

TOWN OF TUFTONBORO
BOARD OF SELECTMEN
240 MIDDLE ROAD, P.O. BOX 98
CENTER TUFTONBORO, NH 03816
Telephone: (603) 569-4539 Fax: (603) 569-4328
www.tuftonboro.org

Selectmen's Meeting
9:00 am - Town Offices

Monday, February 5, 2018

The official video of this meeting can be found on the Town of Tuftonboro's YouTube at:
<https://www.youtube.com/channel/UCCUmJqZvFTS23RMEFSDQzmw>.

MINUTES

Present: Chairman Lloyd Wood, Selectman Bill Marcussen, Selectman Chip Albee and Administrative Secretary Karen Koch.

CALL TO ORDER

Chairman Wood called the Selectmen's meeting to order at 9:00 am and proceeded with the Pledge of Allegiance.

PUBLIC INPUT

The Selectmen responded to Bob McWhirter in regards to campaigning at the Transfer Station. The Selectmen responded to Dan Bisson about speeding and volunteer plowing on the seasonal part of County Road.

DEPARTMENT UPDATES/APPOINTMENTS

The Selectmen met with Chris Fournier of HEB regarding the Sodom Road Bridge Repair. They discussed bidding, construction administration, third party overseers, load rating submission to the State, timeliness of the bidding and project, the dissimilarities of this project vs. a road construction project, etc.

Motion: Selectman Marcussen moved to approve the contract with HEB for both bidding assistance (\$6500) and construction administration (\$6,000-8,000) for the Sodom Road bridge repair, seconded by Selectman Albee for discussion. This contract is for HEB to put this project out to bid to obtain project cost information in time for Town meeting as well as deems HEB as the construction administrator if the project is approved at Town Meeting. The construction administration cost will be included in the warrant article. Vote passed with all in favor. Jack Parsons will work with HEB regarding this project. The Selectmen previously added \$6,000 to the 4313 Other Highways & Streets budget for HEB to put this project out to bid. The estimated cost is actually \$6,500.

Motion: Selectman Marcussen moved to reopen 4313 Other Highways and Streets to add an additional \$500 to increase the grand total to \$13,000, seconded by Chairman Wood with all in favor.

REVIEW AND APPROVAL OF MINUTES

Selectman Albee moved to approve the 1/22/18 meeting minutes as written, seconded by Selectman Marcussen with all in favor. Selectman Marcussen moved to approve the 1/29/18 meeting minutes as written, seconded by Selectman Albee with all in favor.

SIGNATURE FILE

Chairman Wood moved to approve a notice of appointment for Kim Reed as an alternate to the Agricultural Commission as well as amend the appointment expiration date to June 2020, seconded by Selectman Albee with all in favor. The Selectmen signed an updated letter of identification for Assessor Rod Wood. Chairman Wood moved to table a revised abatement recommendation for PID 65-3-7, seconded by Selectman Marcussen with all in favor.

BUDGET REVIEW

Per the Department of Revenue (DRA), as the 2016 rescue truck and ambulance warrant articles contained an escape clause which permits the termination of the lease agreement on an annual basis, the principal and interest payments should be a warrant article each year (for the length of the lease). They should not be part of the operating budget. The Selectmen included Chief Thompson in the discussion.

4711 Long Term Bonds & Notes (revisit)

Motion: Selectman Albee moved to reduce budget line 01-4711-02-711 Ambulance & Rescue Vehicle Lease from \$82,843 to \$0 changing the total 4711 budget from \$236,554 to \$153,711, seconded by Chairman Wood for discussion. Diane Falcey shared documentation from DRA confirming the warrant article requirement. Vote passed with all in favor.

4721 Interest Long Term Bonds & Notes (revisit)

Motion: Selectman Marcussen moved to adjust budget 4721 to remove the ambulance and rescue vehicle payment and adjust the total to \$38,274, seconded by Chairman Wood with all in favor.

The Selectmen reviewed the overall 2018 budget. Chairman Wood moved to approve the Selectmen's 2018 operating budget request to \$3,742, 305.24, seconded by Selectman Marcussen. (The motion was modified to include the \$0.24.) Vote passed with all in favor.

CONTINUED BUSINESS

2018 WARRANT

DRA revised the wording of the cemetery article to read as follows: **Shall the Town vote to authorize until rescinded the acceptance of privately donated gifts, legacies and devises which shall be invested and accounted for separately from and not commingled with, amounts appropriated for expendable trust funds created under RSA 31:19-a, paragraph 1 and shall be subject to the custody and investment provisions applicable to trust funds accepted under RSA 31:19.**

(Majority vote required)

(Recommended by the Board of Selectmen 3-0)

Motion: Chairman Wood moved to approve the revised article, seconded by Selectman Albee with all in favor.

As discussed earlier in the meeting, for each year of the lease agreement, the payment for the ambulance vehicle and rescue truck needs to be included as a warrant article: **To see if the Town will vote to raise and appropriate the sum of Eighty-Nine Thousand Three Hundred Eighteen Dollars (\$89,318.00) to pay a third installment toward the ambulance vehicle and rescue truck acquired by a Town Meeting vote in March of 2016. The principal amount is \$82,843.00 and the interest is \$6,475.00. This lease agreement contains an escape clause.**

(Majority vote required)

(Recommended by the Board of Selectmen TBD and the Budget Committee TBD)

Motion: Selectman Marcussen moved to approve this article, seconded by Selectman Albee for discussion. It was confirmed that this warrant article is required by DRA. Vote passed with all in favor.

To see if the Town will vote to raise and appropriate the Budget Committee recommended sum of TBD (TBD) for general Town Operations. The Selectmen recommended TBD (TBD). This article does not include any special or individual warrant articles addressed separately.

(Majority vote required)

(Recommended by the Budget Committee TBD)

The Selectmen will review the above warrant article after review by the Budget Committee.

Selectman Marcussen noted that the Planning Board will be submitting an article that needs to be placed at the beginning of the warrant. Therefore the numbering sequence of the other articles will change. No other changes were made to the warrant.

2018 REVENUE

The Selectmen approved the final 2018 estimated revenue numbers.

SELECTMEN'S UPDATE

Selectman Albee shared that the Budget Committee meeting is 2/6/18 and recapped anticipated topics of discussion. Selectman Marcussen shared that a Carroll County Coalition roundtable meeting for substance abuse that was scheduled for tomorrow is rescheduled for 3/6/18. Chairman Wood shared that Larry Gil reported that there is a beaver problem in the waterway and asked that Karen Koch report this to Jim Bean. Private citizens also reported to him that there have been parking issues on Bay Road and asked that Karen Koch share this with Chief Shagoury as well as ask him for December and January statistics. Chairman Wood shared documentation that he received regarding the Town's anticipated electricity savings resulting from the cooperative agreement. Discussion followed.

CORRESPONDENCE

Chairman Wood read aloud a Department of Justice news release entitled "State v. Andrew Garland-Plea of Guilty to Death Resulting". Updated Coalition Communities information regarding HB1802 was discussed. The Selectmen will first decide if they will be part of the Coalition Communities before deciding on a representative for the Town. The Selectmen agreed to revisit the Docking and Parking Ordinance at a later date with Chief Shagoury.

The following correspondence was also reviewed: draft annual report submission; TCC 2/19/18 meeting information; Building Permit Application for PID 51-1-9-8B; UNH Coffee & Conversations information; Steven Brinser's Assistant Moderator appointment; Final culvert report materials; Shorelines 1/20/18 newsletter; BET January issue; LES Event invitation; Spectrum updated job completion date for Transfer Station; Councilor Kenney 1/25/18 report; NHMA 1/29/18 Legislative Bulletin; UNH T2 LTAP grant information; CDFA application deadline information; Flood Lines Winter 2018 issue; 2018 IRS Standard Mileage Reimbursement information; UNH T2 Road Business Dec 17 issue; NewsLink 1/31/18; NH Lakes Lakeside Winter 2018 edition; Police statistic information; Wetlands Rules updates; CIP Webinar information; LRPC Solid Waste Roundtable information; LES February newsletter; various meeting minutes; various emails and other correspondence.

PUBLIC INPUT

None

NON-PUBLIC SESSION

At approximately 10:50 am, Selectman Marcussen moved to enter non-public session per RSA 91-A:3 II (a) to work on performance reviews, seconded by Selectman Albee. Roll call vote: Wood – Yes; Marcussen – Yes; Albee – Yes. At approximately 11:32 am, Selectman Marcussen moved to end the non-public session and move back into public session, seconded by Chairman Wood with all in favor.

ADJOURNMENT

At approximately 11:33 am, Selectman Marcussen moved to adjourn, seconded by Selectman Albee with all in favor.

Respectfully submitted, Karen Koch, Administrative Secretary