

**TOWN OF TUFTONBORO
BOARD OF SELECTMEN
240 MIDDLE ROAD, P.O. BOX 98
CENTER TUFTONBORO, NH 03816
Telephone: (603) 569-4539 Fax: (603) 569-4328
www.tuftonboronh.gov**

**Selectmen's Meeting Final Minutes
4:00pm – Town Offices**

Monday, October 2, 2023

Present: Chairman Pike, Chip Albee, Bob Murray, Town Clerk Jennifer Coulter, Phil Bennett – Alba Architects, Andre Kloetz and Jesse Fand – Bauen Corp., Chief Shagoury, Town Admin. Audrey Fraizer, and Administrative Secretary Cami Wakefield.

CALL TO ORDER

Chairman Pike called the BOS meeting to order at approximately 4:00pm and lead the Pledge of Allegiance.

PUBLIC INPUT

None

APPOINTMENTS

Jennifer Coulter Town Clerk presented her budget. Chairman Pike made a motion to accept the Town Clerk budget (4140) as presented for \$105,522.00 plus Health & Dental for one at \$13,068.26, Selectman Murray seconded, motion carried 3-0.

Selectmen approved the following budgets:

Executive (4130)

Selectman Murray made a motion to approve a Grade 14 and Step 8 for a total of \$56930 for Administrative Secretary, Chairman Pike seconded, motion carried 3-0.

Selectman Murray made a motion to increase the Administrative Overtime to \$1500 (+500), Selectman Albee seconded, motion carried 3-0.

Selectman Albee made a motion to approve the total Executive budget (4130) for \$155,263, Chairman Pike seconded, motion carried 3-0.

Assessing (4152)

Chairman Pike made a motion to approve the total Assessing budget for \$42,420, Selectman Murray seconded, motion carried 3-0.

Before meeting with Phil Bennett from Alba Architects and Andrea Kloetz and Jesse Fand from Bauen Corporation Chairman Pike wanted to inquire that the police chief be in the meeting to explain some of his comments in his email. Selectman Murray added that he thinks the police chief should be part of this. Chairman Pike asked that the Admin Sec get the police chief. Andre Kloetz started by introducing Jesse Fand and explained that Jesse has been working very hard to try to reach the goal that we would like to be at. Andre added that he doesn't necessarily recommend some of these cost savings. Andre hopes that they are giving the selections enough to choose from so that they can come up with something that makes sense to them. Selectman Albee noted some discrepancies in the figures that were presented and there was discussion around the table.

Chief Shagoury presented the attached monthly update.

Tim Galvin – LRPC representative let the selectmen know that last week there was a planning commission meeting and part of the discussion in that meeting was the 2023 Comprehensive housing assessment for the region. Tim continued that there is a responsibility for each community regarding affordable housing and a law that went into effect back in 2008 that each community is not being unfair or unreasonably limiting opportunities for affordable housing. Tim was looking for the selectmen to vote as to whether they would approve the LRPC including this chart in the total report. Selectman Albee made a motion to allow LRPC representative Tim Galvin to report that the Tuftonboro selectmen are in favor of including this chart in the total comprehensive housing assessment report, Chairman Pike seconded, motion carried 2-1. Selectman Murray does not agree with allowing them to put the chart in the report as he feels that the town could be held accountable at any time in the future.

SIGNATURE

Chairman Pike made a motion to sign the letter to the Department of Environmental Services, Selectman Murray seconded, motion carried 3-0.

Chairman Pike made a motion to sign the Notice of Appointment for Bryan Walsh as a member of the Board of Adjustment, Selectman Murray seconded, motion carried 3-0.

Selectman Murray made a motion to sign the Supplemental Warrant from the Tax Collector for Willand Rd April 2023 – March 2024, Chairman Pike seconded, motion carried 3-0

CORRESPONDENCE

P.I.L.O.T. – Camp Belknap \$4200
Email/Annual Report – CCCD
Email from Brodie Deshaies
Hazard Mitigation Grant Program info

TOWN ADMINISTRATOR AND SELECTMEN'S UPDATE

Audrey mentioned that at the last meeting she didn't realize that we had a propane contract with White Mountain Propane. Selectman Murray made a motion to continue with White Mountain Propane and lock in at \$1.49 per gallon for October 2023 – September 30, 2024.

Audrey added that she has a meeting with the treasurer on Friday to go over what she has been training for in the past few weeks to see if we are doing everything the way that it should be done. Audrey distributed new employee evaluation forms to all the department heads.

Audrey would like to waive health care comparison shopping to next year as it is getting very late in the year for this right now. Selectman Albee would still like different available options through HealthTrust (such as different deductible options).

Selectman Murray said it had been a very quiet week.

Chairman Pike also had a quiet week but did receive some questions that people could have gotten answered by going on social media.

Selectman Albee wrote the letter to DES regarding Wolfeboro RIB that was presented I the signature file to sign tonight. He also did a drive around to check out some of the road work that has been being done. He drove up Shirley Way and thinks only ½ has been completed.

OTHER BUSINESS

None

ADJOURNMENT

At approximately 6:45pm Selectman Murray made a motion to adjourn the meeting, Selectman Albee seconded, motion carried 3-0.

Respectfully submitted,
Cami Wakefield,
Administrative Secretary

Memo

To: Selectmen
From: Chief Shagoury
Date: 10/02/2023
Re: August 2023 Activity

Call out:

08/05 Assist Other Agency
08/28 Juvenile Complaint
08/29 Alarm

Arrest:

08/06 Joseph Bond, 35, Wolfeboro, Bench Warrant

Training:

De-escalation 2023, ALLERT Train the Trainer,

Activity from January 1 to the end of August:

Category	2022	2023
Motor Vehicle Stops	103	95
Summons	12	9
Accidents	21	23
Arrests	11	7
Felonies	18	14
Offenses	97	55
Incidents	130	96
Calls for Service	4423	3699

Memo

To: Selectmen
From: Chief Shagoury
Date: 10/02/2023
Re: September 2023 Activity

Call out:

09/03 Assist Fire Department
09/30 Domestic

Arrest:

09/30 Jasmyne Conway-Morel, 27, Meredith, Bench Warrant, Domestic Violence-Simple Assault with injury, Domestic Violence-Simple Assault physical contact, Simple Assault-to police officer, Resisting Arrest/Detention, Criminal Mischief

Training:

Strengthening Child Abuse and Exploitation Cases with Statement Evidence, Phishing Basic, Phishing Intermediate, Phishing Advanced

Activity from January 1 to the end of September:

Category	2022	2023
Motor Vehicle Stops	108	107
Summons	22	23
Accidents	19	21
Arrests	11	9
Felonies	19	14
Offenses	101	64
Incidents	143	95
Calls for Service	4940	4126