

**TOWN OF TUFTONBORO
BOARD OF SELECTMEN
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**Selectmen's Work Session Minutes
9:00 am – Tuftonboro Town Offices**

Friday, January 15, 2020

Present: Chairman Lloyd Wood, Selectman Bill Marcussen, Selectman Chip Albee and Administrative Secretary Cathy Pounder

CALL TO ORDER

Chairman Wood called the Selectmen's meeting to order at 9:00 am.

SIGNATURE

Selectman Albee made a motion to sign Jack Widmer's Appointment as Treasurer. Selectman Marcussen seconded. Motion carried 3-0.

WARRANT ARTICLES

Chief Thompson and the Selectmen discussed the Fire Department's proposed warrant articles. Selectman Albee made a motion to have the Fire Department's SCBA as warrant article "A" for \$248,530.00 using capital reserve funds of \$219,470.00 and \$28,530 being raised by taxes. Chairman Wood seconded. Motion carried 3-0.

Selectman Marcussen made a motion to have the Fire Department's Portable Radios as warrant article "B" for \$120,000.00. Chairman Albee seconded the motion. Motion carried 3-0. The Fire Department has applied for a grant of \$90,000.00 and if rewarded the radios would need only \$30,000.00 raised by taxes.

The Selectmen spoke with Chief Thompson and Chief Shagoury about the process of applying for grants. The Fire Department has been running into issues with the Town's Dunn number access and the Federal department's not returning phone calls and emails. Updates on the Grant will be reported to the Selectmen by Monday 25th.

NON-PUBLIC

At approximately 9:42 am, Selectman Marcussen made a motion to enter into a non-public session per RSA 91-A: 3 II (a) Personnel. Selectman Albee seconded the motion. Roll call vote: Wood – Yes; Marcussen – Yes; Albee – Yes.

At approximately 9:48 am, Selectman Albee made a motion to exit the non-public session and reconvene public session. Selectman Marcussen seconded the motion. Motion carried 3-0. Chairman Wood made a motion to seal the non-public minutes. Selectman Albee seconded. Motion carried 3-0.

Jack Parsons met with the Selectmen to discuss Camp Belknap wanting to temporary put tents, an extension to the dining hall and a RV so they may practice social distancing during camp this year. Mr. Parsons stated there is room for the changes but would like to go to the Camp with the Fire Chief to see exactly where they are having the changes and if it will meet Fire access needs. Once they review the areas, the Selectmen would like something in writing to run by the Town's attorney and a map with the location of the Tents and RV. Selectmen will request Camp Belknap meet with the Selectmen on Monday the 25th at their meeting.

Selectman Marcussen made a motion to have the Fire Truck Lease as article "C" for \$124,625.00 principal and interest. Selectman Albee seconded. Motion carried 3-0.

Selectman Marcussen made a motion to have the paving as article "D" for \$370,000.00. Selectman Albee seconded the motion. Motion carried 3-0.

The Selectmen discussed the undesignated fund balance, the capital reserve funds for the police facility and the grant for the police facility. The Selectmen's expectation is for the building to cost approximately 1.6 million dollars.

Selectman Marcussen made a motion to have the construction of the Police Facility as warrant "E" for \$1,600,000.00 which will include a USDA grant for \$250,000.00, capital reserve funds for \$662,000, \$400,000.00 funds from the undesignated fund balance leaving a total of \$300,000.00 to be raised by taxes. Selectman Albee seconded. The Selectmen discussed putting a cap amount.

If the facility comes in much more than expected they will add another \$300,000.00 to the capital reserve. Chairman Wood spoke about alternatives for purchasing a new cruiser this year by restoring current cruisers and the PD can get more years out of them. Chairman Wood expressed his disappointment with the Police department and how they are handling the PD cruisers. Selectman Albee was concerned with the PD managing the process to restore the cruisers. The Selectmen are in favor of deferring this year's cruiser from the warrant.

Selectman Albee amended the final numbers as follows: USA grant \$250,000.00, amended the warrant capital reserve funds for \$664,257.00, \$400,000.00 funds from the undesignated fund balance leaving a total of \$285,742.00 to be raised by taxes.

Selectman Marcussen seconded the amendment. Amendment carried 3-0. Motion carried 3-0

The goal of the Selectmen is to keep the warrant article amounts as close to last year's as possible.

Selectman Albee made a motion to make Contingency article "F" for \$5,000.00, to be taken out of the fund balance. Selectman Marcussen seconded. Motion carried 3-0.

Selectman Marcussen made a motion to fund Lake Road for design and permitting as article "G" for \$25,000.00. Chairman Wood seconded. Motion carried 3-0.

Selectman Marcussen made a motion to add funds to the Milfoil Expendable Trust fund article "H" for \$17,000.00 which will be funded by the funds distributed to the Town from the Milfoil Joint Committee, no funds are to be raised by taxes. Motion seconded by Selectman Albee. Motion carried 3-0.

ADJOURNMENT

At approximately 10:44 am, Selectman Marcussen made a motion to adjourn. Selectman Albee seconded the motion. Motion carried 3-0.

Respectfully submitted,
Cathy Pounder
Administrative Secretary