

Tuftonboro Cemetery Trustees
DRAFT Meeting Minutes
January 2, 2024

The meeting was promptly called to order at 5:00 PM at the Tuftonboro Town Offices.

In attendance: trustee Susan Weeks (chairperson), trustee Alana Albee and trustee Carol Bush.

The minutes of the December 5th, 2023 meeting were read and approved with 2 additions.

Sue reported that she met with the Budget Committee to present our 2024 budget. The committee had no concerns or objections to our funding requests.

We have not received any applications for burial rights since the last meeting. It was noted that our increased fees are in effect as of January 1st, 2024 for future applications.

Our updated Cemetery Regulations and Schedule of Fees are now posted on the Town's website.

Sue will be working this month on a draft for Tuftonboro's annual town report and will email it to Alana and Carol for review and comments before submitting.

Drive-around cemetery visits with Chris Ruel this fall did not materialize, likely due to Chris's busy schedule. Since we aim to complete a needs assessment report for each small cemetery this year, the three trustees will begin by visiting some of our cemeteries this winter as the weather permits. Alana will compile the list of our 36 officially abandoned small cemeteries as these may take priority. Tree work is needed in many of these small cemeteries, as well as repairs to gates, walls, and signs. Estimates/quotes will be needed for budgeting since we have estimated \$30,000 for 2025-2027 as presented by Alana to the CIP Committee for "vital rehabilitation of small cemeteries".

Jessica Davis will be repairing gravestones this summer (\$2,000 budgeted for her work), and Alana noted that Jessica had previously expressed interest in helping with our needs assessment reports. The trustees will take photos of the visited cemeteries to show the extent of work needed, and Alana has offered to compile these pictures in files for future reference.

The process to obtain "officially abandoned" legal status for our other small cemeteries was discussed, and the trustees may undertake this lengthy and expensive project in the future.

The meeting was adjourned at 6:05 PM. The next meeting of the cemetery trustees will be Tuesday, February 6th, 2024 at 5:00 PM at the Tuftonboro Town Offices. Public attendance and input are encouraged.

Submitted by Carol Bush, Secretary
Tuftonboro Cemetery Trustees

