personnel from LRPC, DES, and LRPC member-town representatives. The chosen company, Clean Ventures, has a flat fee (based on # of vehicles/site) and a reduced rate of insurance (2 of 3 companies were unable to meet rates at the last RFP). The setup fee will be fixed as will disposal based on historic averages of waste.

VII. Any Other Business:

Liz advised that Bryan Berry from Alton Pks & Rec would be in touch with Sarah regarding disposal of HHW.

Sarah reported that Scott Simonds had spoken to her at the Alton collection regarding that waste as well as some from the school. He had given both entities the cell number and information for the process of arranging a disposal with the Site Coordinator.

Sarah asked Clay if he had brought the passes owed to the Facility from the 9-17-16 collection to which he responded that he had not.

With a motion from Liz and a second from Sarah, the meeting was adjourned at 7:40 AM. Sarah will meet with Paulette regarding invoices.

Respectfully submitted,
Sarah M Silk, Secretary

Jb9-16