

**TOWN OF TUFTONBORO  
BOARD OF SELECTMEN  
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**Selectmen's Work Session**

**Final Minutes**

**Thursday, December 29, 2022**

**3:30pm – Tuftonboro Town Offices**

Present: Chairman Albee, Selectman Murray, and Administrative Secretary Cami Wakefield

**CALL TO ORDER**

Chairman Albee called the Selectmen's Work Session to order at 3:35pm

**REVIEW & APPROVAL OF MINUTES**

Chairman Albee made a motion to approve the 12.19.2022 BOS Non-Public Session draft minutes as written, Selectman Murray seconded, motion carried 2-0. Chairman Albee made a motion that the Non-Public Session minutes remain sealed, Selectman Murray seconded, motion carried 2-0.

**APPOINTMENTS**

3:30pm Encumbrances – Chairman Albee made a motion to encumber \$25k from budget #4909 Lake St., Selectman Murray seconded, motion carried 2-0.

Chairman Albee made a motion to encumber \$1275 from budget #4194 Gen Gov Bldgs. for carpeting in the Admin Assist office that was scheduled for December 2022 and will not be done until 2023.

**SIGNATURE FILE**

Selectman Murray made a motion to sign the CDBG – Funds Request for North Country Village Cooperative, Chairman Albee seconded, motion carried 2-0.

Chairman Albee made a motion to sign the Road Safety Audit Grant Application for 4 Corners Intersection, Selectman Murray seconded, motion carried 2-0.

Selectman Murray made a motion to sign an Intent to Cut for Map 46-3-7, Chairman Albee seconded, motion carried 2-0.

Chairman Albee made a motion to sign the HMGP Damages Letter for Canaan Rd, Sodom Rd and Curtis Rd., Selectman Murray seconded, motion carried 2-0.

Selectman Murray made a motion to sign the HMGP Match Commitment Letters and Pages 1 & 14 of the completed applications as they are needed by 12.31.22 for Canaan Rd, Curtis Rd, Sodom Rd, and Union Wharf Rd., Chairman Albee seconded, motion carried 2-0.

**ACTION FILE**

Memo from Road Agent that he will be over budget from the storm on December 23, 2022. Selectmen Murray made a motion to transfer monies in the amount of 50k to cover costs from the storm. Chairman Albee made a motion to take 20k from budget #4153 Legal (line #1), 15k from budget #4153 Legal planning line, 10k from budget #4210 Police new equipment, and 5k from budget #4210 Police officers salary line for a total of 50k, Selectman Murray seconded, motion carried 2-0.

**ADJOURNMENT**

At approximately 4:34pm, Selectman Murray made a motion to adjourn. Chairman Albee seconded, motion carried 2-0.

Respectfully submitted, Cami Wakefield, Administrative Secretary