

**TOWN OF TUFTONBORO  
CONSERVATION COMMISSION**

**August 21, 2017  
MINUTES**

**Members Present:** Steve Wingate, Chairman, Lloyd Wood, Selectman's Representative, Larry Gil, Nancy Piper, Mark Howard, Members, Ray Everest, Alternate.

**Members Absent:** Mike Phelps, Vice-Chairman, Nancy Byrd, Member.

**Staff Present:** Lee Ann Hendrickson, Administrative Secretary.

Chairman Wingate opened the meeting at 6:35 PM.

Chairman Wingate appointed Ray Everest, Alternate, to sit in for Nancy Byrd, Member.

**I. Consideration of Minutes**

**June 19, 2017**

**Correction:** Page 3, BOS Report; strike "waste pickup" and insert "Island Association meeting" prior to Ragged Island

**It was moved by Mark Howard and seconded by Ray Everest to approve the June 19, 2017 Tuftonboro Conservation Commission minutes as amended. All members voted in favor. The motion passed.**

**July 17, 2017**

**Correction:** Page 2, 6<sup>th</sup> paragraph; strike "of the work by the regional plan" & replace with "watershed plan"

**It was moved by Nancy Piper and seconded by Kate Nesbit to approve the July 17, 2017 Tuftonboro Conservation Commission minutes as amended. All members voted in favor. The motion passed.**

**II. Discussion Items**

**A. Well Water Testing Initiative**

Nancy Piper stated a total of 49 tests were returned/received; noting there were 28 requests for standard and radon testing. She stated she has not yet received the results from NHDES. She recommended taking a year off from sponsoring the event; noting 47 kits were received in 2015 and the highest received was 163 kits in 2013. She questioned whether a different time of year should be considered for hosting the event.

Steve Wingate questioned whether the Commission should consider a private company for testing.

**B. Master Plan Natural Resources Chapter**

The Commission agreed to forward the draft Natural Resources Chapter to the Planning Board. Once comments are received from Nancy Byrd, Staff will edit the chapter.

**C. 2018 Budget**

Steve Wingate stated the 2018 budget is due 9/29/17. He stated he and Larry Gil have discussed implementing a sampling site at Nineteenmile Brook; noting such would increase the budget. He asked Mr. Howard if there has been a cost to printing the maps.

Mark Howard replied no; noting the Town has a membership with Lakes Region Planning Commission.

The Commission reviewed Rick Van de Poll's cost estimate for services that was submitted to the Commission in November 2016. The Commission discussed revising the scope of services to exclude the development of a conservation plan and agreed to request his attendance at a future meeting. The Commission discussed Town owned properties that do not have conservation easements on them such as Cow Island.

**D. Land Conservation Public Education Efforts**

- **Conservation Commission Website/Social Media Demo**  
The Commission tabled such.
- **Old Home Days**  
Steve Wingate requested assistance with the Scavenger Hunt.

**E. Mirror Lake Watershed Committee**

Lloyd Wood stated the channels have been cleared. He stated two speed limit signs will be installed.

Larry Gil the water level as of today is just under 509. He noted a portion of Lang Pond Road was paved.

Lloyd Wood stated the State is providing towns with funding specifically for the repair of roads; noting he would be working on the project.

**F. Mirror Lake Protective Association Report**

No report.

**III. NH DES Applications**

**Doug & Karen Beane**

**178 Cow Island**

**TM #37-1-24**

New Standard Dredge & Fill application to construct a dug-in boathouse measuring 24'x36'. Reviewed by Larry Gil; no objection.

**American Youth Foundation/#2017-01788**

**147 Canaan Road**

**TM #34-1-1, 35-1-2**

NHDES approved Minimum Impact Expedited application to install a temporary seasonal aluminum dock structure, to be installed on an existing beach area.

**Robert and Mary Murley/#2017-01564**

**169 Beach Road**

**TM #2-1-4**

NHDES approved Standard Dredge & Fill application to repair an existing 8.5'x33' crib dock, a 6'x34' piling dock and a 9'x16' connecting walkway and maintain existing seasonal canopy. In addition, the applicant proposes to install two 6'x34' piling dock fingers to the northeast of the existing piling dock, each connected via 6'x12' connecting walkways and install two 14'x30' seasonal canopies, two seasonal PWC lifts and a single seasonal boatlift.

**Daniel Lawrence/#2017-01301**

**68 Cow Island**

**TM #38-1-273**

NHDES approved Standard Dredge & Fill application to relocate 11 rocks from approach to allow for safe passage to dock.

**YMCA Camp Belknap**  
**11 Chase Point Road**  
**TM #39-1-13**

New Minimum Impact Expedited application to replace existing concrete launch ramp with 21 engineered concrete ramp tiles and repave apron above launch ramp. Reviewed by Nancy Piper; no objection.

**Douglas & Louise Herrick**  
**71 Mirror Lake Drive**  
**TM #52-3-41**

New Permit By Notification application to provide a 7'x2' concrete anchoring pad at shoreline to anchor an existing seasonal dock. Reviewed by Nancy Piper; no objection.

**Rollins Family Real Estate, LLC**  
**5 Rollins Way**

New Permit By Notification application to rebuild a grandfathered 6'x30' piling dock in-kind. Reviewed by Mike Phelps; no objection.

**Lane's End, Inc.**  
**7 Lanes End**  
**TM #2-1-85**

New Standard Dredge & Fill application for an after-the-fact installation of a culvert and fill for access to an upland area to be used as a parking lot/storage area. Reviewed by Steve Wingate; no objection.

**IV. Correspondence**

- FEMA conducting a study on Wingate Brook to determine flood hazard

**V. New Business**

- Fran Laase expressed interest in attending a Conservation Commission meeting
- Culvert inventory scheduled for 8/25/17
- Meredith bath house and parking lot display scheduled for 8/23/17 at 6 PM

**VI. Old Business**

**Conservation Commission Member Liability**

Lloyd Wood read the following email from Karen Koch, dated 8/21/17; *I spoke with Tammy from Primex today in regards to your questions about the Conservation Commission being covered under the Town's insurance. All volunteers or employees of the Town are covered for liability as long as they are on course or scope of what they should be doing for the Town. The goals and actions permitted by each committee can visit a property but not be cutting down trees, etc. As far as vehicle accidents in a personal vehicle, Primex would not cover any property damage towards the personal vehicle but would put \$500 towards the deductible. They would provide excess coverage over the liability limits on the individual's private insurance if needed.*

**Watershed Grant**  
No report.

**Joan Gale Conservation Easement**

Kate Nesbit stated she spoke with Joan Gale who informed her she would have the conservation easement reviewed for the Commission's 9/18/17 meeting.

**VII. New Business**

**Parks & Recreation NHDES Application**

Steve Wingate read the following statement relative to the future upgrades to the Town beach area; *"There was some recent discussion about some future upgrade to the Town beach area. Could we request that Steve Wingate head up a committee involving Gina Lessard from Park and Rec and Road Agent Jim Bean to get back to us within a month as to some cost and ideas? Some of the ideas to date include sand for the upper beach, cutting some brush*

and trees, paving the parking area. There was talk of improving the grading so as to allow better flow of ground water. There are two pre-installed culverts under the highway to assist in this effort.

**VIII. Non-Public Session**

**It was moved by Kate Nesbit and seconded by Nancy Piper to enter non-public session at 8:07 PM to consider the acquisition of real property (RSA 91-A:3,II(d)). Roll call vote; Steve Wingate-yes, Lloyd Wood-yes, Mark Howard-yes, Larry Gil-yes, Kate Nesbit-yes, Nancy Piper-yes, Ray Everest-yes. The motion passed.**

The Board re-entered public session at 8:17 PM.

**It was moved by Lloyd Wood and seconded by Kate Nesbit to seal the August 21, 2017 Tuftonboro Conservation Commission Non-public Meeting minutes. Roll call vote; Steve Wingate-yes, Lloyd Wood-yes, Mark Howard-yes, Ray Everest-yes, Kate Nesbit-yes, Nancy Piper-yes. The motion passed.**

Chairman Wingate stated the nonpublic session minutes of August 21, 2017 were sealed by a 2/3 vote as required by law.

**It was moved by Mark Howard and seconded by Nancy Piper to adjourn the August 21, 2016 Tuftonboro Conservation Commission meeting. All members voted in favor.**

There being no further business before the Commission, the meeting adjourned at 8:19 PM.

Respectfully Submitted,

*Lee Ann Hendrickson*

Lee Ann Hendrickson