

**TOWN OF TUFTONBORO
BOARD OF SELECTMEN
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Selectmen's Meeting
9:00 am – Town House

Tuesday March 12, 2019

The official video of this meeting can be found on the Town of Tuftonboro's YouTube channel at:
<https://www.youtube.com/channel/UCCUmJqZvFTS23RMEFSDQzmw>.

MINUTES

Present: Chairman Bill Marcussen, Selectman Lloyd Wood, Selectman Chip Albee and Administrative Secretary Karen Koch.

CALL TO ORDER

Chairman Marcussen called the Selectmen's meeting to order at 9:00 am and led the pledge of allegiance.

PUBLIC INPUT

None.

REVIEW AND APPROVAL OF MINUTES

Selectman Albee moved to approve the 3/4/19 meeting minutes as written, seconded by Selectman Wood with all in favor. Selectman Albee moved to approve the first 3/4/19 non-public meeting minutes as written, seconded by Selectman Wood with all in favor. Selectman Albee moved to approve the second 3/4/19 non-public meeting minutes as written, seconded by Selectman Wood with all in favor. Selectman Albee moved to approve the third 3/4/19 non-public meeting minutes as written, seconded by Selectman Wood with all in favor.

APPOINTMENTS

Christie Sarles gave the Library update. Please see attached. Even though February is a shorter month and the Library was open 17 less hours than January, February statistics exceeded January's. Of the 13 Library cards issued, 8 were for children born to Tuftonboro parents in 2018. Each year Friends of the Library buy each child born in the previous year a book with an engraved name plaque. Snowshoe circulation has increased this year. Tuftonboro Free Library is the only library known of that offers this service. Ms. Sarles has been invited to the National Library Association's May Workshop to speak about the Library's relationship with the Parks and Recreation Commission regarding snowshoe lending. Large prints of the proposed library addition exterior and interior were presented. Gordon Hunt presented highlights of the proposed addition including a new meeting room, rearrangement of books, increased working space for patrons, and an increase from 17 to 42 parking spaces. Replacement of the State computer system is still a work in progress. The Tuftonboro Free Library will continue to support the Wolfeboro Library during their construction. Gordon Hunt confirmed for the Selectmen that someone from the Library is prepared to speak at Town Meeting in regards to continued circulation of printed library books. Tuftonboro Free Library's statistics show that print books out circulate e-readers every month. Total up to date figures of monies raised will be shared at Town Meeting.

Clay Gallagher gave the Transfer Station update. Please see attached. He gave a recap of his site visit at the Durham Transfer Station. They have the same issues with their swap shop that Tuftonboro does. They also have digital information signs that have proven very successful in informing the public of upcoming events. Mr. Gallagher spoke in support of purchasing this type of sign for Tuftonboro to inform the public about Hazardous Waste days, voting, etc. (Estimated cost is \$10,000.) There was discussion regarding the Northern Boundaries grant and previous conversations regarding this grant being used for the Transfer Station storage facility.

Jim Bean was unavailable to give his Highway Department update. The Selectmen briefly reviewed the snow removal and ice control and winter operations policies for updating. They will be revisited when Mr. Bean is available.

SIGNATURE FILE

Selectman Albee moved to approve an intent to cut for PIDs 30-3-9 and 43-3-4, seconded by Selectman Wood with all in favor. Chairman Marcussen reminded the public that they should wait until the Selectmen's approval before harvesting is started. The Selectmen signed the procurement policy that they adopted on 3/4/19. Selectman Albee moved to approve a certificate of authority to allow Steve Wingate to sign any documents that will be required for the NH DES ARM grant for the Great Meadow acquisitions, seconded by Selectman Wood with all in favor. Selectman Albee moved to approve an All Veteran's Exemption for PID 50-1-26, seconded by Selectman Wood with all in favor.

SELECTMEN'S UPDATE

Selectman Albee worked on two performance reviews that will be reviewed in non-public.

Chairman Marcussen will be going to a commercial energy efficiency workshop Thursday in Plymouth.

CORRESPONDENCE

The Selectmen will attend Camp Belknap's Community Open House on April 10, 2019 from 4:00-6:00 pm. Chairman Marcussen shared that nothing is active at this time in regards to redistribution of SWEPT funding but correspondence has suggested that it may be reintroduced in the future. After some discussion, Selectman Albee agreed to be Tuftonboro's representative for the Coalition Committee to keep track of any future activity regarding this. Currently Tuftonboro receives \$2.2 million in State education funding. If this money ends up going to the State for redistribution, the Town will need to find this funding elsewhere. Selectman Albee will write the Selectmen's submission for the Spring edition of the Tuftonboro Times. The Primex Risk Management Summit is May 15-16, 2019. The NH Harm Reduction Coalition recently received 501c status and will meet 3/25/19 to discuss the future of the NHHRC. Replacement of the shared Conservation Commission/Planning Board desktop computer will be revisited after software information is confirmed. Selectman Wood will pursue the new round of grant funding that has become available through the Northern Borders Regional Commission. The Selectmen reviewed a letter from Governor Sununu regarding the State's budget. \$6.8 million in one-time funds were included to repair several red-listed state dams including replacement of flood gates at the Lakeport Dam impounding Lake Winnepesaukee.

The following correspondence was also reviewed: NH LES March 2019 newsletter; February officer hours: NHMA 3/8/2019 Legislative Bulletin; PA-34s for PIDs 25-1-11, 30-2-5, 51-1-11, 51-2-20-3, 52-1-32, and 58-1-30; Abutter letter for PID 38-1-43 & 44; Building Permit Application for Camp Belknap; Wetlands Permit Applications for PIDs 38-1-43 & 44, 69-2-5 & 19, 51-2-38 and 40-3-16; NHDHHS Measles Alert; Abutter notice for PID 69-2-19; Library Financial information; 30th Annual Nonpoint Source Pollution April Conference information; various meeting minutes; various emails and other correspondence.

PUBLIC INPUT

In response to Gordon Hunt, the Selectmen will confirm how to best handle payments for the Library building project as it moves along (assuming that the Library addition project passes at Town Meeting). The Selectmen also confirmed for Mr. Hunt that they will speak in support of the Library addition at Town Meeting.

The Selectmen moved into recess at approximately 10:03 am and reconvened at approximately 10:20 am.

NON-PUBLIC SESSION

At approximately 10:20 am, Selectman Albee moved to enter non-public session per RSA 91-A: 3 II (I) to review legal correspondence, seconded by Selectman Wood. Roll call vote: Marcussen – Yes; Albee – Yes; Wood – Yes. At approximately 10:39 am, Selectman Wood moved to come out of non-public session and back into public session, seconded by Selectman Albee with all in favor. Selectman Wood moved that these non-public minutes be sealed, seconded by Selectman Albee with all in favor.

WARRANT ARTICLES

The warrant articles were discussed in preparation for Town Meeting. After much discussion, it was agreed that Chairman Marcussen will move to increase the Highway Winter Maintenance budget line to \$300,000 at Town Meeting due to the amount of 2019 Winter Maintenance expenditures to date.

The Selectmen moved into recess at approximately 11:13 am and reconvened at approximately 11:20 am.

NON-PUBLIC SESSION

At approximately 11:20 am, Selectman Wood moved to enter non-public session per RSA 91-A: 3 II (a) to continue drafting performance evaluations, seconded by Selectman Albee. Roll call vote: Marcussen – Yes; Albee – Yes; Wood – Yes. At approximately 11:47 am, Selectman Albee moved to end the non-public session and move back into public session, seconded by Selectman Wood with all in favor. Selectman Wood moved that these minutes be sealed, seconded by Selectman Albee with all in favor.

The Board then moved into recess until the afternoon. The meeting reconvened at approximately 3:17 pm.

NON-PUBLIC SESSION

At approximately 3:18 pm, Selectman Wood moved to enter a non-public session per RSA 91-A:3 II (b) for hiring of an employee, seconded by Selectman Albee. Roll call vote: Marcussen – Yes; Albee – Yes; Wood – Yes. At approximately 4:17 pm, Selectman Wood moved to end the non-public session and move back into public session, seconded by Selectman Albee with all in favor. Selectman Wood moved that these minutes be sealed, seconded by Chairman Marcussen with all in favor.

POSTING OF TOWN ROADS

Selectman Albee moved to approve the posting of town roads as early as March 25th, seconded by Selectman Wood with all in favor.

ADJOURNMENT

The meeting was adjourned at 4:23 pm.

Respectfully submitted, Karen Koch, Administrative Secretary

B.O.S. Meeting 2/11/2019:

Transfer Station

- 1. Monthly Totals for Feb 2019 (7 SW compactors, 4 C/D containers, 2 Plastic Containers)**
 - a. 1 x Scrap Metal P/U (8.6 tons, revenue \$384)**
 - b. Cash Revenues thru Feb 2019 are approx. \$12,001.**
- 2. General Info Items:**
 - a. New stickers (2019-2020) are in at transfer station and at town office for purchase**
 - b. Annual training classes for all in progress over next three months**
 - c. Annual Facility report for 2018 completed and sent to NH DES**
 - d. Letter response to Tamworth request for recycling info**
 - e. Office repaired and new windows in, painting on inside almost complete**
 - f. C/D revenue collection check against actual cost for Jan and Feb is spot on**
 - i. Collected \$6459**
 - ii. Costs approx. \$6400 (Have not gotten Feb bill yet, but prorated the expected cost)**
 - g. Site visit to Durham Transfer and recycling operation**
 - i. High cost to get rid of single stream recyclables**
 - ii. Only item they bale on site is OCC cardboard**
 - iii. Visiting their site showed us we are in the best position to maximize recycling revenue with resident sorted multi stream recycling and that we are as efficient as possible with costs vs. revenue potential**
 - iv. Strict sticker compliance....if no sticker- no dumping, sent away to town office to purchase**

Date	Expense Action	Revenue Action	Notes	Cost SW	Cost C/D	Cost	Revenue
31-Jan-18	WM Comp #1 & C/D		\$264 P/U vs \$360	XXXX	XXX		
6-Feb-18	WM Comp #2 & C/D		\$264 P/U vs \$360	XXXX	XXX		
7-Feb-18	WM Comp #1 Single		\$264 P/U vs \$360	XXXX			
11-Feb-19		Scrap Mtl P/U \$50/ton	Berwick Mtl 8.6 tons				\$ 384.00
12-Feb-18	WM Comp #2 & C/D		\$264 P/U vs \$360	XXXX	XXX		
14-Feb-18	WM Comp #1 & Plastic		\$264 P/U vs \$360	XXXX		XXX	
20-Feb-18	WM Comp #2 & C/D		\$264 P/U vs \$360	XXXX	XXX		
26-Feb-18	WM Comp #1 & Plastic		\$264 P/U vs \$360	XXXX		XXX	

7 Solid Waste		WM (XXXX tons)	XXX				
4 C/D Containers		WM (xxxx tons)		XXX			
2 Plastic		WM (XXXX tons)			XXX		
0 Glass		WM (XXXX tons)					
	Scrap Mtl P/U \$50/ton	Berwick Mtl 8.6 tons					\$ 384.00
Resident Usage fees paid							\$2,008.00
Stickers fees collected							\$2,015.00
		Total					\$4,407.00

12,001

	Monthly Total	Prev Balance	Year to Date	Last Year to date
Solid Waste	7 (XXXX tons)	10 (77.29 tons)		15 (136.28 tons)
C&D	4 (XXXX tons)	6 (34.53 tons)		10 (67.52 tons)
Plastic co-mingle	2 (XXXX tons)	3 (3.15 tons)		4 (3.79 tons)
Glass				
Paper				
Cardboard Bales				1 (22 tons)
Alum Bales				
Steel / Tin Cans		1 (4.4 tons)		
Electronics W/screen				
car batteries				
Freon				
Metal Scrap	1 (8.6 tons)			1 (8.0 tons)
Non-Ferrous Metal - Cop				
Non-Ferrous Metal - other				
Propane				
Tires				
Used Oil				1 (300 gallons)
Call 2 Recycle				
Bulbs				