

TOWN OF TUFTONBORO  
BOARD OF SELECTMEN  
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Selectmen's Meeting  
9:00 am – Town Office

Monday, April 10, 2017

**MINUTES**

Present: Chairman Lloyd Wood, Selectman Bill Marcussen, Selectman Chip Albee and Administrative Secretary Karen Koch.

Chairman Wood called the meeting to order at 9:00 am and proceeded with the Pledge of Allegiance.

Christie Sarles gave the Library update. Please see attached. This is National Library Week. Library Services and Technology (LSTA) funding is at risk as President's Trump's proposed budget has zeroed them out. Both of our state representatives have signed to support continued funding. Natalie **Hebden** is the new Friends of the Library President. The Friends are planning a plant sale in June and a musical concert in the fall with other fundraisers in the works as well. While without power after Storm Stella, the Castle in the Clouds Board utilized the library as a meeting place. Children's summer programs will be held Friday mornings at 10:00 and all events have been planned. A Saturday breakfast event has been planned for Old Home Days. A new fiction book club will be starting in June. There will be Narcan training held at the Library on Friday, May 5, 2017 from 5:00-6:30. Ms. Sarles agreed to attend the Emergency Management debriefing meeting Friday at 10:00 at the Central Fire Station.

Jim Bean gave the Highway department update. Since January 1<sup>st</sup>, his crew has either plowed or treated town roads 42 times. Due to Storm Stella, they have exceeded their tree removal and cleanup budget by approximately \$5,000. With all the rain, some of the roads are very affected with pot holes, etc. Weight limit signs may be removed as early as next week if the weather cooperates.

Selectman Albee moved to approve the April 3, 2017 public minutes as written, seconded by Selectman Marcussen with all in favor. Selectman Albee moved to approve the April 3, 2017 non-public minutes as corrected, seconded by Selectman Marcussen with all in favor. Selectman Albee moved to unseal these minutes, seconded by Selectman Marcussen with all in favor. Selectman Albee moved to approve the April 7, 2017 public minutes as written, seconded by Chairman Wood with all in favor. Chairman Wood moved to approve the April 7, 2017 first non-public minutes as written, seconded by Selectman Albee with all in favor. Selectman Albee moved to unseal these minutes, seconded by Chairman Wood with all in favor. Selectman Albee moved to approve the April 7, 2017 second non-public minutes as written, seconded by Chairman Wood with all in favor. Selectman Albee moved to unseal these minutes, seconded by Chairman Wood with all in favor.

Additional requests for change in employment compensation were signed by the Selectmen. Selectman Marcussen moved to approve a request for disclosure to be sent to town counsel to provide information to the Town's auditors, seconded by Selectman Albee with all in favor. Selectman Marcussen moved to approve a renewal Maintenance Agreement with Porter Office Machines, seconded by Selectman Albee with all in favor.

Selectman Marcussen moved to approve a Veteran's Tax Credit for PID 45-1-19, seconded by Selectman Albee with all in favor. Selectman Albee moved to deny a Veteran's Tax Credit for PID 15-3-9, seconded by Selectman Marcussen with all in favor. The Selectmen agreed to Karen Koch contacting the applicant notifying them of the denial and inviting them to meet with the Selectmen if they'd like to.

Selectman Marcussen moved to approve a Gravel Yield Tax Levy for PID 67-1-3, seconded by Selectman Albee with all in favor. Selectman Marcussen moved to approve an intent to excavate for PID 67-1-3, seconded by Selectman Albee with all in favor.

It was agreed that the following items will be revisited at the April 24, 2017 Selectmen's meeting: Board Meeting Schedule, Brown Road rock issue (to include a mini public hearing) and review of action to be taken for the 2017 warrant articles. This meeting will begin at 3:00 pm with a non-public session to work on two performance reviews and will be followed at 3:30 by public session for unsealing of non-public minutes. The regular Selectmen's meeting will begin at 4:00 pm.

There was discussion and review of the Brown Road issue to this point. In response to the Selectmen, Jim Bean estimated that it would be approximately \$700 to remove the rocks and approximately \$200 to set them back. Mr. Bean felt that a survey should be done if it is decided to set the rocks back and feels that it needs to be established precisely where the rocks should go so they don't need to be moved again. The Selectmen shared their opinions on the subject. As other items regarding Brown Road were mentioned, Chairman Wood asked that the rocks in the right of way be the focus point at this time. The Selectmen heard individual opinions during public input which Chairman Wood opened with the Board's permission. It was agreed that Karen Koch will send a letter to the Steinmens to see if they would like to attend the April 24, 2017 meeting. The Selectmen will make a final decision at that time as to how to proceed.

There was discussion regarding the Town Copy Policy. Selectman Albee moved to reduce the fee for 8.5 x 11 single sided copies from \$0.25 to \$0.15, seconded by Selectman Marcussen with all in favor.

The Selectmen reviewed the Lang Pond Road checklist with Jim Bean. Chairman Wood explained that money was encumbered for any remaining work to be done for this project. Mr. Bean reviewed what has been completed, will update the beach signage this spring and did not have any further suggested action items.

Jack Parsons explained that the Lake Road wetlands application was approved last week. The Selectmen reviewed a request for proposal that Mr. Parsons drafted for this project.

Selectman Marcussen shared that the last Planning Board meeting was spent reviewing and updating the Master Plan. Two site plans applications will be reviewed at the next meeting on April 20, 2017. He attended the Cemetery Trustees meeting last Tuesday and summarized that the Thompson-Moulton Cemetery issue is a work in progress. The next Old Home Days Committee Meeting is April 18, 2017. Anyone wanting to participate is welcome. Selectman Marcussen shared some information for Selectman Albee in regards to the Master Plan.

Chairman Wood shared that the next Regional Neighbor's round table discussion is tomorrow at the Central Fire Station. For public information, Selectman Albee shared that Chairman Wood recused himself from input for Chief Thompson's job performance review and will continue to do so for issues that are relevant to the Fire Department as long as he is a member of the Fire Department. In regards to Steve Honeycutt's passing, it was agreed that Diane Falcey will research if the Selectmen have the authority to donate to the Special Olympics in lieu of flowers.

Diane Falcey met with the Selectmen to review the material to be supplied for the recent Right to Know request sent from the Law Offices of Martin and Hipple on behalf of Ed Comeau. It was also agreed that the cover letter and material be sent to Attorney Sager for review prior to being supplied to the requestor and that Selectman Albee be the point person to work with Attorney Sager in regards to the response.

Selectman Albee moved to abate \$19 for PID 37-1-18, seconded by Selectman Marcussen with all in favor. Selectman Marcussen moved to approve the 2016 draft audit pending approval from Treasurer Jack Widmer, seconded by Selectman Albee with all in favor.

Chairman Wood shared that the Right to Know court case has been continued and a new date is not set yet.

Selectman Albee suggested doing bi-weekly payroll. It was agreed to start a list of suggestions such as this for review with department heads/committees at a future date.

The following correspondence was also reviewed: Building Permit Application for PID 54-2-3 and 60-1-20; NHDES Municipal EcoLink April 2017; NH Lakes 4/8/17 newsletter; NHDES April 2017 Newsletter; Initial Damage Assessment request for Storm Stella; list of properties to be tax deeded; NHMA Legislative Bulletin 3/31/17 and 4/7/17; Safe Route to School Funding Availability information; CCRCC revised agenda; Primex workshop information; Brown Road correspondence; Governor's Conference registration information; DRA equalization information; various meeting minutes; various emails and other correspondence.

During public input, the Selectmen answered Bob McWhirter's questions regarding the emergency management debriefing to be held Friday. Selectman Albee responded to Max Ledoux's questions about using a payroll service. It was confirmed for Joe Kowalski that there is no charge for an individual to make their own electronic copies of information at the Town Office. Guy Pike shared his opinion regarding NHMA's Town and City Magazine article regarding municipal estoppel.

At 11:06 am, Selectman Marcussen moved to adjourn, seconded by Selectman Albee with all in favor.

Respectfully submitted, Karen Koch, Administrative Secretary

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## TFL STATISTICS: Patronage

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