

**TOWN OF TUFTONBORO
BOARD OF SELECTMEN
240 MIDDLE ROAD, P.O. BOX 98
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**Selectmen's Meeting
9:00 am - Town Offices**

Monday, March 19, 2018

The official video of this meeting can be found on the Town of Tuftonboro's YouTube at:
<https://www.youtube.com/channel/UCCUmJqZvFTS23RMEFSDQzmw>.

MINUTES

Present: Selectman Lloyd Wood, Selectman Bill Marcussen, Selectman Chip Albee and Administrative Secretary Karen Koch.

CALL TO ORDER

Selectman Wood called the meeting to order at 9:00 am and led the Pledge of Allegiance.

ELECTION OF OFFICERS

Selectman Albee moved to appoint Selectman Marcussen as Chairman, seconded by Selectman Wood with all in favor.

PUBLIC HEARING FOR CEMETERY ABANDONMENT PER RSA 289:20

Chairman Marcussen read aloud the Notice of Cemetery Abandonment in abbreviated form listing the cemeteries that the Town would like to declare abandoned (Bean; Briard – Libby; Burleigh, Bradbury Burleigh; Canney; Nathaniel Caverly; Tristram Copp; William Copp; Dame; Fields; Edward Grant; John H. Graves; Haley; Ham; Horn – Jenkins; Jones, Leathers – Lefavre; McKenny-Glidden; Morrill; Samuel; Mount Pleasant-Haley-Walker; Neal; Neal, Nathaniel; Benjamin Pierce; Piper; Andrew K. Roberts; Runnales – McDuffee; Capt. Elisha Smith; Stevens; Thomas; Moses Thompson; Welch; Whitehouse; Whitney-Glidden; Woodworth-Doe). Chairman Marcussen opened the hearing for public input. Cemetery Trustees Chairman Susan Weeks explained the abandonment process (which legally allows the cemeteries to be cared for and also requires the cemeteries to be cared for by the Cemetery Trustees). The Town received correspondence from Martha Porter, a descendant of the Canney and Welch Cemeteries, confirming her agreement with these cemeteries being deemed abandoned. Mrs. Weeks received a phone call from a descendant of the Williams-Copps Cemetery who was excited to learn more about the cemetery and its location. Bill Williams spoke about the poor choice of the word “abandonment”, expressed that the current cemetery maintenance process works fine as it is, and spoke of property owners’ ownership of these cemeteries. Mrs. Weeks replied that cemeteries are actually owned by the descendants, not the property owners. This led to further discussion of cemetery ownership (property owners vs. descendants). Mrs. Weeks also shared that if landowners are currently taking care of the cemeteries they are not being asked to no longer do so. The abandonment process would allow the Town to share management/sale of new burials with the descendants. At approximately 9:27 am, being no further input, Chairman Marcussen closed the public hearing. Selectman Albee made a motion to declare these cemeteries abandoned per RSA 289:20, seconded by Selectman Wood with all in favor.

PUBLIC INPUT

The Selectmen responded to Sue Weeks’ concern about the Selectmen being agents to expend in regards to the Library Capital Reserve Fund. They also explained to Elissa Paquette that the use of these funds would need to be a yearly town vote if the Selectmen were not designated as agents to expend. Chief Thompson replied to Mrs. Weeks that the new fire truck will go out to bid and spoke of apparatus and equipment replacement cycles. Discussion ensued regarding CIP’s relationship in regards to these types of larger expenditures.

DEPARTMENT UPDATES

Chief Thompson gave the Fire Department update. Please see attached. Chief Thompson will work on preparing a comparison between the Town's ambulance use and the use of Stewart's ambulance service in preparation of working on the new ambulance transport contract. Captain Pike is working with Google maps regarding town mapping updates. Selectman Wood thanked the Fire Department for having back-up generators available for the voting polls and Town meeting. Selectman Wood will work with Chief Thompson regarding additional back-up generator power for town buildings.

Chief Shagoury gave the Police department update. Please see attached. Chief Shagoury will meet with Verizon next week to review potential phone bill savings for his department. He will coordinate with our IT person and IMC regarding computer and server updates. He confirmed for Selectman Wood that there was an indictment regarding aggravated assault in Mountain Shadows and confirmed a propane tank tampering incident on Bay Road. There was discussion regarding the purpose of Selectman Wood's request to receive weekly reports from the Police Department and its relevance to the Selectmen's responsibilities. There was also discussion regarding Selectman Albee's concern for lack of motor vehicle stops/patrolling. Per Selectman Wood's request, Chief Shagoury will follow up on unattended trailers and bob houses left at the Town Beach, Town Beach parking lot and at the end of Lake Street.

REVIEW AND APPROVAL OF MINUTES

Selectman Albee moved to approve the 3/13/18 public meeting minutes as written, seconded by Selectman Wood with all in favor.

SELECTMEN'S UPDATE

Selectman Albee would like to see the CIP report and paving schedule added to the Town Report in the future to help provide additional information for the public at Town Meeting. He would also like to come up with a detailed process for future Town meetings/warrant articles to avoid any further mishaps in the future. The Selectmen responded to Susan Weeks and Elissa Paquette regarding distribution of information to the public and restriction of public input at meetings. Chairman Marcussen would like to start the process for the sale of tax deeded properties. The Selectmen will hold a work session on Friday, 3/30/18, at 8:30 am regarding the sale of tax deeded properties and to review the warrant article process.

Selectman Wood will speak with Town of Ossipee Custodian, Ernest Hayford, regarding deep cleaning of the Tuftonboro Town Offices. Selectman Wood found possible duplication in the Road Agent's bills. Karen Koch confirmed for Selectman Wood that there have been issues with the Selectmen's office printer and now that the budget has passed she will follow up to have the copier and printer in the Selectmen's office replaced.

The Selectmen will review 2017 performance reviews for each employee in anticipation of retroactive pay increases, etc.

CORRESPONDENCE

Because of some septic tank location concerns, it was agreed to wait to move forward with the Library's septic replacement until Jack Parsons is back in the office. The following items were also reviewed: a letter from the Department of Environmental Services regarding PID 40-5-3, various emails and other correspondence.

At approximately 10:57 am, Selectman Wood moved to enter non-public session per RSA 91-A: 3 II (a) to review draft performance evaluations; seconded by Selectman Albee. Roll call vote: Marcussen – Yes; Albee – Yes; Wood – Yes. At approximately 11:42 am, Selectman Albee moved to end the non-public session and move back into the public session; seconded by Selectman Wood with all in favor. At approximately 11:42 am, Selectman Albee moved to adjourn; seconded by Selectman Wood with all in favor.

Respectfully submitted, Karen Koch, Administrative Secretary

March 19, 2018

Fire Calls 43	Gas Furnace Inspections	3
EMS Calls 31	Oil Burner Inspections	4
Service Calls 2	Wood /Pellet Stove Inspections	3
SPD 1	Life Safety	1
Total 77	Total	11

The department during the last Nor Easter moved the EMD generator to the school and set it up. A generator was moved from the Mirror Lake Station to the Town House this year in case emergency lighting was needed.

During the last Nor Easter the department responded to 3 Medical call which the department ended up plowing into all 3 residences in order to make contact with the patients. The departments ambulance was used for transport on one because needed a 4x4 ambulance to make the driveway even after plowing.

The department is working on getting a final spect together to put out to fire apparatus companies for the replacement of engine 2.

On February 9th 5 members of the department attended a stop the bleed trains the trainer course. Adam Thompson, Heather Bosa, Skip Galvin, Sandi Lemieux and Kyle Williams went through a one-hour training held at the Central Station. This class prepares the members that took the class to teach other groups such as teachers how to pack wounds and apply tourniquets to save a life from serious bleeding.

We are currently working with Tuftonboro Central School to try and get this program to all the teachers. The Tuftonboro Fire Fighters Association purchased the training kits to be able to hold future trainings. We have also purchased all kits that would be needed to supply the Tuftonboro Elementary School Classrooms to be prepared if an emergency occurred at the school.

The table top exercise that was held on 2/28/2018 in conjunction with the Carroll County Coalition for Public Health went well. Jeff Jones Carroll County Coalition Public Health was in in charge of the exercise.

I have met with Doug Smith wood who is working on a solar community project. I have given him what info he was looking for about the Central Station and its Electrical use. He is attempting to secure a grant to lower the electric bill at Central Station. Many questions still to be answered. One question is can the Central Fire Station support solar arrays on the roof? Does the town support a large solar array in the field near the cemetery or a pavilion with a ray also in the field across from Central Station? How would the power be fed back to the Central Station?

The town needs to start working on how it plans to proceed after 12/31/2018 with Ambulance Transport Contract. We should not wait until budget season to proceed.

Memo

To: Selectmen
From: Chief Shagoury
Date: 03/18/18
Re: 2018 Statistics (to February 28)

Call-outs: 02/10 Suspicious Vehicle

Arrests: 02/12, Hunter Appleton, 21, Tuftonboro, Conduct After an Accident
02/23, Paul Swift, Jr., 55, Tuftonboro, Driving Under the Influence

Activity from January 1 to the end of February:

Category	2017	2018
Motor Vehicle Stops	16	5
Summons	0	0
Accidents	11	12
Arrests	3	4
Felonies	0	3
Offenses	11	22
Incidents	17	17