

TOWN OF TUFTONBORO  
BOARD OF SELECTMEN  
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Selectmen's Work Session  
9:00 am – Town Offices

Friday, September 8, 2017

IMPORTANT NOTICE: Official unedited videos of the Selectmen's meetings can now be found on the [Town of Tuftonboro's](https://www.youtube.com/channel/UCCUmJqZvFTS23RMEFSDQzmw) new [YouTube](https://www.youtube.com/channel/UCCUmJqZvFTS23RMEFSDQzmw) site at: <https://www.youtube.com/channel/UCCUmJqZvFTS23RMEFSDQzmw>.

This specific meeting can be found at:

<https://www.youtube.com/watch?v=pmdU3jWvkqA&list=PL2euaVLigTV95Sn45Tdqv4sEgg-JIYT18>

## MINUTES

Present: Chairman Lloyd Wood, Selectman Bill Marcussen, Selectman Chip Albee and Administrative Secretary Karen Koch. Chairman Wood called the work session to order at 9:03 am and proceeded with the Pledge of Allegiance.

The Selectmen met with Jim Bean in regards to the following topics:

- Paving Schedule: Due to deterioration, Mr. Bean feels that Northline Road should be moved to next year's paving schedule and Brown Road moved to the following year.
- 2018 Paving Warrant Article/Budget: Mr. Bean initially suggested moving money next year from the warrant article to the budget to help accommodate for storms, etc. The Selectmen agreed that it would be best not to move money as it would be difficult to track historical costs. It was suggested to add funds to the operating budget instead to accommodate for additional expenses. In regards to the 2018 paving warrant article, Mr. Bean agreed to obtain estimates from FR Carroll before making a decision as to whether or not the amount should be increased.
- Use of the \$11,000 balance of the 2017 Paving Warrant Article: The Selectmen agreed with Mr. Bean's suggestions of doing the shoulders of Union Wharf Road with his crew for approximately \$7,000 (versus \$13,000 quoted by FR Carroll), paving the area of Harvest Lane that recently had a culvert replaced and paving the snow plow damaged areas of Shirley Way.
- Overlay of roads versus rebuilding of roads.
- Sodom Road Bridge Critical Bridge Deficiency: The Town received a letter from the State that the bridge has deteriorated to the point that the weight limit needs to be reduced to 15 tons or repairs need to be done. The Selectmen agreed with Mr. Bean's suggestion to post weight limits at both ends of Sodom Road, end of New Road and the bridge itself. The cost to do interim repairs is unknown but Mr. Bean was suggested a rough estimate of approximately \$80,000. The Selectmen will ask HEB their opinion when they meet with them Monday.
- Lang Pond Road-Encumbered Funds: There is a balance of \$10,307.27. There was some discussion as to whether or not these funds could be used for removal of a dead tree that is affecting drainage. Narrow road signs are on order. The speed limit needs to be determined, with Chief Shagoury's input, prior to ordering speed limit signs. Mr. Bean will push to get items for this project done before the warrant article expires at year end, such as working with Dave Ford in regards to the rain garden. Chairman Wood suggested adding \$1000 to future budgets for Lang Pond Road maintenance.
- 2018 Budget and CIP submissions: Mr. Bean is working on these. Replacement of the small truck was suggested by Selectman Marcussen as a CIP item.
- Mower Rental: The mower has been returned. The cost is being negotiated with the vendor as several mechanical difficulties were endured. Chairman Wood suggested putting mowing out to bid in the future, particularly due to recent difficulties.

Mr. Bean exited the meeting. At approximately 9:55 am, the Selectmen met with Chief Shagoury in regards to the following topics:

- Speed Limit on Lang Pond Road: Chief Shagoury will conduct a traffic study in the next couple of weeks to fulfill the necessary requirement to make the speed limit 25 MPH.
- Statistics: Weekly incident reporting for the community will be initiated again. Chairman Wood suggested press releases as well.
- Department Job Performance Reviews: They are completed. Once they are reviewed with the officers, in approximately one week, they will be submitted to the Selectmen.
- 2018 Budget: Chief Shagoury is beginning to work on the budget process. He is awaiting a server quote from Computer Port. He has found a much less expensive option for transferring of old data (\$100 plus cost of hardware versus an original estimate of \$19,000).
- New Cruiser: It is being set up with Two-Way Communications. The decals will be applied once the vehicle is returned.
- Radar Trailer: The batteries won't take a charge. This will be looked at when the vendor is in to certify the department's radars.
- Parking Ordinance: It was agreed to generate a letter to the State designating the Town's specific request for no parking areas on Route 109. Chief Shagoury will work on revising the Town Parking Ordinance for the Selectmen to bring to a public hearing. Selectman Marcussen offered his assistance to Chief Shagoury in accomplishing these tasks.
- Community Policing: Chief Shagoury previously shared a list of community policing events that the department participates in. National community policing week is typically the first week of October. 10/4 is national "Coffee with a Cop" Day. The department will be participating in this but the location is to be determined. Chief Shagoury will reach out to his contact again regarding child safety seat training. His department may participate in the fall festival on 10/21. 10/28 is the next drug take back day at the Transfer Station.
- Prescription Drug Drop Boxes: Chief Shagoury doesn't feel that it's workable for the current police station. He feels that this would be suitable for the lobby area of a new station. He will take a ride to Sanford to see their set up to see if he feels differently. Moultonborough and Conway police departments have drug drop boxes. He is not aware of small police stations, such as Tuftonboro, with a drop box. He feels that there is a benefit of having a drop box but there are costs and monitoring involved with doing so.
- New Police Station: There was discussion regarding Rollinsford's new station project and different pricing tiers. Chairman Wood asked Chief Shagoury to summarize this research in writing.

At approximately 10:30 am, Chief Shagoury exited the meeting. Selectman Albee shared an update on the previous night's Parks and Recreation Commission meeting. After some discussion regarding a surplus in the Parks and Recreation Commission revolving fund, it was agreed to look at the warrant article to clarify use of the fund etc. Selectman Albee shared that budget and increased use of lifeguards was also worked on at the Parks and Recreation meeting.

At 10:46 am Selectman Albee moved to adjourned, seconded by Selectman Marcussen with all in favor.

Respectfully submitted, Karen Koch, Administrative Secretary