

TOWN OF TUFTONBORO
BOARD OF SELECTMEN
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Selectmen's Meeting
3:10 pm – Town Office

Monday, April 24, 2017

MINUTES

Present: Chairman Lloyd Wood, Selectman Bill Marcussen, Selectman Chip Albee and Administrative Secretary Karen Koch.

The meeting had a delayed start and began at 3:10 pm. At approximately 3:10 pm Selectman Marcussen moved to enter a non-public session per RSA 91-A: 3 II (a) to discuss an employee evaluation, seconded by Selectman Albee. Roll call vote: Wood – Yes; Marcussen – Yes; Albee – Yes. At approximately 3:20 pm, Selectman Albee made a motion to end the non-public session and move back into public session, seconded by Selectman Wood with all in favor.

At approximately 3:25 pm Selectman Albee moved to enter a non-public session per RSA 91-A: 3 II (a) to work on an employee performance review, seconded by Selectman Marcussen. Roll call vote: Wood – Yes; Marcussen – Yes; Albee – Yes. At approximately 3:50 pm, Selectman Albee made a motion to end the non-public session and move back into public session, seconded by Selectman Marcussen with all in favor. There was a short break until 4:00 pm.

Chairman Wood called the meeting to order at 4:00 pm and proceeded with the Pledge of Allegiance. Chief Thompson gave the Fire Department update. Please see attached. There was discussion regarding the bid process for the retired rescue 1 vehicle and whether or not to set a minimum bid amount. Selectman Albee will research the worth of the vehicle and this topic will be revisited at the next meeting. Chief Thompson asked that the Selectmen consider what budget line expenses for a storm such as Storm Stella should be taken from in the future (emergency management or individual department budget lines). Selectman Albee shared that he would like to see the list of expenses first before making a final decision. Chief Thompson will notify the Selectmen if the Town meets the requirements to receive assistance for Storm Stella. Selectman Marcussen moved to approve a payment request from Municipal Leasing Credit Corporation to Diamond Ledge Electronics for the new rescue truck camera and radio installation, seconded by Selectman Albee with all in favor.

Chief Shagoury gave the Police Department update. Please see attached. Chief Shagoury shared information he received regarding the base vehicle prices for the new police cruiser (Chevy Tahoe 4WD). One quote was \$33,507 from Hilltop Chevrolet and the other \$35,844 from MacMulkin Chevrolet. The cost to outfit the vehicle will be approximately an additional \$17,000. One of the current cruisers that has a video system issue is in the process of being fixed. Chief Shagoury will be considering the purchase of a new computer server for the department for 2018. Drug Take Back Day is scheduled for Saturday, April 29, 2017 from 10:00-2:00. The Town is awaiting a waiver from the Attorney General's Office in order for this event to take place. Delegation of duties within the department was discussed as Chief Shagoury will soon be serving as the President of NH Chiefs. The department's radar trailer will be out soon.

Betsy Frago met with the Selectmen regarding her 91-A request for attorney invoices. The Selectmen will review the invoices and have Karen Koch respond to Ms. Frago when the documents are available for review.

The Steinmans and their Attorney, Jeremy Eggleton, met with the Selectmen regarding the boulders on Brown Road. The Steinmans and their attorney reviewed the history that led up to the placement of the boulders and reasons for doing so. They also spoke of citizens trespassing on their property and moving the boulders. It was agreed that the trespassing/movement of the rocks is a separate police issue. Although the Steinmans expressed that they were following the protocol given by certain Town Officials (including a previous member of the Select Board), the current

Selectmen explained that one Selectman can't act alone on behalf of the Board. In response to Selectman Albee, Mr. Steinman shared that a reasonable outcome would be that the rocks be moved back with leaving a three foot wide space to allow car top access to the water and for people to park on the opposite side of the road. He also shared pictures to show erosion of the area. Mrs. Steinman read aloud a letter written by Mark Evitts on this topic. The Selectmen shared their opinions on the subject. Chairman Wood allowed public input. Guy Pike raised concern regarding air boat access to the water. Ben Ladd spoke of the possible illegality of the placement of the rocks as well as different aspects of the area in terms of erosion, use of the water, etc. The Selectmen agreed to visit the site before making a final decision.

Selectman Marcussen moved to approve the April 10, 2017 meeting minutes as corrected, seconded by Selectman Albee with all in favor.

Selectman Marcussen moved to approve intents to cut for PIDs 16-2-9 and 31-1-1, seconded by Selectman Albee with all in favor. The Selectmen signed a Veteran's Tax Credit for PID 59-2-22. The Selectmen withheld a decision in regards to an intent to excavate for PID 66-2-69. Selectman Marcussen moved to approve a Gravel Tax Levy for PIDs 66-2-69 and 16-5-19, seconded by Selectman Albee with all in favor. The Selectmen signed a Right of Burial.

Selectman Marcussen moved to approve an application for current use for PID 55-1-6, seconded by Selectman Albee for purposes of discussion. Chris Sawyer, Planning Board Chair, responded to the Selectmen and answered questions in regards to this subdivision. The motion passed with all in favor.

Selectman Marcussen moved to approve an Aquatics Director and Swim Coach contract for Lindsay Libby, seconded by Selectman Albee with all in favor. It was then agreed to table the contract while some information was clarified.

The Selectmen signed a Roberts and Green representation letter, seconded by Selectman Albee with all in favor.

Selectman Marcussen moved to approve Steve Brinser's appointment to the Planning Board, seconded by Selectman Albee with all in favor.

The Selectmen confirmed that all 2017 warrant articles requiring action have been addressed.

Selectman Marcussen shared that two site plans were reviewed at the Planning Board meeting last week. As Selectman Marcussen shared that there is money in the budget to do so, it was agreed that a survey of the right of way on Cow Island should be moved forward with. Selectman Marcussen also shared that there have been a couple of additional prospects for the Energy Committee so it should be a full committee soon. Camp Belknap contacted him regarding the employee recognition event. Selectman Marcussen suggested that the fall may be a better time of year. After some discussion, it was agreed that public input be moved to the beginning of the meeting for 10 minutes.

Selectman Albee shared that he feels that department heads should sign off on employee timesheets. Chairman Wood shared that Skip Hurt will give a library presentation to the Selectmen on May 5, 2017 at 10:00 am. Chairman Wood shared that the Conservation Commission has updated the rules of procedure and land protection policies and acquisition criteria. Chairman Wood shared that he received an email from **Richard** Byrd showing interest in joining the Energy Committee. Chairman Wood asked that Karen Koch request that the Police Department obtain the contact list that Carroll County Dispatch uses for the Town of Tuftonboro department heads and update the list if needed. It was suggested that the Road Agent and Chairman of the Parks and Recreation Commission attend a Selectmen's meeting to discuss areas of concern at 19 Mile Beach.

Selectman Marcussen moved to approve a Residential Tenting and Recreational Vehicle Permit for PID 52-2-4, seconded by Selectman Albee with all in favor.

Some additional Selectmen meetings were discussed: Attorney Sager will meet with the Selectmen on May 1, 2017 at 4:00 pm to discuss junkyards and the property auction. There will be a department head meeting with the Selectmen on Friday, May 12, 2017 at 10:00 am at the Town Offices. The Selectmen's meeting on May 22, 2017 was changed to 9:00 am instead of 4:00 pm.

It was agreed that committees or boards that have members whose terms will be expiring in June notify Karen Koch of any reappointments.

For purposes of discussion Chairman Wood moved to donate \$500 to the NH Special Olympics in lieu of flowers in memory of Steve Honeycutt, seconded by Selectman Marcussen. After some discussion, Chairman Wood then moved to table the decision, seconded by Selectman Marcussen with all in favor.

Selectman Wood read aloud documentation from Mike Iazard, of Lakes Region Planning, in regards to the Rt. 109A and Rt. 109 intersection, agreeing that it is a challenging intersection and it may be a candidate for improvements and that repairs will be started for the roadway flooding and safety concerns in Northwood Narrows.

Selectman Marcussen shared that in the Cemetery Sexton job description there is an area that needs to be amended. Chairman Wood requested that Karen Koch share this suggested amendment with the Cemetery Trustees.

It was agreed that the Selectmen will meet at 10:00 am on Friday, April 28, 2017 to review Attorney Sager's invoices that were requested by Betsy Frago as a Right to Know request, review unsealing of non-public minutes, and to visit Brown Road.

The following correspondence was also reviewed: UNH Pavement Maintenance & Rehabilitation Workshop information; Charter Franchise Fee Payment; Charter Communications subsidiary letter; Lakeside Spring 2017; Sexton job description; Roundtable Energy Purchasing information; Vermont Recreation & Parks 2017 Maintenance Workshop information; LRPC Award Nomination information; Library financial information; Regional Road Priority information from LRPC; 4/3/17 DRA Community Action Report; Newslink 4/12/17; 2017 Lakes Congress information; LES April 2017 newsletter; Thank you letter and certificate of completion for Officer Koch; NHDES 2017 Drinking Water Protection Conference information; Energy Star webinar series information; NHMA Legislative Bulletin 4/14/17; PA-34s for PIDs 51-1-9-5B, 25-1-65, 62-1-6, 60-1-6, 59-2-20, 14-2-51 and 51-3-9; Lakes Region Solid Waste Roundtable information; NHDES Source Water Protection Conference invitation; DRA 2016 median ratio information; Wetlands Permit Application for PID 14-3-40; DES 4th annual NH Salt Symposium information; department head meeting information; Building Permit Application for PID 51-2-19, 38-3-1, 29-3-23, 46-3-3, 34-1-1, 55-2-7 and 2-1-38; Energy Star Bootcamp information; Councilor Kenney's Schedule; NH Municipal Bond Bank's Executive Director's retirement announcement; Town computer inventory; NH Lakes Assoc. newsletter; UNH Coffee and Conversations workshop information; UNH Local Agency Survey; various meeting minutes; various emails and other correspondence.

During public input, Chris Sawyer raised concerns regarding the rescue truck and asked that the Selectmen speak to the Road Agent regarding maintenance of Federal Corner Road. Guy Pike confirmed that the Cemetery Trustees are looking for a Cemetery Sexton and he is filling in in the interim. The Trustees are meeting again on May 2, 2017 at 5:30 pm. Joe Kowalski asked about a possible meeting conflict on May 5, 2017, shared his opinion regarding Selectmen's responsibilities and public input. Max Ledoux shared his opinion regarding public input, donations and best use of time during the meeting in regards to review of correspondence.

At 7:11 pm, Chairman Wood moved to adjourn, seconded by Selectman Albee with all in favor.

Respectfully submitted, Karen Koch, Administrative Secretary

Selectman Meeting
April 24, 2017,

Fire Calls	73	Gas Furnace Inspection	07
EMS Calls	82	Oil Burner Inspection	02
Service Calls	28	Wood/Pellet Stove Inspections	01
SPD	05	Life Safety	03
Total	188		13

The department's boat 1 has been put in service for the season, at Pier 19. Boat 2 (air boat) will be headed to Kimball and Dube for its spring maintance.

Utility 1 has been put back in service for the season as the department's forestry unit. The department has updated the pump on the forestry skid tank. The pump from the retired 2001 rescue truck was used to replace the portable pump that was approximately 29 years old on the forestry truck.

The retired rescue 1 is now ready to go out to bid. It is available at Central Station for viewing. Should the rescue truck have a minimum bid set?

Also the atv and rescue sled have been switched from the winter tracks and runners to wheels on both.

Just an FYI we had several inquiries from towns in the OVMAA and the Lakes Region Mutual Aid Association about our airboat program.

It appears that other towns around the lake are looking at what it would cost to have an airboat.

A reminder to all planning to do outside burning, permits are now required again now that snow cover has gone. Seasonal camp fire permits can be obtained at Central Station as well as other brush burning permits for categories 1-3.

The department is working with several people in town with getting fire prevention items take care of.

As the select board knows we held the review of winter storm Stella on 04/14/2017 at 10 am at the central station. I believe the review went well and a lot of positive feed back was received.

On 4/18/2017 Jim Bean and I met with representatives from Emergency Management and FEMA to go over any cost that the town may have incurred. These funds are only available if Carroll County qualifies or not.

Memo

Revised

To: Selectmen

From: Chief Shagoury

Date: 04/25/16 ¹⁷

Re: ~~2016~~ Statistics (to March 31)

2017

Call-outs: 03/02 Alarm
03/17 Assist Fire Department
02/26 Assist EMS

Training: Telephone Records as Evidence

Arrests: 03/17 Jessica Dancause, 28, Tuftonboro, NH, Bench Warrant
03/24 Russell Allen, 43, Tuftonboro, NH, Driving Under the Influence, and
Aggravated Driving Under the Influence

Activity from January 1 to the end of February:

Category	2015	2016	2017
Motor Vehicle Stops	47	51	25
Summons	6	1	1
Accidents	10	15	18
Arrests	3	6	5
Felonies	2	4	2
Offenses	26	28	22
Incidents	33	48	28
Pistol Licenses	13	27	9

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