

*Note notation used: MSP(U) means motion, seconded, passed, unanimous. The names of the members making and seconding the motion are listed at the end of motion. If the vote is not unanimous, the names of those voting aye and nay are listed.

**Town of Tufonboro
Capital Improvements Program Committee
Minutes of 11/29/2017 meeting
FINAL**

1. Call to Order; determine a quorum:
Present: Committee Members: Jill Cromwell, George Gettman, Helen Hartshorn, Tom Young and myself, Maryann Lynch.
Absent: Laureen Hadley, Bill Marcussen and Polly Jeffers
Quorum: A quorum was present
2. Review and approve minutes from 11/15/2017 meeting.
MSP(U) to approve as submitted. Young/Gettman
3. Review and approve CIP Proposed Project Schedule Draft 11
Discussion took place regarding formatting changes. MSP(U) to approve the projects as listed in draft 11 of CIP proposal. Hartshorn/Young
4. Review draft CIP Report and vote to accept.
Tom complimented Jill on quality of the report. A brief discussion took place regarding history and capacity. Minor changes were made, and finalized. Jill would like to send to printer by 12/4/2017, so committees would have it by 12/8/2017. Helen motioned to approve the report subject to minor identified adjustments. MSP(U) Hartshorn/Gettman
5. Next steps – We will present to Budget Committee, Selectmen and Planning Board on 12/12/2017 at the Town House at 6:30 p.m. with our committee meeting at 6:15 to approve the final printed report.
6. Public Input – None
7. Adjourned 7:10 p.m.

Respectfully submitted,

Maryann Lynch
A/Secretary