

TOWN OF TUFTONBORO
BOARD OF SELECTMEN
240 MIDDLE ROAD, P.O. BOX 98
CENTER TUFTONBORO, NH 03816
Telephone: (603) 569-4539 Fax: (603) 569-4328
www.tuftonboro.org

Selectmen's Meeting
9:00 am – Town Offices

Monday, February 27, 2017

MINUTES

Present: Chairman Carolyn Sundquist, Selectman Lloyd Wood, Selectman Bill Marcussen and Administrative Secretary Karen Koch. Chairman Sundquist called the meeting to order at 9:00 am and proceeded with the Pledge of Allegiance.

The Selectmen met with Dave Jeffers of Lakes Region Planning Commission (LRPC) in regards to a Solid Waste Full Cost Analysis (a type of accounting program that takes into account a lot of different aspects of the solid waste program). As LRPC received Solid Waste Management grant funding through the US Department of Agriculture, there would be no cost to the Town other than conversations/time between the Town and LRPC to collect information. Clay Gallagher shared his support of the analysis. The Selectmen agreed to move forward with this analysis.

The Selectmen advised Clay Gallagher to contact Dan Barnard, the Town Moderator, to ask to speak at Town Meeting in regards to our new relationship with LRPC for hazardous waste collection. Mr. Jeffers acknowledged receiving the signed culvert inventory agreement. LRPC will begin initial work on the culvert inventory once the snow melts. A full assessment will be done during the summer months.

The Selectmen then met with Steve Wingate regarding a LRPC survey that he encourages the Selectmen to complete. His main reason to meet with the Selectmen was to share that he has been pressuring LRPC to use the Commissioners more as a liaison between towns and LRPC staff to keep towns informed, in a timelier manner, of projects that are being worked on in the area. Mr. Wingate also spoke of some possible training and ideas from UNH Cooperative Extension for public engagement. One thing that he felt was a good suggestion from UNH is for Tuftonboro to send a town wide survey with tax bills, particularly in regards to the **Conservation** Commission. He feels that the survey for the Master Plan update that was recently done was not as specific as the one done in 2006 and that it would be very helpful to update the old information with the community's current opinions.

Jack Parsons gave the Building Department update. To date there have been 12 building permits, 1 new home and 46 inspections. The new compressor installed at the Highway Garage has been inspected, the electrical panel has been changed, and the overhead door operators have been wired. Tree cutting on Cow Island that was reported as leaving a mess was cleaned up when he arrived at the property. He will take care of the putting the beach sign back up.

Clay Gallagher gave the Transfer Station update. Please see attached. He added that the DES Annual Facility Report was complete. In response to Selectman Wood, he also added that the glass crusher is in bad shape and is original to when the facility was opened.

In response to a clerical error, Selectman Wood moved that a Transfer Station employee's vacation accrual be corrected as of March 1, 2017, seconded by Selectman Marcussen with all in favor.

The Selectmen agreed with Selectman Wood's suggestion that a meeting between the Selectmen, Mr. Gallagher and Jeff Hayes of LRPC be arranged regarding the Northern Borders Commission grant program, recycling ideas and the possibility of a vendor to install cable access at the Transfer Station.

Christie Sarles gave the Library update. Ms. Sarles finished an extensive State report recently. It was found that the Library was undercounting database usage when using the new State criteria. Duplicate **Town** annual reports will be

offered for public consumption, if not needed by the Historical Society, to create shelf space. Ms. Sarles thanked Jim Bean and his crew for keeping the parking lot continually clear of snow for visitors. She also thanked Scott Thompson for responding quickly to fix an electrical issue. Chairman Sundquist complimented Ms. Sarles for the Book and Author luncheons. Friends of the Library will be meeting soon to elect a new President. Selectman Wood shared that Michael York, head of the State Library, shared nothing but compliments of Ms. Sarles and the Library staff. With the Selectmen's and Ms. Sarles' support, Selectman Wood will share the Library Building Report with Mr. York to see if he has any insights for grants, etc. Please see attached for more department update information.

Jim Bean gave the Highway Department update. In November his crew was out 3 times, 17 times in December, 13 times in January and 13 times in February. The sand shed was restocked in January and he feels confident with a little less than half being left. Snow bankings were pushed back several times, water outlets cut in, and a few dead roadside trees were cut. The Town road weight limit signs are scheduled to be posted on March 6th. Highway garage doors were installed and are working out great. Weather stripping for the door seals will be done this week. The new electric panel was well installed by Scott Thompson at the Town **Garage**. There was discussion about the use of brine on roads as a pre-treatment. Mr. Bean feels that the current method his staff has been using has been successful for roads in Tuftonboro.

There was discussion regarding items for the Lang Pond Road project. Per Selectman Wood's suggestion, Mr. Bean agreed to work with Dave Ford for the beaver problem. Mr. Bean agreed with Selectman Marcussen's suggestion that the cost of the culvert survey be taken out of the road improvements budget.

Chief Thompson gave the Fire Department update. Please see attached. Chief Thompson will confirm if the Central Fire Station will be available Monday at 4:00 pm to hold the Selectmen's meeting which would include a presentation from Doug Smithwood in regards to a possible grant for a solar array. Chief Thompson shared that a second meeting was held in regards to the ambulance contract. Selectman Wood shared a Boston Sunday Globe article that has several nice references to the Tuftonboro Fire Rescue Department and the effective use of its air boat. There was further discussion regarding the air boat.

Chief Shagoury gave the Police Department update. Accidents are up. Car stops are down. He will be getting pricing of a new vehicle in time for Town meeting. The Sherriff's Department is looking into mounting an antennae and radio repeater on top of the Central Fire Department Station to improve radio communication. A significant part of the cost would be paid by a grant. It is unclear as to where the remainder of the balance would come from. His department is waiting for guidance from the Attorney General's Office in regards to new gun permitting applications. There was discussion regarding the recent indictment of two individuals for a drug related death of a resident. In response to Selectman Wood, Chief Shagoury will provide annual statistic totals. As of July 2016 it is required that Police Departments send certain information to the State for FBI use. Discussion followed.

Selectman Marcussen made a motion to approve the 2/6/17 meeting minutes as corrected, seconded by Chairman Sundquist with all in favor. Chairman Sundquist made a motion to approve the 2/15/17 work session minutes as written, seconded by Selectman Wood with all in favor. Chairman Sundquist made a motion to approve the 2/10/2017 public minutes as written, seconded by Selectman Wood with all in favor. Chairman Sundquist made a motion to approve the 2/10/2017 non-public minutes as written, seconded by Selectman Wood with all in favor. Selectman Marcussen made a motion to approve the 2/10/2017 second non-public minutes as written, seconded by Selectman Wood with all in favor.

Selectman Marcussen moved to approve a Veteran's Tax Credit for PID 52-2-1, seconded by Selectman Wood with all in favor.

Selectman Wood moved to approve Notices of Appointment for David Ladd and Thomas Young as Boat Permit Agents for 2017, seconded by Selectman Marcussen with all in favor.

Chairman Sundquist moved to approve a Yield Tax Levy for PID 34-1-1, seconded by Selectman Wood with all in favor.

Selectman Wood moved to approve the Fire Warden's 2017 Reappointments, seconded by Selectman Marcussen with all in favor. (This was previously approved last year but was misplaced by the State and needed to be redone.)

Chairman Sundquist shared again that the presentation by Doug Smithwood will be made at the next Selectmen's meeting on March 6, 2017, which is tentatively scheduled to take place at the Central Fire Station. Parks and Recreation will meet Thursday.

Selectman Marcussen shared that tomorrow at 7:00 pm is Candidates' Night at Tuftonboro Central School. He also shared that the Milfoil grant paperwork was accepted as submitted. Selectman Marcussen suggested inviting the Cemetery Trustees to the next meeting to review one of the cemeteries being incorrectly deemed abandoned.

Selectman Wood spoke of the Regional Neighbor Communities Meeting that took place at the Moultonborough Town Hall on February 21st and the LRPC TAC meeting on February 1st. Selectman Wood also spoke of projects that he is working on with Mark Howard.

Selectman Marcussen moved to approve a tax interest refund for PID 28-3-14, seconded by Selectman Wood with all in favor.

It was agreed to have Rick Sager review a suggested sample harassment policy proposed by Primex.

Chairman Sundquist read aloud information from DRA regarding timber reports. If people intend to timber more than the amount put on the original intent to cut, they should to submit a supplemental intent. If they fail to submit a supplemental intent, they lose their right to appeal.

She also read aloud a letter from Wayne and Marilyn Black, former Tuftonboro residents.

In regards to HB 365, it was agreed to email each State representative to encourage them to vote against reconsideration of this bill.

Chairman Sundquist read aloud information from the NHMA Legislative Bulletin in regards to what the State can do to help with local property taxes.

The following correspondence was also reviewed: NH DOT Research Post Winter 2017; letter from NH Department of Safety regarding LTE network; Regional Neighbor Communities Meeting Minutes; Building Permit Application for PID 15-3-14; countersigned LRPC culvert contract; LRPC Transportation Improvement Program 2017 update; Tuftonboro Times Winter 2017; Annual Solid Waste Facility Report; Lifesaver CPR AED course information; Northern Borders correspondence; Primex information on snow and ice buildup on roofs; Primex FMLA workshop information; Library financial report; NHDES Municipal EcoLink for February 2017; NHDES Wetlands letter for PID 38-1-200; NH Water and Watershed Conference information; Wetlands Permit Application for 268 GWH; NH Bureau of Education & Training information; Carroll County RCC meeting information; NH Labor Law Training Seminar information; NHMA Legislative Bulletins dated 2/10/17, 2/17/17 and 2/24/17; LES February 2017 newsletter; CN Brown vendor letter; Police Department Officer Hours; NH Public Works Association Technical Meeting information; NewsLink 2/15/17; 2016 MS-9 and MS-10; Councilor Kenney's 2/15/17 report; Board of Adjustment 3/1/17 hearing notice; various meeting minutes; various emails and other correspondence.

During public input, Guy Pike voiced his concern that more needs to be done in regards to opioid and drug abuse.

At 11:36 am, Chairman Sundquist moved to adjourn, seconded by Selectman Wood with all in favor.

Respectfully submitted, Karen Koch, Administrative Secretary

B.O.S. Meeting 2/27/17:

- 1. Atlantic Recycling – All compactors, Balers, and glass machine annual servicing done and they are all in excellent shape**
- 2. Bobcat – 1st Service/annual service complete – excellent shape.**
- 3. Case Backhoe – Service will be scheduled as weather gets warmer so it can be done when we are open (outside and out of residents way)**
- 4. Monthly Totals Jan 2017 / Slight rise in commodity prices**
- 5. Final report for Town meeting In / Budget complete**
- 6. NRRA Conference – May 22nd and 23rd in Manchester, NH**
- 7. Kerry Long / Dave Jeffers – Discuss new hazardous waste procedures / dates / possible town meeting presentation.**

	Monthly Total	Prev Balance	Year to Date
Solid Waste	8 (78.04 tons)		8 (78.04 tons)
C&D	5 (34.6 tons)		5 (34.6 tons)
Plastic co-mingle	2 (2.6 tons)		2 (2.6 tons)
Paper	1 (23 tons)		1 (23 tons)
Glass			
Cardboard Bales			
Alum Bales			
Steel / Tin Cans 30 yd			
Electronics W/screen			
car batteries			
Freon			
Metal Scrap			
Non-Ferrous Metal- Alum			
Non-Ferrous Metal- Cord			
Non-Ferrous Metal- Other			
Non-Ferrous Metal- Other			
Propane			
Tires			
Used Oil			
Vegetable Oil			
Call 2 Recycle batteries			
Brush Removal			
BULBS			

TFL STATISTICS

[illegible]

--	--

[illegible]



P. O. Box 437
Melvin Village, NH 03850
603-569-3381
Fax 603-569-9685

Selectman Meeting
February 27, 2017

Fire Calls	23	Gas Furnace Inspection	06
EMS Calls	38	Oil Burner Inspection	02
Service Calls	12	Wood/Pellet Stove Inspections	00
SPD	04	Life Safety	02
Total	77		10

On Saturday February 11, 2017 the Tuftonboro Fire Rescue department was sent out on 4 responses for ice rescue. The boat and its personnel completed all the calls with out incident. The boat performed very well after the extensive maintance it went through in 2016.

Then again on February 12th we assisted NH Fish and Game with a crew of three and the airboat to make a recovery of the missing 15 year old in Alton.

As most may know the Town and the Tuftonboro Fire Fighters association purchased the 18 foot air boat in 2005. This occurred after a large fire occurred on Whortleberry Island in 2004. The fire burned one home to the ground and damaged a second one also threating six additional homes and a 500 gallon propane tank by burning to within one foot before it was controlled by fire personnel.

The only way we were able to make it to the island was by West Ossipee Fire Rescue small airboat which made 42 trips to and from the island with personnel and equipment. The ice at the time was very unsafe but still not out to allow for the use of a regular fire boat. The fire was started by a tree down on the power lines.

The town voted on purchasing the airboat in 2005. We have been training and keeping the boat maintained and upgraded each year since its purchase to be prepared for an ice rescue or calls to the island as well as year round use on the other bodies of water in town and mutual aid.

After a patient drowned in an air boat accident that occurred towards the NH and VT border involving a fire department operating a much smaller air boat that was made by the same

company as the one that made ours Yankee Air Boats out of Maine, there was a strong knee jerk reaction for our town to sell the airboat.

We instead put in place standard operating guidelines and made our airboat as safe as possible to operate.

The airboat is a very dangerous piece of equipment, but when used properly it is a great asset to the department. It provides for a tremendous platform for my personnel to work from when performing ice rescues and recoveries that are beyond the capabilities of every day ice rescues that can be reached by the ice rescue suits and ropes or inflatable boats.

The airboat company went out of business shortly after the incident, which not only limited where we could get the airboat repaired but also stopped any new boats from being built in this area.

We have received several inquiries from other fire departments on the cost to purchase up keep and train people to operate the boat.

We are currently putting a packet together with that information. Unfortunately you can only purchase a new air boat in Florida or Kansas. A new air boat today cost between \$72,000-\$283,000 depending on what equipment you want on it and if you want the boat to have flotation.

Remember no ice is safe. If you go out on the ice to wear some sort of flotation it could save your life.

The department was once again made aware of a very dangerous condition by the Co Meters which are attached to medical bags carried in to each medical call. Department personnel were on scene of a chest pain call or so we thought when the meters advised use of very high readings of CO in the residence. The readings were between 800-1470 ppm. This much CO could have over come department personnel if they were in the atmosphere for too long.

The patient was quickly removed from the home and placed in an ambulance for transport to the hospital. Personnel the secured the heating system to the home by shutting off the propane and re entered the home with PPE and SCBA on to ventilate the residents and find the cause. The

cause was a defective wall mounted heating unit that caused the vent pipe to blow apart and pump CO in the home.

Home had operating smoke alarms but no Co detectors. Please make sure your home has not only operating smoke detectors but CO alarms as well. If you need assistance with smoke detectors or CO detectors please call the fire station at 569-3381.

The ambulance was instrumental on February 11 when it was used to warm fire personnel when they got back from ice rescue calls. The crews were able to get into the back of the ambulance and warm up as they were being transported back to the station.

The ambulance was also used as a staging area on our side of the lake for additional personnel to stay warm and to communicate with the crews on the boat as well as dispatch.

February 24th Tuftonboro had back to back EMS calls which the ambulance transported a patient to Huggins Hospital from the second call. Stewart's ambulance had transported the first patient which fulfilled the contract agreement but all other units were tied up on additional call in other towns.

The department spring mainstance has started today all large apparatus will have maintance completed over the next couple of weeks.

Rescue 1 will not be in the rotation as we expect delivery of the new rescue with 2-3 weeks.

What would the board like done with the rescue there are a couple of options, put out to bid or the highway department had shown interest in the past using the chassis as a plow truck in the past.