

**TOWN OF TUFTONBORO
BOARD OF SELECTMEN
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**Selectmen's Meeting
9:00 am – Town Offices**

Friday, February 1, 2019

MINUTES

Present: Chairman Bill Marcussen, Selectman Lloyd Wood, Selectman Chip Albee and Administrative Secretary Karen Koch.

CALL TO ORDER

Chairman Marcussen called the Selectmen's work session to order at 9:00 am.

Town Clerk Heather Cubbedu swore in Abbi Gillis as a new police officer for the Town of Tuftonboro. Ms. Gillis also repeated the Oath of Honor as recited by Chief Shagoury.

Selectman Albee moved to approve signing tax delinquency letters to the property owner of PIDs 15-1-22, 15-3-5, 44-2-13, 15-2-23, 15-2-25, 15-2-26 and 15-2-27, seconded by Selectman Wood with all in favor.

The Selectmen reviewed Sanborn Head and Associates Second Opinion Report associated with their review of the outbreak concerns at the closed landfill. Eight recommendations were given including surface water sampling, assessment of monitoring wells, installation and survey of additional well points and additional analyses. It was agreed to discuss this report with Larry Gil and Steve Wingate before paying the additional fee of \$500 (approximate) for Sanborn Head and Associates to present their findings to the Selectmen.

The procurement (bidding) policy was reviewed. The draft policy required bidding for all single or combined annual purchases of goods or services exceeding \$15,000. Selectman Wood suggested increasing the total to \$35,000. Selectman Albee disagreed and felt that the number should be reduced to \$5,000. After some discussion it was agreed to keep the amount \$15,000 (to be revisited if necessary). There was further discussion about the bidding process. Some minor changes were made to the policy. The revised policy will be sent to Town counsel for review.

Normandeau Associates will attend Monday's meeting to discuss the results of their 19 Mile Brook file review along with Steve Wingate and Larry Gil.

ADJOURNMENT

At approximately 9:36 am, Selectman Albee moved to adjourn, seconded by Selectman Wood with all in favor.

Respectfully submitted, Karen Koch, Administrative Secretary