

**TOWN OF TUFTONBORO
BOARD OF SELECTMEN
240 MIDDLE ROAD, P.O. BOX 98
CENTER TUFTONBORO, NH 03816
Telephone: (603) 569-4539 Fax: (603) 569-4328
www.tuftonboro.org**

**Selectmen's Work Session
9:00 am - Town Offices**

Friday, July 28, 2017

MINUTES

Present: Chairman Lloyd Wood, Selectman Bill Marcussen, Selectman Chip Albee and Administrative Secretary Karen Koch.

Chairman Wood called the work session to order at 9:00 am. The Selectmen met with Road Agent Jim Bean. In response to Chairman Wood, Mr. Bean agreed to meet with the Selectmen every two weeks to review a few topics at a time. Mr. Bean received a quote for \$4900 to pave from the paved culvert on Lang Pond Road to Wolfeboro. Although the Lang Pond Road Committee recommended waiting a year to pave the area, Mr. Bean feels that it's ready to pave now. The width of the road changes from 15 feet (culvert side) to 20 feet (Wolfeboro side). After some discussion, the Selectmen agreed to maintain the 20 foot width from Wolfeboro and taper off to 15 feet as the paving gets closer to the culvert. Mr. Bean will also work with the paving crew to see what would be the best approach. It was agreed to include signage clearly indicating where the road changes to one lane. The Selectmen will check with Chief Shagoury regarding the appropriate speed limit. Different aspects of the Lang Pond Road project were discussed, such as the removal of the perched beach sign, maintenance of the rain garden, removal of blasted rocks, culvert abutments, inclusion of the newly proposed paved section in the inventory of paved town roads, etc. Mr. Bean agreed to work with Dave Ford regarding the rain garden. Funding for the remaining Lang Pond Road project items will come out of the project's encumbered funds. It was agreed that grading and gravel for Lang Pond Road can be put under the warrant article rather than summer maintenance.

There have been some equipment difficulties with roadside mowing. Mowing will resume when possible. Mr. Bean will check with Chief Thompson in regards to the appropriate carbon monoxide meter to use for the highway garage (to ensure that the new exhaust system is working correctly). The Selectmen will conduct a walkthrough at the Highway Garage on August 11th at 9:00 am to review maintenance items. Culvert inventory and guardrails were also discussed. As far as the budget is concerned, Mr. Bean will continue to do without the things that aren't necessary in order to reduce costs and will confirm the remaining balance of the paving warrant article after all invoices have been received. Per Chairman Wood's request, Mr. Bean will obtain quotes to add gravel to Union Wharf Road and to treat the Japanese Knotweed at the Great Meadow as well as a small amount at the Transfer Station.

The Selectmen met with Jack Parsons. Selectman Marcussen moved to approve a contract with Quality Insulation for the Town House insulation, seconded by Selectman Albee. Chairman Wood shared that the cost is \$1460 (less than what is budgeted.) The motion passed with all in favor. Mr. Parsons is obtaining quotes for the Town Offices' front entrance and noted that windows would be needed soon for the Town Offices as well. He reported that the car has been removed at the Town owned property on Old Woods Road. He hasn't received a price yet to clean up the property.

Selectman Marcussen shared that he provided LRPC information in regards to the electricity consortium study. As the project person needs additional information, the Selectmen agreed that it is appropriate to provide them the Town's electricity account numbers as well as allow them access to the account information. HEB brought to the Selectmen's attention that Hazard Mitigation grant funding is available for the Sodom Road bridge. Going forward with a letter of intent to begin the process doesn't obligate the Town to anything. HEB is willing to do the letter of intent for no cost or obligation. The Selectmen agreed that when the bridge projects are underway it is important that the projects themselves go out to bid. Selectman Marcussen moved to send a letter of intent to the State Hazard Mitigation Grant

Program for the Sodom Rd. bridge, seconded by Selectman Albee with all in favor. Karen Koch will ask HEB to draft the letter of intent for Chairman Wood to sign.

Selectman Albee shared that he answered Attorney Sager's questions vis-à-vis the Steinmans' action as best he could and asked the other Selectmen to review his answers. The Selectmen agreed to review the historical non-public minutes when time allows.

Other correspondence also reviewed: Building Permit PID 41-2-4-31 and Demolition permit PID 41-2-4-31.

At 9:58 am, Selectman Marcuseen moved to adjourn, seconded by Selectman Albee with all in favor.

Respectfully submitted, Karen Koch, Administrative Secretary