

TOWN OF TUFTONBORO
BOARD OF SELECTMEN
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Selectmen's Meeting
9:00 am – Town Offices

Monday, May 8, 2017

MINUTES

Present: Chairman Lloyd Wood, Selectman Bill Marcussen, Selectman Chip Albee and Administrative Secretary Karen Koch.

Chairman Wood called the meeting to order at 9:00 am and proceeded with the Pledge of Allegiance.

During public input, per Chris Sawyer's request, the Selectmen agreed that the Planning Board be copied on approved intents to excavate in order for the Planning Board to follow up with active pits to make sure that they come into compliance within two years.

Jack Parsons gave the Building Department update. To date there have been 120 building inspections, 26 building permits and 7 new homes. No bids have been received for the Lake Road boat ramp yet. Mr. Parsons sent a registered letter regarding furniture left on the side of Durgin Road.

Clay Gallagher gave the Transfer Station update. Please see attached. Mr. Gallagher shared that Carroll County Jail prisoners did a fantastic job yesterday in regards to cleanup at the Transfer Station. He feels that it might be beneficial to have a snow fence installed along the tree line to help reduce the amount of cleanup in the future. Transfer Station buildings will be painted and trim repaired and replaced in the next 1 to 1.5 months. He recently ordered more gripples at a savings compared to last year. He shared one of the posters that Lakes Region Planning Commission provided showing Household Hazardous Waste options/disposal dates. These posters will be posted around town and at the Transfer Station. There was discussion regarding revenue cycles and the increase of construction debris as well as options to handle the increase in debris. Mr. Gallagher will research the increase in construction debris further and come back to the Selectmen with suggestions.

Road Agent Jim Bean and Peter Holden, Vice-President of Holden Engineering, met with the Selectmen regarding Tuftonboro Neck Road and Sodom Road bridges. Mr. Holden shared that his company keeps track of bridge work in the State and then contacts the appropriate towns to help them make decisions and to possibly do design work for them. Mr. Holden shared proposals for both bridges. He described different options to correct the issues and the costs for each. His recommendation for Sodom Road would be to do option #7 (repair substructure and replace deck). The project times could range between 3-4 weeks and would result in road closures during that time. The State has a municipally managed bridge program that could help fund the projects. In response to Chairman Wood, Mr. Holden suggested that Tuftonboro Neck Road be the priority because if either bridge needed to be closed unexpectedly, closure of Tuftonboro Neck would cause a greater traffic issue. This lead into discussion about the best way to improve upon the Tuftonboro Neck Road bridge. Mr. Bean shared previously provided information from the State as far as concerns/priorities regarding the bridges. Mr. Bean and Mr. Holden agreed that it is time to start putting money aside for these projects. Mr. Holden exited the meeting. Mr. Bean shared with the Selectmen that the bridge cost estimates he was more recently given by the State changed from what he was originally provided and the current contact with the State is more difficult to reach than his previous contact. There was discussion regarding where these bridges are on the red listed bridges list, upfront costs and how the projects are paid for. Chairman Wood will ask Mark Howard to contact Mr. Bean to see if he can get the progress pushed on these bridge projects.

Jim Bean gave the Highway Department update. His crew spent the first week of April still plowing and treating roads. Then they began working on storm cleanup, filling in pots holes, yolk raking dirt roads, excavating and cleaning out some of the ditch lines, and opening up culvert ends. Most of road sweeping has been completed already. This week they plan to get started on road grading. Mr. Bean will be meeting with Frank Carroll of F.R. Carroll, Inc. tomorrow regarding paving, including paving priorities in regards to Union Wharf Road and Durgin Road and should have cost estimates by the end of this week. Both Mr. Bean and Chairman Wood shared positive feedback regarding F.R. Carroll, Inc. Mr. Bean agreed with Chairman Wood's suggestion that with the current budget issues in mind, perhaps paving and shoulders could come out of the warrant article. He also agreed with Chairman Wood's suggestion of working with Mr. Carroll regarding line striping. In response to Chairman Wood, Mr. Bean explained the process done while reviewing the paving needs of a road. In regards to Durgin Road, Mr. Bean agreed with Chairman Wood that a rock on Durgin Road (which interferes with plowing) as well as the intersection of Zadedda Road and Durgin Road are concerns that should be dealt with. There was discussion regarding the life expectancy of road paving. Chairman Wood raised the issue of whether the amount of the paving budget is enough and if it should be increased. Mr. Bean can review this but feels that the amount budgeted is the Selectmen's decision. There was discussion regarding budget overages and status of FEMA assistance in regards to Storm Stella. After review of budget lines, the 20 year old department truck was also discussed and suggested as a topic of future discussion.

The Selectmen discussed the rocks on Brown Road with Mr. Bean. Selectman Albee reviewed the recent events that have occurred. He shared that two of the three Selectmen have determined that Brown Road is a three rod road and put some stakes at the edge of the right of way. Selectman Albee confirmed that the Steinmans agreed that the Selectmen can move the rocks onto their property. Selectman Albee shared that there is one rock sitting in the water that needs to come out of the water, and the bulkhead embankment needs to be riprapped to stabilize it. In response to Selectman Albee, Mr. Bean shared that it has been discussed in the past to extend the guard rail. After some discussion, it was decided that parking on the other side of the road would be discussed later.

Selectman Albee moved that the Board of Selectmen direct the Road Agent to move the rocks off of the right of way and onto the Steinman's property (behind the stakes which are at the edge of the right of way), to stabilize and put stone on the area that is used for a boat launch and to revisit the signage issue when the project is done, seconded by Selectman Marcussen. Vote passed 2-1. Chairman Wood opposed.

Chairman Wood reviewed with the other Selectmen and Mr. Bean information regarding Lang Pond Road. Selectman Albee moved to release \$6,694 to LA Drew for the Lang Pond Road project, seconded by Selectman Marcussen with all in favor. It was agreed that new signs are needed as the current signs posted by the State mistakenly depict that motor boats are allowed and it was agreed that new signs could be paid for out of the project line. In response to Chairman Wood, Mr. Bean shared that he could hire someone to obtain a cost to obtain a permit for dredging out the culvert and feels that this is a good suggestion but questioned how long it would be before the culvert fills back in again. Mr. Bean doesn't feel that any upstream work is necessary. Mr. Bean agreed to work with Dave Ford, of Wolfeboro, regarding the beaver issue. Mr. Bean shared that normal grading of the road can be done rather than reclaiming material that was plowed to the side. He agreed that it would be beneficial in the future to pave the short section of road between the piece that is paved near the culverts and the piece where Wolfeboro paved. Mr. Bean will obtain an estimate for doing so.

Chairman Wood shared with Mr. Bean and the other Selectmen information he obtained from attended a conference regarding maintenance of dirt roads. Mr. Bean agreed with Chairman Wood's suggestion that perhaps a class could be done to show some techniques that can be used for the 800 foot section of Sawyer Road.

Chairman Wood shared that he met with Gina Lessard and Jim Bean last week regarding 19 Mile Bay Beach concerns. He reviewed the list of items with Mr. Bean and the other Selectmen. The Board agreed to have Mr. Bean's crew take care of the wooden barricade rather than have it put out to bid. There was discussion about taking the cost for this out of current budget lines rather than contingency. There was discussion regarding future pavement of the parking area. Mr. Bean will replace signs as necessary. It needs to be found out who puts out the trash barrels and takes care of trash

collection. Chairman Wood will remove the unnecessary storage box. Mr. Bean agreed to take care of cleanup of the beach as Ted Bense will no longer be available to do so. Chairman Wood suggested getting a fall and spring cost estimate for this so it can be included in the budget. Mr. Bean will also take care of trimming the existing bushes at the edge of the lake.

Selectman Albee moved to approve the May 1, 2017 public meeting minutes as written, seconded by Selectman Marcussen with all in favor. Selectman Albee moved to approve the May 1, 2017 non-public meeting minutes as written, seconded by Selectman Marcussen with all in favor. Selectman Albee confirmed with the other Selectmen that these minutes are automatically sealed as this was a meeting with the Town's attorney.

Selectman Marcussen moved to appoint Richard Byrd to the Energy Commission, seconded by Selectman Albee with all in favor. Selectman Marcussen moved to approve Yield Tax Levies for operation numbers 16-455-10-T, 16-455-11-T and 16-455-20-T, seconded by Selectman Albee with all in favor. Selectman Marcussen moved to approve a pole license for Northern New England Telephone Operations LLC d/b/a Fairpoint Communications and New Hampshire Electric Coop, seconded by Selectman Albee with all in favor. Selectman Marcussen moved to accept the Lake Host grant, seconded by Selectman Albee with all in favor.

Selectman Marcussen shared that he reached out to Sue Weeks, Cemetery Trustees Chairman, regarding unabandonment of the Thompson Moulton Cemetery. Ms. Weeks wanted to include this unabandonment with the next round of cemeteries to be abandoned. NH Municipal Association's legal counsel advised not to combine the two. The Selectmen agreed to work on the next list of cemeteries to be abandoned after the unabandonment hearing is completed. Selectman Marcussen shared that although Ms. Weeks expressed that she was under the impression that cemeteries could be partially unabandoned/abandoned, NH Municipal Association's legal counsel advised that this can't be done. Selectman Albee moved to approve the Thompson Moulton Cemetery Unabandonment Hearing Notice, seconded by Selectman Marcussen with all in favor. The date of the hearing will be July 24, 2017 at 4:00 pm.

Selectman Marcussen moved to have the Town attorney send letters to junkyards, seconded by Selectman Albee with all in favor. It was agreed that it is important to include some language about fines. After much discussion, the Selectmen agreed to take no action at this meeting and to review the sale of town owned properties at a later time. There was a brief discussion regarding the right of way survey of Cow Island.

During Selectmen's update, Selectman Marcussen amended a previously made motion and moved to donate \$75 to the NH Special Olympics in memory of deceased Sexton Steven Honeycutt, seconded by Chairman Wood for purposes of discussion. After some brief discussion, the motion passed with all in favor. Selectman Marcussen shared that the Milfoil Committee has received notification that the Department of Environmental Services milfoil reimbursement grant has been approved. The next Milfoil Control Committee meeting is May 11, 2017. There is one vacancy on the committee. He also shared that at the Planning Board meeting last Thursday, there was some discussion about GIS maps.

Selectman Albee shared that Parks and Recreation had a meeting last week and they have a schedule for the lifeguards. They will replace the decks on the floats on May 21, 2017 at 8:00 am and are looking for volunteers to help. Beach concerts are scheduled and are sponsored by Meredith Village Savings Bank. There was discussion regarding beach sand replacement. The next Parks and Recreation meeting is June 1, 2017 at 6:30 pm. The next Budget Committee meeting is scheduled for May 9, 2017 at 6:30 pm.

Chairman Wood shared that the next roundtable meeting is June 6, 2017. The department head meeting will be held May 12, 2017 at 10:00 am.

19 Mile Bay parking permits and dump sticker limits were discussed. It was agreed to continue with the current policy of a limit of four parking permits per resident. A dump sticker limit was not decided.

The following correspondence was also reviewed: NHMA Legislative Bulletin 5/5/17; Building Permit Application for PID 4-1-20; Brown Road email correspondence; Lang Pond Road update; RIB correspondence; ClearGov correspondence; correspondence regarding status of boat ramps; department head meeting topics; Joint Loss Safety Committee CPR/AED Training; Joint Loss Safety Committee safety inspection dates; Plow Rally Registration information; Clean Water State Revolving Fund 2017 Pre-application solicitation; Councilor Kenney 5/3/17 newsletter; Energy Star correspondence; DRA 2016 Cyclical Inspection information; ZBA Codispoti hearing notice; Wetlands Permit Application for PID 38-1-273; various meeting minutes; various emails and other correspondence.

During public input, the Selectmen responded to Elissa Paquette's questions regarding the sale of town owned properties.

The Selectmen will have a non-public meeting at 9:00 am on May 12, 2017 to work on several job performance reviews.

At 12:38 pm, Selectman Marcussen moved to adjourn, seconded by Selectman Albee with all in favor.

Respectfully submitted, Karen Koch, Administrative Secretary

B.O.S. Meeting 5 / 8 / 17:

Transfer Station

- 1. Monthly Totals Mar 2017 Commodity prices but fell right back....**
 - a. 2 Glass shipments 21.63 tons**
 - b. Steel/ Tin can container swapped**
 - c. Propane and Freon removal 44 units**
 - d. 2 Scrap metal Pickups**
- 2. Kerry Long has upgraded to a Level III Operator by attending numerous training classes which allows him to now supervise the facility for daily operations. Congratulations Kerry!!**
- 3. Kerry Long will meet with Dave Jeffers for the first Lakes Region Planning Commission (LRPC) meeting re hazardous waste pickups this month in Meredith.**
 - a. Household Hazardous WasteProgram is on track and flyers are printed which include Tuftonboro in the LRPC HHW program....**
 - b. They have generated a nice sign for us which summarizes the HHW collection options dates/times/locations that Selectmen Wood had previously drafted.**
- 4. NRRRA Conference – May 22nd and 23rd in Manchester, NH**
- 5. Discussion for a future decision – contractor construction debris**
 - a. Trailer size**
 - b. Number of trailers**
 - c. Max capability**
 - d. Pricing problems vs. may be the time for scales vs. limit to homeowner small loads and let trailers go to landfill themselves...keep transfer stations to small amount resident use only**

Date	Expense Action	Revenue Action	Notes	Cost SW	Cost C/D	Cost	Revenue
5-Apr-17	WM Comp #1 & CD		\$245 P/U vs \$334	XXX	XXX		
6-Apr-17	WM Comp #2 & CD		\$245 P/U vs \$334	XXX	XXX		
11-Apr-17	WM Comp #1 & CD		\$245 P/U vs \$334	XXX	XXX		
13-Apr-17	WM Comp #2 & CD		\$245 P/U vs \$334	XXX	XXX		
18-Apr-17	WM C/D & Plastic		\$245 P/U vs \$334		XXX	XXX	
18-Apr-17	Freon /Propane P/U		AC&G 34Units-10 Prop			Free	
19-Apr-17	WM Comp #1 & CD		\$245 P/U vs \$334	XXX	XXX		
25-Apr-17	WM Comp #2 & CD		\$245 P/U vs \$334	XXX	XXX		
26-Apr-16		30 yd Steel/Tin Cans	NRRA (XXXX Tons)			324	XXXX
26-Apr-17	WM Single CD (mistake)		\$245 P/U vs \$334		XXX		
27-Apr-17	WM Comp #1 & Plastic		\$245 P/U vs \$334	XXXX		XXX	
28-Apr-17		Scrap Mtl - bulk (X2)	Berwick - (XXX tons)				XXXX
29-Apr-17	Glass P/U		NRRA (21.63 tons)			648	

7 Solid Waste			WM (XXX tons)	XXX			
8 C/D Containers			WM (XXX tons)		XXX		
2 Plastic			WM (XXX tons)			XXX	
Freon /Propane P/U			AC&G 34Units-10 Prop			Free	
Glass P/U (X 2)		30 yd Steel/Tin Cans	NRRA (XXXX Tons)			324	XXXX
			NRRA (21.63 tons)			648	
		Scrap Mtl - bulk (X2)	Berwick - (XXX tons)				XXXX
Resident Usage fees paid							\$3,654.00
Stickers fees collected							\$380.00
			Total				\$0.00

22,292

	Monthly Total	Prev Balance	Year to Date
Solid Waste	7 (xxxx tons)	20 (193.30 tons)	27 (XXXXX tons)
C&D	8 (xxxx tons)	16 (103.07 tons)	24 (XXXXX tons)
Plastic co-mingle	2 (xxxx tons)	6 (8.62 tons)	8 (xxxxx tons)
Paper		1 (23 tons)	1 (23 tons)
Glass	2 (21.63 tons)		
Cardboard Bales		1 (22 tons)	1 (22 tons)
Alum Bales			
Steel / Tin Cans 30 yd	1 (XXXXX tons)		1 (XXXXX tons)
Electronics W/screen		1 (6,120 lbs)	1 (6,120 lbs)
car batteries			
Freon	1 (34 units)		1 (34 units)
Metal Scrap	2 (XXXXX tons)		
Non-Ferrous Metal- Alum			
Non-Ferrous Metal- Cord			
Non-Ferrous Metal- Other			
Non-Ferrous Metal- Other			
Propane	1 (10 units)		1 (10 units)
Tires		1 (5.0 tons)	1 (5.0 tons)
Used Oil		1 (130 gallons)	1 (130 gallons)
Vegetable Oil			
Call 2 Recycle batteries		1 (48 lbs)	1 (48 lbs)
Brush Removal			
BULBS			