

**TOWN OF TUFTONBORO  
CONSERVATION COMMISSION**

**March 20, 2017**

**MINUTES**

**Members Present:** Steve Wingate, Chairman, Lloyd Wood, Selectman's Representative, Nancy Byrd, Mark Howard, Kate Nesbit, Larry Gil, Members, Ray Everest, Alternate.

**Members Absent:** Mike Phelps, Vice-Chairman, Nancy Piper, Member.

**Staff Present:** Lee Ann Keathley, Administrative Secretary.

Chairman Wingate opened the meeting at 6:34 PM.

Chairman Wingate appointed Ray Everest, Alternate, to sit in for Mike Phelps, Member.

**I. Consideration of Minutes**

**February 20, 2017**

**Corrections:**

Page 2, NH DES Applications; change "Donald Hirbour" to "Frederick Hirbour"

Page 3, New Business, 1<sup>st</sup> paragraph, 2<sup>nd</sup> sentence; strike "He stated Mr. Berry expressed concern regarding the Great Meadow hikes however," & insert "Great Meadow" following "location of the"

Page 3, New Business, 3<sup>rd</sup> paragraph; strike "request" and insert "let him know he (Mr. Berry) is free to remove the sign if he feels it's in the wrong location."

Page 3, BOS Meeting; strike "should speak to citizens" & replace with "can communicate and let people give their opinion through surveys."

Page 3, Invasive Species Treatment; strike "such" & replace with "Knotweed at the old stump dump near the Great Meadow."

Page 3, Well Water Testing Initiative; strike "is established that typically the program is held every 3-5 years" & replace with "when people have tested once, they don't need to repeat for another 3-5 years."

Page 3, Old Business, 3<sup>rd</sup> bullet; add "Ray Everest stated" & strike "completed" & replace with "ready"

**It was moved by Larry Gil and seconded by Kate Nesbit to approve the February 20, 2017 Tuftonboro Conservation Commission minutes as amended. All members voted in favor. The motion passed.**

**February 20, 2017 Nonpublic Minutes**

**It was moved by Kate Nesbit and seconded by Nancy Byrd to approve the February 20, 2017 Tuftonboro Conservation Commission Nonpublic minutes as submitted. All members voted in favor. The motion passed.**

**II. Discussion Items**

**A. Master Plan Cultural and Historic Resources Chapter**

Staff informed the Commission of the Planning Board's comments with regard to the Cultural and Historic Resources Chapter. She informed the Commission the Board was extremely pleased with their efforts and commended them. She stated the Planning Board recommended including stone culverts in the historic section of the chapter and discussed including additional photographs representing the sections of Town and cultural and historic structures and/or events.

**B. Master Plan Natural Resources Chapter**

No report.

**C. Landowner Permission Letter (Great Meadow)**

The Commission has received signed permission letters from Mike Phelps, Victoria Lyon and Fred Sargent.

**D. Mission Statement/Rules of Procedure**

The Commission reviewed its Mission Statement (included within the Rules of Procedure) and the Rules of Procedure and agreed to the following revisions;

- Article V., 3<sup>rd</sup> line; insert “natural” prior to “resource”
- Article VI.C. Attendance; change to Article VI.D
- Article VI.; new subparagraph C. to address BOS representative being a voting member (Staff to develop language for review at the next meeting)
- Article VIII.; new subparagraph C. to read as follows; “Monitoring Conservation Easements: Annually a member(s) will monitor easements held by the Commission and file a monitoring report on the Conservation Easement. The Commission will follow up on any deficiencies or needs discovered by easement monitoring.”

The Commission discussed limiting the number of alternates and attendance.

**It was moved by Larry Gil and seconded by Kate Nesbit to table adoption of the Conservation Commission Rules of Procedure until review of the revisions at the April monthly meeting. All members voted in favor. The motion passed.**

**E. Land Protection Policy and Acquisition Criteria**

The Commission reviewed its Land Protection Policies and Acquisition Criteria and agreed to the following revisions;

- Policy, 1<sup>st</sup> paragraph; revise to read as follows; “The Tuftonboro Conservation Commission protects land in the Town of Tuftonboro that has significant value for conservation, education, scenic pleasure, recreation and wildlife habitat for present and future.”
- Policy, 2<sup>nd</sup> paragraph; revise to read as follows; “The Tuftonboro Conservation Commission will protect land either by direct ownership, education or by easement. The Commission should develop a stewardship management or protection plan for conservation properties owned by the Town.”
- Acquisition Guidelines, 1<sup>st</sup> sentence; revise to read as follows; “Priorities for acquisition of land or easements should be guided by one or more of the following;”
- Acquisition Guidelines, 3<sup>rd</sup> bullet; strike “Shorefront” and replace with “Water quality”

**It was moved by Nancy Byrd and seconded by Larry Gil to table adoption of the Land Protection Policies and Acquisition Criteria until review of the revisions at the April monthly meeting. All members voted in favor. The motion passed.**

**F. Land Conservation Public Education Efforts**

Relative to social networking, Ray Everest stated the Town’s website would include a link to a website currently being developed solely dedicated to the Tuftonboro Conservation Commission. He questioned whether the Commission is ready for the website to go live; noting an increased awareness will be generated from such and there will be a need for Commission members to be active with writing blogs/providing information on the website.

The Commission requested Mr. Everest present the website at the April monthly meeting.

Steve Wingate stated the Commission voted to develop the website and recommended the Commission now vote to launch the website.

Kate Nesbit asked Mr. Everest how he anticipates the members participating.

Ray Everest stated members could contribute to Conservation Commission news and stories. He stated the website would include a live cam. He noted there are minimal costs associated with the website.

Lloyd Wood questioned whether the Commission should authorize payment for costs associated with the development of the website.

Ray Everest replied no.

**It was moved by Kate Nesbit and seconded by Nancy Byrd to authorize Ray Everest to launch the Tuftonboro Conservation Commission website. All members voted in favor. The motion passed.**

**G. Mirror Lake Protective Association Report**

Larry Gil stated he is in contact with the MLPA Board of Directors regarding the Town of Wolfeboro RIB site. He stated funding deliberation for the Lake Host program has begun.

Lloyd Wood noted that none of the rain gardens have been cleaned and questioned there should be a joint effort with the MLPA to do such.

**III. NH DES Applications**

**John & Frank Argersinger/Argersinger Trust**  
**4 North Chase Point**  
**TM #39-1-10**

New Permit By Notification application to replace an existing 10'x49' dock and crib. Reviewed by Nancy Piper; no objection.

**Dennis Flint/#2017-00695**  
**7 Flint Way**  
**TM #2-1-77**

New Minimum Impact Expedited application to perform maintenance dredging to remove sand which has deposited over the years. Reviewed by Steve Wingate; no objection.

**IV. Correspondence**

- Postcard from Vegetative Control Services
- Saving Special Places
- Paperback book "Beyond the Beaver Dam"

**V. New Business**

- Lloyd Wood stated the BOS hired a company to address Japanese Knotweed
- Steve Wingate wrote a letter to the Tuftonboro Elementary School re: the student's thank you cards
- Landscaping for Water Quality workshop scheduled for 3/31/17
- Watershed Planning  
Steve Wingate stated the warrant article relative to such passed and anticipates receipt of the grant between May and June. He stated the next step is to acquire a contractor and appoint an advisory committee (appointed by contractor). He stated there has been discussion of the Mirror Lake Watershed Committee changing its name and include all watersheds of the Town; noting he is not in favor of such at this point because once the watershed management plan has been developed a Watershed Committee may be established. Therefore, he recommends waiting until such time before changing the name of the Mirror Lake Watershed Committee.

Lloyd Wood stated LRPC has offered to assist with such.

- **Town of Wolfeboro RIB**

Larry Gil stated the Town of Wolfeboro passed a warrant article to conduct a pilot study of the RIB site and expressed great concern for such (concern for flow and it becoming Tuftonboro's issue). He expressed concern for pollutants including pharmaceuticals; noting the latter is not applied at the State level as part of the permitting process. He recommended speaking with NHDES and the Town regarding instituting sampling sites within the watershed in order to establish baseline data for water quality.

Steve Wingate stated he informed Dave Ford that Mr. Gil would be exploring issues related to the RIB site and pilot study. He noted a preliminary report, dated 5/26/16, was submitted to the Town of Tuftonboro by the Town of Wolfeboro.

Larry Gil stated he would like to meet with NHDES representatives overseeing the project.

Lloyd Wood stated the current RIB's are not working at full capacity. He noted the two towns are good neighbors and have developed an open line of communication.

Steve Wingate stated the Town of Wolfeboro is collecting sewage and treating it before pumping it to the RIB site. He stated Wolfeboro Bay has cleaner lake water compared to Tuftonboro has a hard time being critical of Wolfeboro when he knows what Tuftonboro does with its sewage.

The Board agreed to support Mr. Gil's efforts in collecting information regarding the Town of Wolfeboro RIB Pilot Study.

## **VI. Old Business**

### **Parkhurst Bentley Property Monitoring**

Steve Wingate noted the annual monitoring of such has been completed and read the monitoring reports for both properties.

Lloyd Wood questioned mitigation of beavers.

Steve Wingate stated such is the responsibility of the property owner.

Lloyd Wood asked if photographs were taken.

Mark Howard replied no.

## **VII. Non-Public Session**

**It was moved by Larry Gil and seconded by Steve Wingate to enter non-public session at 8:51 PM to consider the acquisition of real property (RSA 91-A:3,II(d)). Roll call vote; Steve Wingate-yes, Lloyd Wood-yes, Mark Howard-yes, Kate Nesbit-yes, Larry Gil-yes, Ray Everest-yes, Nancy Byrd-yes. The motion passed.**

The Board re-entered public session at 9:06 PM.

**It was moved by Kate Nesbit and seconded by Mark Howard to seal the March 20, 2017 Tuftonboro Conservation Commission Non-public Meeting minutes. Roll call vote; Steve Wingate-yes, Lloyd Wood-yes, Mark Howard-yes, Kate Nesbit-yes, Larry Gil-yes, Ray Everest-yes, Nancy Byrd-yes. The motion passed.**

Chairman Wingate stated the nonpublic session minutes of March 20, 2017 were sealed by a 2/3 vote as required by law.

**It was moved by Kate Nesbit and seconded by Mark Howard to adjourn the March 20, 2016 Tuftonboro Conservation Commission meeting. All members voted in favor.**

There being no further business before the Commission, the meeting adjourned at 9:07 PM.

Respectfully Submitted,

*Lee Ann Keathley*

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