

**TOWN OF TUFTONBORO**  
**CAPITAL IMPROVEMENTS PROGRAM COMMITTEE**

Final Minutes of 9/21/16 Meeting

Approved on 10/12/16

**1. Call to Order; determine quorum:**

The meeting of the Capital Improvements Program Committee (CIP) was called to order at 6:33 p.m. on 9/21/16 at the Tuftonboro Town Offices, Ctr Tuftonboro, NH by Jill Cromwell, Chair.

**Present:**

Committee Members: Jill Cromwell, George Gettman, Helen Hartshorn, Polly Jeffers, John LaPolla, Maryann Lynch and Bill Marcussen.

**Absent:** Laureen Hadley

**Quorum:** A quorum was present.

**2. Review and approve Minutes of 9/7/16 meeting:**

**MSP (Aye – Gettman, Hartshorn, Jeffers, Lapolla, Lynch, Marcussen, Cromwell.**

**Abstain – none. To accept the minutes of 9/7/16 as written. Hartshorn/Lapolla**

**3. Discussion with Fire/Emergency Management personnel re their submissions:**

Fire Chief Adam Thompson and Captain Caleb Pike appeared before the board to discuss their submissions.

**Emergency Radio Coverage – \$100,000** - Coverage needs to be improved in the Melvin Village and Rte 171 coverage area. There are 13 towns in the Ossipee Valley Mutual Aid network. Personnel carry 5W portable radios on their person and 110W mobiles in their vehicles. A site has been identified in the Winners Circle Farm area which has ideal reception, and the property owner is positive. An easement is needed prior to construction. The height of the tower is predicated by the equipment installed on it. Helen referenced a Granite State News article which appeared recently and referenced a Carroll County Communication Grant, and questioned whether this is a duplication of effort. Adam said a tower would need to be in place for simulcast. There are currently three towers: One on Trask Mtn in Wolfeboro with a 99 year lease; one on Mt. Faraway in Moultonboro and one on Walker Hill, Ossipee. Jill asked whether we should phase this or lease purchase and split it between 2017/2018. Adam said either way. Bill acknowledged that the fire department has made progress on this since last year.

**Radio Replacement – \$180,000 2017** - Currently there are 10 mobile units (stationery in vehicles) and 35 portable handhelds (on person), these are 5W walkie/talkies with 235 channels. They were purchased in 2004 with a grant from Homeland Security, but parts are no longer available and they have started to malfunction. Adam said it makes sense to replace them at the same time to keep current.

**SCBA – \$355,000.** Self Contained Breathing Apparatus. They also need to be replaced at the same time. There is currently \$90,000 in this capital reserve fund.

**Engine 2 – Lease/purchase, estimated cost - \$550,000.**

Polly asked Adam the order of priority for these items, he said Radios, Engine 2, the tower and the SCBAs.

**4. Review new Department Submittals received to date –**

- a. Crosswalk on Rte 109 at 19 Mile Bay. A town crosswalk on a state highway. \$10,000 is requested, \$8,500 will be raised by individuals for reimbursement.

- b. Lake Road launch – the bulkhead needs to be rebuilt, Bill is going to look at a precast ramp which is less expensive, DES permitting is also needed.
- c. Library – Gordon will be at our next meeting. Library Trustees will be asked to present at 6:30 p.m. Helen asked them for a breakout in Capital Reserves, fundraising and pledges.
- d. Police – Jill hasn't heard from Chief Shagoury, she will contact him again.
- e. Solid Waste – John spoke with Clay Gallagher and he has tweaked some items. He can push out the compactors from 2017 to 2019 and 2021 to 2023. He can remove the lean-to, and make the storage facility for 2020.
- f. Conservation Committee will be asked to present on the Watershed Management Plan at 7:00 p.m. – Polly will contact Steve Wingate again.
- g. Highway Dept. – George will send another email to Jim Bean. The board needs to discuss the 10 year plan and road conditions report.

**5. Next steps**

**6. Next meeting** – Wednesday, October 12, 2016 at 6:30 p.m.

**7. Other Business – None**

**8. Public Input - None**

**9. Adjourn: MSP(U) to adjourn at 8:10 p.m.**

**Hartshorn/Lapolla**

Respectfully submitted,  
**Maryann Lynch**

\*Note notation used: MSP(U) means motion, seconded, passed, unanimous. The names of the members making and seconding the motion are listed at the end of the motion. If the vote is not unanimous, the names of those voting aye and nay are listed.