

TOWN OF TUFTONBORO  
BOARD OF SELECTMEN  
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Selectmen's Meeting Minutes  
9:00 am – Town House

Monday August 3, 2020

*Corrections in bold & italics.*

The official video of this meeting can be found on the Town of Tuftonboro's YouTube channel at:

<https://www.youtube.com/channel/UCCUmJqZvFTS23RMEFSDQzmw>.

Present: Chairman Lloyd Wood, Selectman Bill Marcussen, Selectman Chip Albee and Administrative Secretary Karen Koch

### **CALL TO ORDER**

Chairman Wood called the Selectmen's meeting to order at 9:00 am, read aloud instructions on how to join the meeting remotely and asked Clay Gallagher to lead the pledge of allegiance.

### **PUBLIC INPUT**

None.

### **MINUTES**

Selectman Marcussen moved to approve the 7/24/20 minutes as written, seconded by Selectman Albee with all in favor. Selectman Marcussen moved to approve the 7/27/20 minutes as written, seconded by Selectman Albee with all in favor.

### **APPOINTMENTS**

Don McWhirter met with the Selectmen to discuss his discontent with Camp Belknap's practices and use of the facilities. Selectman Albee noted that some of his complaints with facility use (shooting range, etc.) are Planning Board issues. He added that the Selectmen don't have authority over the Planning Board. Michael Schrage added to the comments made by Mr. McWhirter, also alleging violated use of the property. Randy Owen alleged that he noted numerous zoning violations conducted by Camp Belknap, while going through the process to create his subdivision. The Planning Board decision is currently on appeal. In regards to the Don McWhirter vs. the Town of Tuftonboro and Camp Belknap case, Mr. Owen stated that the Superior Court judge agreed that the Planning and Zoning boards are not protecting tax paying property owners. Selectman Albee replied that the Selectmen could have Camp Belknap in to discuss the matter but court is probably the appropriate place to settle these disagreements. He added that the Selectmen haven't received a copy of the aforementioned court decision.

Clay Gallagher, Steve Wingate, and Larry Gil met with the Selectmen to discuss landfill monitoring bidding for 2021-2023 and review the request for proposal to be posted, along with the template to be completed with proposal submissions. He added that he has absolute support for additional landfill monitoring but feels that additional/optional monitoring needs to be kept separate from the required landfill monitoring. Mr. Gil recapped how the Conservation Commission became involved with this project and that studies done confirmed that seepage was coming from the closed landfill. He recapped the missed steps with Stantec's services and his feeling that it is important to be proactive to protect our resources with additional monitoring. This led to discussion about how to include/conduct additional monitoring. Mr. Wingate shared his concern of how the well testing is being performed and added that it could be cost effective to get required landfill monitoring and additional monitoring through the same company. The Conservation Commission would ask that additional monitoring be continued. Conversation continued on how to best handle the two functions. Selectman Albee moved to approve a draft landfill monitoring bid advertisement with reporting of any abnormal findings within 10 days of discovery. Remedies for solutions to the abnormal findings shall be reported within 30 days. Submissions will be due Friday 9/25/2020 by 2pm for review by the Selectmen on 9/28/2020. Seconded by Selectman Marcussen with all in favor. Steve Wingate shared that a few of the Conservation Commission members will be reviewing the RIB site today. Dave Ford asked that the Conservation Commission have a special meeting to present the permit application to do the rehabilitation work. A date hasn't been confirmed. Further discussion ensued regarding the RIB. Mr. Wingate is writing a proposed comment stating his suggestion that Wolfeboro carry the burden of performing an annual monitoring system that Tuftonboro approves. Discussion ensued.

Mr. Wingate added that the Old Home Days' scavenger hunt may be moved to 19 Mile Bay on the existing snowmobile trail. Chairman Wood suggested that Mr. Wingate work with Dennis Zilembo in regards to clearing vegetation on the trail.

Clay Gallagher shared that there was only one response to the Transfer Station per diem position advertisement. He would recommend approval of the person and doing a background check. He will work with Diane Falcey to begin the process.

#### **SIGNATURE FILE**

Selectman Marcussen moved to approve a response letter to Governor Wentworth Regional School District regarding use of the Tuftonboro Central School for elections, seconded by Selectman Albee with all in favor. A date change will be made to the letter prior to being signed by the Board. Selectman Albee moved to approve a Notice of Appointment for Priscilla C. Keaton as Assistant Town Clerk, seconded by Selectman Marcussen with all in favor. (Ms. Keaton will be in this position until Heather Cubeddu's departure. At that time, Jen Coulter will be named Town Clerk and Ms. Keaton named Deputy Clerk.) Selectman Albee recapped the interview process conducted for Deputy Town Clerk. Selectman Marcussen moved to approve a CDBG Environmental Request for Release of Funds, seconded by Selectman Albee with all in favor. Selectman Marcussen moved to approve a Veteran's Credit for PID 28-1-48, seconded by Selectman Albee with all in favor.

#### **CORRESPONDENCE**

Chairman Wood asked that Karen Koch return Randy Walker's call to him in regards to Willand Road and ask for a list of questions for the Board's review. The Board agreed to post job advertisements on Indeed and NH Employment Security websites. An island resident expressed his discontent with Island Day being held on a Friday and asked that the Selectmen instruct Clay Gallagher to contact the Town of Gilford to learn how they performed Island Day on a Saturday. The Board agreed to ask Steve Wingate to assist in conducting a survey of Libby Park. Karen Koch will follow up with surrounding towns regarding perambulations. Assessor Rod Wood, Diane Falcey and Karen Koch will be attending a telephonic meeting with the Department of Revenue on 8/5/2020 at 9am to discuss this year's assessment review. Selectman Albee will attend a Carroll County Responds to Substance Use Disorder virtual meeting on 8/4/2020 at 9:00 am. Karen Koch will ask the NH Municipal Association about the Friends of the Library's inquiry in regards to holding a 50/50 mail-in raffle. It was agreed that the Library Trustees can require that masks be worn inside of the Library, when it reopens, as they are the ones that oversee Library operations.

The Board reviewed the Willand Road cost estimate provided by Jim Bean. The estimate includes costs for the items noted during the Board's site visit. There was discussion regarding a betterment assessment, cutting back on some of the requirements, highway budgeting concerns, plowing concerns including utilizing the services of a private citizen to plow the road, use of the personal donations made to make road improvements, doing some work this year and the rest in 2021, etc. Karen Koch will contact NH Municipal Association to see if the \$14,000 in donations can be spent without reclassifying the road. She will also contact the Gilford Highway Department to ask about doing work at the intersection of Willand Road and Route 171. Other correspondence reviewed included: Lakes Region Household Hazardous Waste Collection update; NewsLink 7/29/2020; PA-34s for PIDs 52-2-17, 70-2-99, 26-2-7, 52-3-5, 41-1-29, 51-2-28, 31-1-1 and 31-1-2; NRRRA 2020 Summer Webinar Series; NE ADA 7/26/2020 newsletter; NH Lakes 7/30/2020 newsletter; Webinar Certificate of Attendance for Karen Koch; various minutes; emails and other various correspondence.

#### **SELECTMEN'S UPDATE**

Chairman Wood noted that he met with the neighbors of the Dearborn property regarding the new Police Station. ***Both abutters stated that they support our Police Department and they welcome the Police Department to the neighborhood. They feel safer with a Police Station next to them.*** Karen Koch will also ask the Gilford Highway Department to walk the property with Chairman Wood to discuss how to legally extend the culvert safely in order to better utilize the site. Chairman Wood will also visit other projects in Town with them. Chairman Wood shared that Captain Pike notified him that a new dry hydrant was installed on the New Road bridge. Chairman Wood added that a private citizen is paying for a crosswalk to be installed on Route 109 at 19 Mile Bay. The Board agreed to invite Camp Belknap to meet with them to discuss the alleged charges discussed at the beginning of the meeting.

### **ADJOURNMENT**

At approximately 11:22 am, Selectman Ablee moved to adjourn, seconded by Selectman Marcussen with all in favor.  
Respectfully submitted, Karen Koch, Administrative Secretary