

**TOWN OF TUFTONBORO  
BOARD OF SELECTMEN  
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**Selectmen's Meeting  
9:00 am – Town Offices**

**Monday January 6, 2020**

The official video of this meeting can be found on the Town of Tuftonboro's YouTube channel at:  
<https://www.youtube.com/channel/UCCUmJqZvFTS23RMEFSDQzmw>.

**MINUTES**

Present: Chairman Chip Albee, Selectman Lloyd Wood, Selectman Bill Marcussen, and Administrative Secretary Karen Koch.

**CALL TO ORDER**

Chairman Albee called the Selectmen's meeting to order at 9:00 am and led the pledge of allegiance.

Selectman Marcussen moved to amend the 12/20/19 minutes to reflect that it was the 2020 warrant articles that were discussed rather than 2019, seconded by Selectman Wood with all in favor. Selectman Marcussen moved to approve the 12/30/19 meeting minutes as written, seconded by Selectman Wood with all in favor. Selectman Marcussen moved to approve the 1/3/20 meeting minutes as written, seconded by Selectman Wood with all in favor.

**APPOINTMENTS**

Jeff Newcomb met with the Selectmen regarding the poor condition of Chandler Road and Shirley Way and to inquire as to when they would be repaved/repared. This area never received a top coat when paved 10-12+ years ago. There are more than 30 houses in this area and he asked that these repairs be put in the budget and tended to as soon as possible. Residents in support of improvements were in attendance as well. Selectman Wood read information regarding the background of Shirley Way into the record and provided a write up of Chandler Road as well. Discussion followed regarding the history and condition of the roadway and how to best approach the improvements. The Selectmen agreed to try to work on repairing the road(s) in preparation of future paving. They will look to the Road Agent and FR Carroll Paving for suggestions.

The Selectmen also responded to Mr. Newcomb's concerns regarding boat launching and dock space limitations when the Pier 19 store reopens.

Josh McAllister and Dan Lucchetti, of HEB Engineers, met with the Selectmen to present their Ledge Hill Road and Federal Corner Road Engineering studies. HEB recapped the process used for the review and shared that there is a drainage solution as well as a roadway reconstruction solution for each of these roads. The discussion began with Federal Corner Road. This road is in good condition as a gravel road. It is structurally sound and the material is sufficient. Sedimentation and drainage is a concern. Recommendations and cost alternatives were provided (Option 1: Regrading and Roadside Drainage Improvements (\$174,320); Option 2: Roadway Paving & Roadside Drainage Improvements (\$265,280)). There are steps within each option that can be done to improve the concerns such as culvert additions and alterations to ditches. Selectman Wood complimented HEB Engineers for their work with the Town. Nat Crane shared his comments for improvements and his opposition of paving the road.

Ledge Hill Road was then discussed. The process used and review of the road was summarized. The overall condition of Ledge Hill Road between Dame Road and Route 171 is in fair condition and is similar to the majority of rural roads in northern New England. The major concerns are related to roadside drainage. In summary, recommendations and alternatives include deep ditches as well as several travel way reconstruction alternatives (Option 1: Roadside Drainage Improvements (\$337,040); Option 2: Crack Seal, Overlay, and Roadside Drainage Improvements (\$475,760); Option 3: Roadway Reclamation, Paving and Roadside Drainage Improvements (\$894,740); Option 4: Full Roadway Reconstruction

(\$1,360,680)). Mr. McCallister responded to Selectman Wood that use of catch basins would require more robust maintenance requirements. Separate from this project, Nat Crane shared his concern regarding the Tuftonboro four corners intersection. This led to discussion regarding the creation of a safety improvement project for this intersection.

Larry Gil met with the Selectmen to discuss a landfill closure monitoring RFP. Selectman Marcussen moved to advertise the request for proposal for landfill monitoring, seconded by Selectman Wood for discussion. The target date for submissions is within 30 days. The advertisement will be put in the paper and sent to a list of known consultants. Vote passed with all in favor. Karen Koch will work with Mr. Gil on the final version of the advertisement which will include a combination of the proposal he supplied as well as the one supplied by Stantec. The advertisement will go in the 1/16/20 issue of the Granite State News with a due date of 2/21/20.

### **SELECTMEN'S UPDATE**

Selectman Marcussen shared that the Planning Board approved a site application for the Pier 19 store. The new owner intends to be open year round.

### **CORRESPONDENCE**

The Selectmen reviewed an email from Sarah Pelletier regarding Wolfeboro's proposed restricted use of Albee/Carry Beach. They will revisit this subject if they find this becomes a concern for Tuftonboro residents. Chairman Albee will pass on a copy of Lakes Region Planning Commission's study of the Tuftonboro four corners intersection to Michael Cryans. The Selectmen preferred not to respond to Chief Shagoury's memo in regards to the dedicated functions requested of the Police Department. In response to Alba Architect's inquiry, the Selectmen agreed that a mounted drawing of the Police Facility would be appropriate for Town Meeting. The Selectmen received a report from Jeff McIver of Consolidated Communications detailing served and unserved areas of broadband coverage within Tuftonboro. He will be invited to meet with the Selectmen to explain the report.

The Selectmen discussed Clay Gallagher's requested increases to the Solid Waste Disposal (Transfer Station) budget for brush disposal and per diem coverage. Selectman Marcussen shared his disagreement with paying for brush disposal instead of burning the brush. Selectman Wood responded that there is no safe place to do so. As a compromise, Selectman Wood moved to increase budget line 01-4324-28-390 Brush & Stump Grinding from \$2,000 to \$6,000 and wait on the per diem addition, seconded by Selectman Marcussen for discussion. The overall Solid Waste Disposal budget total will increase from \$432,441 to \$436,441. Selectman Wood agreed to add this revised total to his motion. Vote passed 2-1. Chairman Albee against as he doesn't agree with a change being presented this late in the budget season.

Other correspondence reviewed included: Report of the Study Committee on Implementation of the Accessible Ballot; NHMA 1/3/20 Legislative Bulletin; PA-34s for PID 64-2-1 and 35-1-17; Building Permit for PID 16-2-3; NewsLink 1/1/20 edition; NH DOT Interim Bridge Inspection Report; UNH T2 2019 newsletter; NH Lakes December 2019 newsletter; 2020 NH Emergency Preparedness 6/23/20 Conference information; Gilmanton Planning Board 1/9/20 public hearing notice; Charter Communications letter regarding upcoming service changes; ZBA 1/8/20 public hearing notice for YMCA Camp Belknap; updates on SWEPT funding; various emails; various minutes and other various correspondence.

### **2020 WARRANT ARTICLES**

**19 Mile Bay Beach Improvements Project (2<sup>nd</sup> phase)/\$34,429:** Selectman Marcussen moved to approve this warrant article, seconded by Selectman Wood with all in favor.

**Federal Corner Road and Ledge Hill Road repair work:** The Selectmen agreed not to create warrant articles for these projects but instead do some improvement work on an incremental basis. This will be discussed with Jim Bean.

**Union Wharf repairs:** Karen Koch will follow up with Horizons Engineering regarding this project.

**Trash Compactor:** The Selectmen reviewed quotes received and agreed to Clay Gallagher's suggestion to use Atlantic Recycling for a new compactor with a new hopper. Selectman Marcussen moved to approve \$24,000 for this warrant article, seconded by Selectman Wood with all in favor.

**Vertical Baler:** Based on estimated numbers, Selectman Marcussen moved to approve \$15,000 for this warrant article, seconded by Selectman Wood with all in favor. Additional quotes are forthcoming.

**Milfoil Expendable Trust/\$20,000:** Rather than add money to the operating budget in 2020, the Selectmen agreed in an earlier meeting to add \$20,000 to the Expendable Trust Fund. Selectman Wood moved to approve this warrant article, seconded by Selectman Marcussen with all in favor.

**Ambulance and Rescue Truck final payment/\$89,318:** Selectman Marcussen moved to approve this warrant article, seconded by Selectman Wood with all in favor.

**Fire Truck (3<sup>rd</sup> Payment)/\$124,625:** Selectman Marcussen moved to approve this warrant article, seconded by Selectman Wood with all in favor.

**SCBA Reserve Fund/\$27,000:** Selectman Marcussen moved to approve this warrant article, seconded by Selectman Wood with all in favor.

**Paving:** At the 9/20/19 meeting the Selectmen voted to pave Northline Road and the upper section of Dame Road in 2020. Based on those quotes, Selectman Marcussen moved to approve this warrant article for \$290,000, seconded by Selectman Wood with all in favor.

**Sanders (two):** The Selectmen will request a quote from Jim Bean. CIP had a placeholder of \$15,000.

**Police Cruiser:** The Selectmen voted 2-1 on this article on 12/23/19. Selectman Wood declined Chairman Albee's offer to revisit this article.

**Police Facility Architectural Plans and Costs:** Karen Koch will contact Alba Architects for a quote.

**Police Facility Capital Reserve:** The Selectmen voted on 1/3/20 to approve this article for \$150,000. Chairman Albee moved to revisit this article and decrease the amount to \$125,000, seconded by Selectman Wood for discussion. Chairman Albee made this motion in order to reduce the overall total of all warrant articles. Selectman Marcussen suggested leaving this as the previous vote for now rather than delaying this further into the future and because the 2020 warrant articles still total less than what was requested in 2019. The Selectmen need Chief Shagoury to confirm whether or not some of the building will be paid through grant funding. No changes were made from the 1/3/20 vote.

**Contingency/\$5,000:** Selectman Marcussen moved to approve this warrant article, seconded by Selectman Wood with all in favor.

**Perambulation/\$5,000:** This is an estimate to do town line updates with Moultonborough, Ossipee and Wolfeboro. This article will be non-lapsing. Selectman Marcussen moved to approve this warrant article, seconded by Chairman Albee with all in favor.

The 2020 warrant articles currently total \$931,872.

Jim Bean will be invited to a 1/10/20 work session to discuss various road projects.

#### **PUBLIC INPUT**

The Selectmen responded to Joe Kowalski regarding the Police cruiser and Police facility warrant articles.

#### **ADJOURNMENT**

At approximately 11:25 am, Chairman Albee moved to adjourn, seconded by Selectman Wood with all in favor.

Respectfully submitted, Karen Koch, Administrative Secretary