

**TOWN OF TUFTONBORO
BOARD OF SELECTMEN
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**Selectmen's Meeting
8:30 am – Town Offices**

Monday March 18, 2019

The official video of this meeting can be found on the Town of Tuftonboro's YouTube channel at:
<https://www.youtube.com/channel/UCCUmJqZvFTS23RMEFSDQzmw>.

MINUTES

Present: Chairman Bill Marcussen, Selectman Lloyd Wood, Selectman Chip Albee and Administrative Secretary Karen Koch.

CALL TO ORDER

Chairman Marcussen called the Selectmen's meeting to order at 8:30 am.

NON-PUBLIC SESSION

At approximately 8:30 am, Selectman Albee moved to enter non-public session per RSA 91-A: 3 II (a) to continue drafting performance evaluations, seconded by Selectman Wood. Roll call vote: Marcussen – Yes; Albee – Yes; Wood – Yes. At approximately 8:52 am, Selectman Albee moved to end the non-public session and move back into public session, seconded by Selectman Wood with all in favor. Selectman Wood moved that these minutes be sealed, seconded by Selectman Albee with all in favor.

At approximately 8:52 am, Selectman Wood moved to enter non-public session per RSA 91-A: 3 II (b) hiring of an employee, seconded by Selectman Albee. Roll call vote: Marcussen – Yes; Albee – Yes; Wood – Yes. At approximately 8:59 am, Selectman Albee moved to end the non-public session and move back into public session, seconded by Selectman Wood with all in favor. Selectman Wood moved that these minutes be sealed, seconded by Chairman Marcussen with all in favor.

At approximately 9:03 am, Chairman Marcussen reconvened the public session and led the pledge of allegiance.

ELECTION OF OFFICERS

As Guy Pike requested a recount of the Selectmen ballot votes, it was agreed to wait to conduct the election of officers until after the recount is complete. The recount is scheduled for Wednesday, 3/20/19, at 10:00 am at the Town Offices.

PUBLIC INPUT

The Selectmen clarified the reasoning for the ballot recount for Joe Kowalski.

REVIEW AND APPROVAL OF MINUTES

Selectman Albee moved to approve the 3/12/19 meeting minutes as written, seconded by Selectman Wood with all in favor. Selectman Albee moved to approve the first 3/12/19 non-public meeting minutes as written, seconded by Selectman Wood with all in favor. Selectman Albee moved to approve the second 3/12/19 non-public meeting minutes as written, seconded by Selectman Wood with all in favor. Selectman Albee moved to unseal these minutes, seconded by Selectman Wood with all in favor. Selectman Albee moved to approve the third 3/12/19 non-public meeting minutes as written, seconded by Selectman Wood with all in favor.

APPOINTMENTS

As the Library addition project was approved at Town Meeting, Library Trustees Chairman Gordon Hunt met with the Selectmen to discuss next steps. It was agreed that payments for the project should go through the Town Offices. Payments will be made first by depleting the Capital Reserve funds, followed by pledges and donations and the balance of the project would go through raised appropriations. Selectman Albee will attend the Library Trustees meeting Thursday to meet with the building architect and engineering company. After some discussion, it was agreed that the Library Trustees should be the ones running the project overall. The Trustees are planning to establish a building committee composed of a few people to oversee the project. There was discussion regarding the incorporation of the procurement policy with the Library addition project. Anything that doesn't fit the exemption portion of the procurement policy already, for example items with a contractual obligation already, will be subject to the procurement policy. The Trustees will also meet with the Planning Board regarding the project. Chairman Marcussen shared an update from a recent energy efficiency workshop that he attended. Utilities collect a system benefit charge from all customers which goes into a pool and it is used to subsidize energy efficiency work. Our NHEC Coop Representative suggested that the architect for the library addition discuss the project with them before the design is complete to discuss the potential of using these funds to maximize energy efficiency.

Chief Shagoury gave the Police Department update. Please see attached. He filed an extension request for Officer Gillis as her certification won't be done within the six month requirement (as she will still be in the academy during the six month period). The Explorer's cruiser camera needs to be fixed and recalls on the truck cruiser have been tended to. Officer Lafavre has been doing a lot of training with Officer Gillis. Selectman Albee suggested to Chief Shagoury that sexual harassment training be conducted sooner than later, particularly where the department is now multi-gender.

There was discussion regarding parking concerns during Town Meeting. Chief Shagoury shared that there was one minor accident during the meeting. Chairman Marcussen suggested there be a traffic detail at future Town Meetings to help increase safety and visibility. He also suggested providing additional temporary handicapped parking spots. Chairman Marcussen will speak with Chief Thompson in regards to adding additional temporary outside lighting during this event.

SIGNATURE FILE

Selectman Albee moved to approve extensions of timber cut for PIDs 30-3-9 and 43-3-4 and PIDs 32-2-4 and 32-2-6, seconded by Selectman Wood with all in favor. Selectman Albee moved to approve a proposed work scope and cost estimate from Normandeau Associates for the 19 Mile Brook Watershed Baseline Environmental Assessment for \$45,870, seconded by Selectman Wood with all in favor. Selectman Albee moved to approve an agreement with NHEC for settlement of their appeal of taxes for 2014-2018, seconded by Selectman Wood with all in favor. This agreement sets the assessment amount for 2019 and 2020 and credits NHEC for overpayment of taxes for 2014-2018 at about 45% of what they requested. The Town will credit them \$11,625 with each tax bill over the next three years. Fran Laase relayed information to the Selectmen about a recent issue with NHEC Coop. A tree came down and broke the telephone pole near the laundromat and pump house. He claims that NHEC disconnected the community well without any notification. Mr. Laase agreed to Chairman Marcussen's suggestion to follow up with Chief Thompson as he may be able to assist with this as the Fire Department was at the scene when the incident occurred.

SELECTMEN'S UPDATE

Selectman Wood will attend a Northern Boundaries grant writing workshop on 3/22/19. Chairman Marcussen responded to Selectman Wood that he doesn't believe that there is anything that the Selectmen can do to help complete the Master Plan by the June deadline. Selectman Wood will confirm if there are any telephone utility tax appeals outstanding in addition to the electric utilities.

Selectman Albee will attend the Library Trustees meeting on 3/21/19 to discuss the building project. He is working on completing the Selectmen's submission for the Spring Edition of the Tuftonboro Times.

Chairman Marcussen gave an update on the utilities energy efficiency workshop he attended last Thursday. He will attend the Milfoil Joint Board meeting on 3/21/19 at 9:00 am at the Town Offices. The Planning Board will review several gravel pit applications at their meeting on 3/21/19 at 7:00 pm.

CORRESPONDENCE

Chairman Marcussen moved to award Charlie Smith the contract for cleaning out 107 Union Wharf Road for a maximum cost of \$5400, seconded by Selectman Albee with all in favor. Replacement of the shared Conservation Commission Secretary/Planning Board Secretary desktop computer was revisited. Chairman Marcussen moved to purchase a replacement computer for a total cost of \$1120 including Microsoft Office to be paid from Office Supplies 4150-25-620, seconded by Selectman Albee with all in favor. The Finance Committee will be making changes to HB 709 and HB 686 but according to the Committee's discussion today, those changes will not include a provision that excess SWEPT be sent to the State. Both of these bills will be converted to an amendment to HB 2.

Guy Pike requested there be a ballot recount held for Selectmen votes. This will be done at the Town Offices on 3/20/19 at 10:00 am. Chairman Marcussen will be recused from this recount and the Moderator will appoint someone to act in his absence. NH DOT will hold its 2019 Technical Transfer Conference on 4/18/2019. Chris Fournier of HEB approached the Town in regards to providing consultant services for monitoring of the closed landfill. He is also keeping tabs on the status of the NHDOT State Bridge Aid program.

The following correspondence was also reviewed: NewsLink 3/13/2019; NH Healthy Homes 3/12/2019; NH Lakes Advocacy Alert regarding HB625; UNH T2 newsletter; NHEC March 2019 newsletter; NHMA Legislative Bulletin 3/15/19; Councilor Cryans 3/13/19 report; various meeting minutes; various emails and other correspondence.

As a number of people approached him in regards to starting Town Meeting earlier in the evening, Chairman Marcussen moved to change Town Meeting to 7:00 pm beginning in 2020, seconded by Selectman Albee. Selectman Wood added that starting earlier will be helpful to people with young children. Vote passed with all in favor.

PUBLIC INPUT

In regards to Selectman Wood confirming if there are any pending telephone utility tax appeals, Joe Kowalski added that Fairpoint is now called Consolidated Communications. Selectman Albee responded to Mr. Kowalski regarding the 19 Mile Bay Brook monitoring project warrant article. Jack Parsons clarified for Mr. Kowalski that the 3/21/19 Planning Board meeting will be held at the Town House.

ADJOURNMENT

The meeting adjourned at 10:22 am.

Respectfully submitted, Karen Koch, Administrative Secretary

Memo

To: Selectmen
From: Chief Shagoury
Date: 03/18/19
Re: 2019 Statistics (to February 28)

Arrests: 02/04, John Mitchell, 32, Effingham, Violation of Protective Order
02/22, Sean Harmon, 49, Milton, Disobeying an Officer, Driving After Suspension
Subsequent
02/24, Richard Fiske, 28, Wolfeboro, Violation of Protective Order

Training: Intoxilyzer 9000, Quikclot

Activity from January 1 to the end of ~~January~~ ^{February}

Category	2018	2019
Motor Vehicle Stops	5	15
Summons	0	2
Accidents	12	9
Arrests	2	3
Felonies	3	3
Offenses	21	11
Incidents	17	22