

TOWN OF TUFTONBORO
BOARD OF SELECTMEN
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Selectmen's Meeting
9:00 am - Town Offices

Monday, February 26, 2018

The official video of this meeting can be found on the Town of Tuftonboro's YouTube at:
<https://www.youtube.com/channel/UCCUmJqZvFTS23RMEFSDQzmw>.

MINUTES

Present: Chairman Lloyd Wood, Selectman Bill Marcussen, Selectman Chip Albee and Administrative Secretary Karen Koch.

CALL TO ORDER

Chairman Wood called the Selectmen's meeting to order at 9:00 am and proceeded with the Pledge of Allegiance.

LIBRARY SEPTIC BID OPENING

Chairman Wood read aloud the Library Septic Replacement Request for Proposal (RFP). The Selectmen received four bids for the project (Evans Brothers \$20,430, Steven Hunter \$19,800, Gillum Excavating \$23,900, and Lehner Excavation \$13,982). Under the assumption that either the building addition or septic warrant article will pass at Town Meeting, there was discussion about waiting to do the septic along with the building addition project (with or without consideration of these bids) versus doing the septic construction right after Town Meeting independently from the addition project (using these bids). Library Trustees Chairman Gordon Hunt was included in the discussion. Selectman Marcussen moved to table this discussion, seconded by Chairman Wood. There was further discussion with Mr. Hunt and Jack Parsons regarding the project. Mr. Hunt will contact Bauen Group, who is in overseeing the Library Addition project, about whether or not they have any issue with the Selectmen awarding the septic portion of the building project based on these bid proposals. The Selectmen will revisit this topic at their next meeting.

LIBRARY WARRANT ARTICLE:

The Selectmen reviewed the revised Library Addition Warrant article as the amounts for the Capital Reserve Fund and Capital Donations Fund were transposed. The article should read as follows:

Article 04: To see if the Town will vote to raise and appropriate the sum of One Million, Nine Hundred Twenty Thousand Dollars (\$1,920,000.00) to renovate and expand the current Library and to authorize the issuance of not more than One Million Ninety Four Thousand Dollars (\$1,094,000.00) of bonds or notes in accordance with the provisions of the Municipal Finance Act (RSA Chapter 33); to authorize the selectmen to issue and negotiate such bonds and notes and to determine the rate of interest thereon and the maturity and other terms thereof. Furthermore, to authorize the withdrawal of Four Hundred Sixteen Thousand Dollars (\$416,000.00) from the existing Library Capital Reserve Fund and Four Hundred Ten Thousand Dollars (\$410,000.00) from the Library Capital Donations Fund. The first payment on the bond or note will not be made until year 2019.

(Two-Thirds (2/3) ballot vote required per RSA 33:8-a)

Motion: Selectman Albee moved to approve this revised warrant article and to approve the full warrant for signature, seconded by Chairman Wood. It was confirmed that both the Capital Reserve Fund and Capital Donations Fund amounts are likely to be revised again at Town Meeting. The Library Addition Warrant Article vote will remain the same (2-0-1) and the warrant itself passed with all in favor.

PUBLIC INPUT

The Selectmen responded to Elissa Paquette and Gordon Hunt regarding the Library septic bidding process.

DEPARTMENT UPDATES

Chief Thompson gave the Fire Department update. Please see attached. Chief Shagoury gave a recent update on the third phase of the Sheriff's Communication Grant in addition to Chief Thompson's update. As there was only \$1.2 million available to give out throughout the State, a resolution for a partial third phase was awarded at a reduced amount of \$540,000. There was further discussion regarding the project. Chief Thompson shared that Skip Hurt reported a Rymes truck getting stuck on Willand Road due to GPS directions. This led to discussion with Chief Shagoury and Chief Thompson regarding Class VI roads signage.

Chief Shagoury gave the Police Department update. Please see attached. Chief Shagoury confirmed that he followed up regarding volunteer plowing concerns for County Road but has not yet determined who is plowing Lang Pond Road. Some of the statistics numbers are down as there has been sickness in the department as well as cases that have required search warrants and interviews. Parking issues at the Town Beach have been addressed. The recent drug related death press release was discussed as well as school active shooter training. The Selectmen will have a work session with Chief Shagoury on March 13, 2018 to review the revised Docking and Parking Ordinance.

REVIEW AND APPROVAL OF MINUTES

Selectman Albee moved to approve the 2/12/18 meeting minutes as written, seconded by Selectman Marcussen with all in favor. Selectman Albee moved to approve the 2/12/18 non-public meeting minutes as written, seconded by Selectman Marcussen with all in favor.

SIGNATURE FILE

Currently mailing address information is available to the public at the Town Offices but not to Avitar subscribers. To remedy this issue, Selectman Marcussen moved to approve an Avitar Associates data configuration options request/release for mailing addresses to be available to Avitar subscribers, seconded by Chairman Wood for discussion. Selectman Albee feels that private information should be protected. Voted passed 2-1. Selectman Albee opposed. Selectman Marcussen moved to approve a yield tax levy for PID 54-1-13, seconded by Selectman Albee with all in favor. Selectman Marcussen moved to approve an All Veteran's Tax Credit for PID 32-2-7, seconded by Selectman Albee with all in favor. Selectman Marcussen moved to approve a Standard Veteran's Tax Credit for PID 52-1-32, seconded by Selectman Albee with all in favor. Selectman Marcussen moved to approve a Standard Veteran's Tax Credit for PID 4-1-7, seconded by Selectman Albee with all in favor. Selectman Marcussen moved to approve an All Veteran's Tax Credit for PID 46-2-5, seconded by Selectman Albee with all in favor. Chairman Wood read aloud letters addressed to NH State Representatives from the Selectmen in opposition of HB1802. Selectman Albee moved to sign the letters, seconded by Selectman Marcussen with all in favor. Chairman Wood read aloud a thank you letter addressed to Nancy Byrd for her many years of service on the Conservation Commission. It was agreed to confirm Ms. Byrd's resignation before sending the letter.

SELECTMEN'S UPDATE

Selectman Albee gave the Selectmen an update on a conversation he had with Steve Wingate regarding the Town of Wolfeboro's issue with their RIB and their proposed acquisition of Tuftonboro property. Selectman Albee will invite the Town of Wolfeboro to meet with the Selectmen to further discuss this.

Selectman Marcussen shared that the Planning Board has seen an increase in activity and reviewed the topics of the three applications that were reviewed at their last meeting. The next Planning Board meeting has been changed to March 8, 2018. Selectman Marcussen will attend an informal meeting at Lakes Region Planning Commission tomorrow regarding paving assessments.

Chairman Wood received correspondence from Pamela Hicks in regards to a recent Planning Board public hearing topic. He received another question about a passenger being in the Town plow trucks and passed this on to Jim Bean. Karen Koch confirmed that she passed along a concern to Mr. Bean regarding beaver issues on Mirror Lake. Chairman Wood

shared information regarding a Dragonfly presentation given by James Duncan at a Conservation Commission meeting. He also shared an inquiry he received from Paul Matlock regarding funding for the Library.

Selectman Albee spoke about Max Ledoux's request for NHMA's legal advice regarding this year's petition warrant article. It was confirmed that it is the Selectmen's responsibility to decide whether or not to release legal advice to the public, not the administrative staff. This will be discussed further in non-public session.

CORRESPONDENCE

It was agreed to make payment for the second half of the culvert study out of the same budget line that the first bill was paid from. The Parks and Recreation Commission recommended hiring Isaiah Hinrichsen as the Town's Aquatic Director. The Selectmen agreed to invite Gina Lessard and Isaiah to meet with the Selectmen before the Selectmen make a final hiring decision. It was noted that the Parks and Recreation Commission changed their meetings to be the second Thursday of each month (instead of the first Thursday). Karen Koch will further research details in regards to obtaining a credit card for the Town Offices. Selectman Marcussen moved to approve a timber cut extension for operation #17-455-18-T, seconded by Selectman Albee with all in favor. The Selectmen reviewed correspondence from Martha Porter confirming her agreement with the Canney and Welch Cemeteries being deemed abandoned. Chairman Wood read aloud a thank you letter addressed to Officer Koch. Selectman Marcussen moved to approve a weight limit posting for Town roads effective 3/5/18, seconded by Chairman Wood. The roads will be posted until they are dried out. Vote passed 3-0.

The following correspondence was also reviewed: RSA 664:17 Political Advertising; Paving assessment estimate; NMHA Legislative Bulletin 2/16/18 & 2/23/18; Municipal EcoLink February 2018; HB1802 update; Public School Infrastructure grant information; Councilor Kenny's 2/21/18 report; Wetlands Permit Application for PID 38-1-281; Building Permit for PID 34-2-8; Wetlands Rules Update; Food Waste Reduction & Composting grant information; Thank you letter from Alzheimer's Disease Research; DES Post Closure Monitoring Changes; DES Standard Dredge & Fill Application response for PID 27-1-8; Varney Engineering response to Wetlands File #2017-03436; LES 2/26 Webinar information; CDFA workshop information; Primex training information; 2018 SADES Road Surface Assessment information; Drinking Water and Groundwater Trust Fund & DWSRF Workshop information; Newslink 2/14/18; ZBA public hearing notice for Clary; Shorelines 2/17/18; Summary of Warrant Articles with DRA Pre-Review comments; FHWA Survey; BET February issue; various meeting minutes; various emails and other correspondence.

PUBLIC INPUT

Chief Thompson returned to the meeting to update the Selectmen regarding Class VI road signage missing on Willand Road and responded to questions from Elissa Paquette regarding the Rymes truck recently getting stuck on this road. Karen Koch and the Selectmen responded to Joe Kowalsi's concern regarding property owners' mailing addresses being provided to the public.

At approximately 10:50 am, Chairman Wood moved to enter non-public session per RSA 91-A:3 II (I) for consideration of legal advice, seconded by Selectman Marcussen. Roll call vote: Wood – Yes; Marcussen – Yes; Albee – Yes. The Selectmen held a brief recess and reconvened at 11:00 am. At approximately 11:07 am, Selectman Albee moved to end the non-public session and move back into public session, seconded by Chairman Wood with all in favor. Selectman Albee moved to seal these minutes, seconded by Selectman Marcussen with all in favor.

At approximately 11:07 am, Chairman Wood moved to enter a second non-public session per RSA 91-A:3 II (a) to work on performance reviews, seconded by Selectman Albee. Roll call vote: Wood – Yes; Marcussen – Yes; Albee – Yes. At approximately 11:29 am, Selectman Albee moved to end the non-public session and move back into public session, seconded by Chairman Wood with all in favor.

ADJOURNMENT

At approximately 11:29 am, Selectman Marcussen moved to adjourn, seconded by Selectman Albee with all in favor. Respectfully submitted, Karen Koch, Administrative Secretary

**Selectman's Meeting
February 26, 2018**

2018

Fire Calls 34	Gas Furnace Inspections	3
EMS Calls 24	Oil Burner Inspections	2
Service Calls 0	Wood /Pellet Stove Inspections	3
SPD 1	Life Safety	0
Total 59	Total	9

The table top exercise in conjunction with the Carroll County Coalition for Public Health will be held at the Central Station on February 28th from 9a-12pm. The following agencies have been invited. Lakes Region Visiting Nurse Association, Central NH VNA Hospice, Huggins Hospital, Genesis Healthcare-Wolfeboro Bay Rehab, Tuftonboro PD, Wolfeboro FD, PD, Carroll County Sheriffs Office, EMD Reps from Wakefield and Brookfield, Jeff Jones who is the Coordinator for the Carroll Coalition will be in charge.

This years fishing derby was very quiet with no responses for the airboat. I would attribute this to a couple of reasons being Ice was better this year and people were more careful. Ice conditions very all the time, if you are going out on the ice dress for the conditions to include floatation. Test the ice as you go.

Engine 4 will be going to LRFA to get an estimate as it cabs passenger side rubbed against a pine tree that was very close to the road on Elm Point Road.

The operator of the engine was trying to back the truck out of Elm Point during a snow storm at approximately 2 am in the morning. The road was glare ice under the snow and the truck lost its traction and slide slideway. The damage was very minable and at a slow speed. We have been responding with the 4x4 rescue truck into to tight slippery roads for unconfirmed fire alarms or other calls and staging the larger apparatus until units on scene confirm they are in need. However, this night we only had 2 personnel responding and they took the engine because of the limited personal. A third firefighter eventually responded to assist them with the rescue.

The septic system pipes at Mirror Lake weren't frozen as thought. A problem with an electrical outlet that feeds power to the septic pump was found.

The department transported for a total of 5 times with the ambulance since the beginning of 2018. We have the billing component in place with Quick Med Claims LLC. We have transported for various reasons: Transporting Stewarts Unit had mechanical breakdown, Stewarts Unit travelled to the wrong road location causing a delay in ambulance arrival. The patient was being treated in 10 Ambulance 1 and his condition worsened and a decision made to transport, There was a patient unsafe in area of middle of travel lane of Tuftonboro Neck Road after falling, Needed Paramedic care our ambulance was already at Paramedic Level, Patient was moved to 10 Ambulance 1 and

transported before Stewarts arrival from Moultonborough, More than one call at the same time Stewarts units diverted to the second calls, It is still my recommendation that we start looking at the ambulance contracts for 2019 now so that we know what we will be facing for 2019 Budget. Our contract with Stewarts ends on 12/31/2018.

As chairman of the OVMAA I would like to update the selectman in reference to the status so far with the Sheriffs communication Grant. The county received Phase 1 of a grant of \$349,995.00 approximately 2 years ago. This phase replaced out dated dispatch tone councils and radios in the dispatch center.

Phase 2 grant was approved for \$604,444.00 This will be used to improve current repeater sights through out Carroll County that Police and Fire and Ems Currently depend on Dailey and have significant issues.

A 3rd phase of the grant has been put in for for 1.3 million dollars which would completed all the current tower buildouts for a voted and repeater simulcast system. This is a lot of money and is not looking good for approval. The current Sheriff Domenic Richardi and his staff have been working very hard to secure funds that will be used to make our counties radio system safer and more reliable for the Police, Fire and Ems that use it daily.

Memo

To: Selectmen
From: Chief Shagoury
Date: 02/26/18
Re: 2018 Statistics (to January 31)

Call-outs: 01/08 Alarm
01/11 Accident
01/10 Domestic
01/14 Disturbance
01/23 Alarm
01/27 Alarm (2x)

Arrests: 01/07, Earl Shaffer, 37, Tuftonboro, Violation of Protective Order
01/10, Joshua Batchelder, 38, Newfields, Simple Assault

Activity from January 1 to the end of January:

Category	2017	2018
Motor Vehicle Stops	9	3
Summons	0	0
Accidents	4	5
Arrests	2	2
Felonies	0	0
Offenses	6	6
Incidents	11	8