

**TOWN OF TUFTONBORO  
BOARD OF SELECTMEN  
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Selectmen's Work Session  
9:00 am – Town Offices

Friday January 3, 2020

The official video of this meeting can be found on the Town of Tuftonboro's YouTube channel at:

<https://www.youtube.com/channel/UCCUmJqZvFTS23RMEFSDQzmw>.

#### **MINUTES**

Present: Chairman Chip Albee, Selectman Lloyd Wood, Selectman Bill Marcussen, and Administrative Secretary Karen Koch.

#### **CALL TO ORDER**

Chairman Albee called the Selectmen's work session to order at 9:00 am.

The Selectmen reviewed 2019 encumbrances. Follow up quotes were received for cemetery tree work, brush cutting and exterior painting of the Town Offices.

The Selectmen reviewed 2019 Year-to-Date (YTD) expenditures. The 2019 budget totaled \$4,050,307. YTD expenditures total \$3,841,949.50, leaving \$208,357.50 remaining. \$82,047 was encumbered, leaving \$126,310.50 going to the undesignated fund balance subject to any outstanding 2019 invoices.

The Selectmen's 2020 operating budget is a 1.6% increase over 2019 (\$4,116,637 versus \$4,050,307). 2019 warrant articles totaled \$950,000 excluding the Library building. At the beginning of this meeting's discussion 2020 warrant articles totaled \$782,000. Chairman Albee suggested putting \$100,000 aside for the Police Facility in 2020. Some articles that may be put on the warrant still have projects costs outstanding, such as Federal Corner Road and Ledge Hill Road improvements as well as Union Wharf repairs, and will be considered when further information is received. Chairman Albee moved to put \$150,000 aside for the Police Facility in 2020, seconded by Selectman Marcussen with all in favor. CIP project recommendations for future years were reviewed for discussion. The current amount in the Police Facility Capital Reserve Fund, use as an Emergency Operations Center (EOC) and grant options for the Police Facility were considered as well. Selectman Wood felt that, in interest of putting money aside for the facility, it would make sense to not get a cruiser next year. It was agreed to invite Jim Bean to meet with the Selectmen to review the 2020 paving warrant article.

#### **SIGNATURE FILE**

As follow up to 2019 encumbrances the following three motions were made: Selectman Marcussen moved to approve a proposal from Jeff Walker for \$3000 for replacement of the Transfer Station doors, seconded by Selectman Wood with all in favor. Selectman Marcussen moved to approve a proposal from SirLines-A-Lot for \$550 for stop line painting, seconded by Selectman Wood with all in favor. Selectman Marcussen moved to approve a proposal from Scott Thompson for \$2500 for exterior lighting at the Town House, seconded by Selectman Wood with all in favor.

Selectman Marcussen moved to approve an All Veteran's Credit for PID 52-1-39, seconded by Selectman Wood with all in favor.

The Selectmen made no changes to the draft Tuftonboro Times submission. Chairman Albee shared that he will bring all outstanding budgets, revenue, expenditures, etc. to the Budget Committee next week.

#### **ADJOURNMENT**

At approximately 9:39 am, Chairman Albee moved to adjourn, seconded by Selectman Wood with all in favor.

Respectfully submitted,  
Karen Koch, Administrative Secretary