

**TOWN OF TUFTONBORO
BOARD OF SELECTMEN
240 MIDDLE ROAD, P.O. BOX 98
CENTER TUFTONBORO, NH 03816
Telephone: (603) 569-4539 Fax: (603) 569-4328
www.tuftonboronh.gov**

**Selectmen's Meeting Final Minutes
4:00pm – Town Offices**

Monday, September 25, 2023

Present: Chairman Pike, Chip Albee, Bob Murray, Mike Duffy, Adam Thompson, Chris Ruel, Steve Scapicchio, Town Admin. Audrey Fraizer, and Administrative Secretary Cami Wakefield.

CALL TO ORDER

Chairman Pike called the BOS meeting to order at approximately 4:00pm and lead the Pledge of Allegiance.

REVIEW AND APPROVAL OF MINUTES

Selectman Murray made a motion to approve the BOS meeting 9.11.2023 draft minutes as written, Chairman Pike seconded, motion carried 2-0. Selectman Albee abstained as he was not at the 9.11.2023 meeting.

PUBLIC INPUT

None

APPOINTMENTS

Mike Duffy from Horizons Engineering talked to Selectmen about having the bids for the Union Wharf project come to the town hall or directly to him at his company. The bid deadline was set for October 23, 2023 @ 4:00pm and the bids will be opened at the Selectmen's meeting on October 23, 2023, at 4:300pm.

Chief Thompson submitted the attached update. Accompanying Chief Thompson was Chief Harmon from Effingham fire department. Chief Thompson noted that Chief Harmon was interested in car 1 that will be being retired as soon as the new vehicle is up and running. Selectman Murray asked if we had mutual aid with Effingham. Chief Thompson replied that we

do. Selectman Murray made a motion to sell car 1 to the Effingham fire department for \$7,500, Selectman Albee seconded, motion carried 3-0.

Chief Thompson had a quote for work to be done on engine 4 that he was looking for the selectmen to approve. Selectman Murray made a motion to allow Chief Thompson to proceed with the repairs for Engine 4 in the amount of \$3,986.99, Chairman Pike seconded, motion carried 3-0.

Chris Ruel presented the attached update. He also mentioned that there are some unseen expenses from the swap shop with the dumping of the stuff they throw out at the end of each shift and the cost of the porta pottie for the public to use which is being paid by the transfer station, which is \$150 per month.

Chris also let the selectmen know that he asked 3 people for quotes to repair the sink hole at the transfer station and the road agent was one of them and he has had no response.

Steve Scapicchio came in to meet with Selectmen about 19 Mile Brook.

Selectman Albee made a motion to allow Steve to go ahead and order the appraisal for Mike Carleton property, Selectman Murray seconded, motion carried 3-0

SIGNATURE

Selectman Albee made a motion to sign the Land Use Change Tax for Map 4-1-11 Sodom Rd, Selectman Murray seconded, motion carried 3-0.

Selectman Murray made a motion to sign the Petition and Pole License for 1 pole on Canaan Rd, Selectman Albee seconded, motion carried, 3-0.

Selectman Murray made a motion to sign the Right of Burial for Edward and Evelyn Clark, Selectman Albee seconded, motion carried, 3-0.

NON-PUBLIC SESSION

At approximately 6:08pm, Chairman Pike made a motion to exit the public meeting and enter a non-public session per RSA 91-A: 3 II, (c) reputation. Selectman Murray seconded, motion carried 3-0. Roll call vote: Pike – Yes; Albee– Yes; Murray – Yes.

At approximately 6:20pm, Chairman Pike made a motion to exit the non-public session and reconvene the public meeting. Selectman Murray seconded, motion Carried 3-0. Roll call vote: Pike – Yes; Albee– Yes; Murray – Yes.

Chairman Pike made a motion that the non-public session minutes remain sealed, Selectman Murray seconded, motion carried 3-0.

ACTION

The following budgets were approved:

Legal (4153)

Selectman Albee made a motion to approve the Legal line item for \$30,000, Selectman Murray seconded, motion carried 3-0.

Selectman Albee made a motion to approve Legal Planning for \$10,000, Selectman Murray seconded, motion carried 3-0.

Chairman Pike made a motion to approve Legal ZBA for \$100, Selectman Murray seconded, motion carried 3-0.

Selectman Murray made a motion to approve Legal Conservation for \$1,000, Chairman Pike seconded, motion carried 3-0.

Selectman Murray made a motion to approve Legal Cemetery for \$500, Chairman Pike seconded, motion carried 3-0.

Chairman Pike made a motion to approve Legal Trustee of Trust Fund for \$100, Selectman Murray seconded, motion carried 3-0.

This makes the total Legal budget approved by Selectmen \$41,700.

Dog Officer (4414)

Selectman Murray made a motion to approve the Animal Shelter for \$250.00, Chairman Pike seconded, motion carried 3-0.

Selectman Albee made a motion to approve the NHSPCA & Other Dues for \$1,500.00, Chairman Pike seconded, motion carried 3-0.

This makes the total Dog Officer budget approved by Selectmen \$1,750.

General Assistance (4442)

Selectman Albee made a motion to approve Shelter \$4,000, Chairman Pike seconded, motion carried 3-0.

Selectman Albee made a motion to approve Fuel for \$2,000, Chairman Pike seconded, motion carried 3-0.

Selectman Albee made a motion to approve Medical Services for \$1,000, Chairma Pike seconded, motion carried 3-0.

Selectman Murray made a motion to approve Food for \$500, Selectman Albee seconded, motion carried 3-0.

Selectman Albee made a motion to approve Electric & Telephone for \$2,000, Chairman Pike seconded, motion carried 3-0.

Chairman Pike made a motion to approve Miscellaneous for \$250, Selectman Albee seconded, motion carried 3-0.

This makes the total General Assistance budget approved by Selectmen \$9,750.

Patriotic Purposes (4583)

Selectman Murray made a motion to approve Legion-Special for \$1,500, Chairman Pike seconded, motion carried 3-0.

This makes the total Patriotic Purposes budget approved by Selectmen \$1,500.

Gifts and Donations (4589)

Chairman Pike made a motion to approve the Gifts & Donations for \$1,200, Selectman Albee seconded, motion carried 3-0.

This makes the total Gifts & Donations budget approved by Selectmen \$1,500.

CORRESPONDENCE

Board of Adjustment

P.I.L.O.T. donation from William Lawrence Camp

Letter from Historical Resources

Thank you from the Lachners

Thank you from Kathleen Sciarappa – Mirror Lake Protective Association

Wetlands Permit – 44 Windleblo Rd

Wetlands Permit – 21 Haverhill Acres Rd

Wetlands Permit – 19 Haverhill Acres Rd

SELECTMEN'S UPDATE

Selectman Murray mentioned that the planning board is working on a subdivision for a piece of property south of Birch and Vine.

Selectman Albee added that he is still waiting to hear back from a couple of solar companies.

Chairman Pike added that both he and Selectman Murray attended the last Budget Committee meeting. Chairman Pike also read a retirement letter submitted by Robbie Edwards from the transfer station effective 12/31/2023.

OTHER BUSINESS

Selectman Murray made a motion to set the C.O.L.A. rate at 3.00%, Chairman Pike seconded, motion carried 3-0.

ADJOURNMENT

At approximately 7:17pm Chairman Pike made a motion to adjourn the meeting, Selectman Murray seconded, motion carried 3-0.

Respectfully submitted,
Cami Wakefield,
Administrative Secretary

SELECTMEN MEETING

September 25, 2023

2023

Fire Calls: 146

Gas Furnace Inspection: 48

EMS Calls: 200

Oil Burner Inspection: 05

Service Calls: 89

Wood/Pellet Stove Inspection: 06

SPD: 11

Life Safety: 31

TOTAL: 446

TOTAL: 90

2022

Fire Calls: 134

Gas Furnace Inspection: 49

EMS Calls: 210

Oil Burner Inspection: 03

Service Calls: 73

Wood/Pellet Stove Inspection: 02

SPD: 13

Life Safety: 32

TOTAL: 430

TOTAL: 86

The following is an update on larger calls and is not a full list of day-to-day calls.

08/29/23-@ 12:52 pm Red Gate RD. Dispatched for a Well fare check. An Untimely death found at the scene. Tuftonboro Ambulance 1 with 2 personnel, Stewarts Ambulance & Tuftonboro PD responded.

8/31/23-@ 09:39 am Governor Wentworth Highway. Dispatched for a breathing difficulty / cardiac arrest. Ambulance 1, Car 1, with 6 Tuftonboro personnel, along with Tuftonboro PD responded. Stewart's Ambulance transported to Huggin's hospital with 3 Tuftonboro Personnel.

9/1/23-@ 6:32 pm Governor Wentworth Highway. Dispatched for a propane grill fire on a deck. Engine 1, Engine 2, with 7 Tuftonboro personnel, Tuftonboro PD and Stewarts Ambulance responded to scene. Fire was out on arrival.

9/3/23- @ 5:45 pm Camp Tecumseh Lake Winnepesaukee. Dispatched for a reported Boat fire. Boat 1, with 4 Tuftonboro Personnel responded to scene, mutual aid to Moultonborough.

9/5/23- @ 4:41 pm Sandy Island. Dispatched for a medical emergency call. Boat 1, with 4 Tuftonboro personnel transported Pt from the Island back to Northwoods Sandy Island docks. Stewarts Ambulance then transported to Huggin's hospital.

9/7/23- @ 7:56 am Mutual Aid to Center Ossipee, Blake Hill Road 1st alarm building fire. Engine 2, with 5 Tuftonboro personnel cancelled enroute.

9/7/23- @ 11:49 pm Brewster Road. Tree through a house no injuries. Engine 1, Rescue 1, Ambulance 1 with 6 Tuftonboro personnel, and Stewarts Ambulance responded to the scene.

9/8/23- @ 08:03 am Station Coverage Mutual aid to Wolfeboro Engine 1 with 3 Tuftonboro Personnel responded to Wolfeboro Central Station.

9/9/23- @ 7:12 pm Dispatched for a Cardiac Arrest, Willand Road. Car 1, Ambulance 1, 7 Tuftonboro personnel at scene along with Tuftonboro PD. Stewarts Ambulance transported to Huggins Hospital with 3 Tuftonboro personnel.

9/12/23- @ 10:31 am Mountain Road/Ledge Hill Road for a vehicle engine that fell from a trailer/oil spill. Rescue 1 with 2 Tuftonboro Personnel responded to the scene.

9/15/23- @ 1:08 pm Chickville Road Ossipee Mutual Aid for a large animal rescue. Rescue 1, Utility 2, 5 Tuftonboro personnel responded to assist Ossipee PD and Ossipee Corner Fire.

9/16/23- @ 7:32 pm Little Bear Island outside fire handled by phone.

9/16/23-@ 8:41-03:00 am Hideaway Shores for a missing person. Rescue 1, Ambulance 1, Utility 1, Utility 2, Car 1 along with 10 Tuftonboro Personnel, with Tuftonboro PD, NH Fish and Game, NH State Police, New England K9, Lakes Region Search and Rescue, Wolfeboro PD, Tuftonboro ambulance transported pt to Huggins Hospital.

9/20/23- @ 6:38 pm transported Tuftonboro PD to Cow Island for a suspicious subject's call. Boat 1, 3 Tuftonboro personnel.

9/23/23-@ 2:48 pm Pine Needle Lane Bald Peak Moultonborough First Alarm Garage Fire Engine 1, Engine 2, Car 1, responded to the scene with a crew of 8. Moultonborough's engine 4 loaner truck that is housed at the Mirror Lake Station, moved to the Tuftonboro Central Station with a crew of 2 for in town coverage.

Engine 4's quoted cost for repair at Power Products Systems, LLC DBA New England Detroit Diesel \$ 3,986.99 looking for selectmen ok to go ahead with the repair. Parts that were on backorder for 3 months are now in at power products systems in Portland Maine.

Blue book value for Car 1 shows between \$8000-\$10,000 vehicle has the hood damage from the turkey strike which we had a \$1,200.00 estimate to fix. Rust bubbling on both sides, tire monitoring system issue message. The vehicle is a 2010 ¾ ton suburban with 121,696 miles.

New Car 1 is still in the process of being up fitted lettering on September 25,2023.

Lights and sirens etc. radios are being installed on 10/2/23 at Ossipee Mtn Electronics.

Registration will be happening on 9/25/2023. The center console and rear command center have been received and will be installed on 10/2/2023. The equipment has been mounted in the cap compartments and this was done by Tuftonboro Fire Rescue personnel.

On 9/25/23 Engine 1 will be going to Eastern Fire Apparatus in Milton NH for yearly service, state inspection and maintenance.

9/29/23- Engine 2 will be going to Eastern Fire Apparatus in Milton NH for yearly service, state inspection and maintenance.

The new furnace will be installed at the Mirror Lake Station on 9/26/2023 by Ed Butler heating.

Crack filling and sealing has been completed at Melvin Village and Mirror Lake Stations.

A minor pm and battery replacement was completed on the Central station emergency generator by Generator Connection. Cost of minor pm \$270.00 and \$ 180.00 for battery replacement for a total of \$450.00

Issue with circulator pump for boiler 1 at Central station. A new pump is on order through Brookside Plumbing and Heating.

Still waiting for White Mtn Propane to install a propane tank at Melvin Station for the back up generator.

Will be putting an RFP together for electrical panel replacement, backup propane generator for Mirror Lake station for 2024.

Working on an RFP for a replacement for Engine 4 as it will be 20 years old by the receive date in 2025.

As of 9/18/23 we are eligible for applying for funds as we are in one of the five counties declared in the major disaster declaration between July 9 and July 17th, 2023. It looks like we have \$66,677.78 on the highway side to apply for. We are in the process of filling out the proper paperwork. I along with Captain Morgan sat in separate applicant briefings on how to apply for funds, these were virtual briefings, and they were held on 9/20/23 @ 9 am and 2 pm.

Captain Pike and Captain Morgan met with the CIP committee at the Tuftonboro Library for the department's yearly update on 9/13/23 @ 6:30 pm.

Captain Pike, Captain Morgan FF Paramedic Galvin, and I met with the budget committee, CIP Committee and 1 member of the planning board on 9/19/23 at 4 pm. A presentation was given to the different boards as well as a tour of the Central Station and the meeting went well.

TOWN OF TUFTONBORO TRANSFER STATION & RECYCLING CENTER

Date **AUGUST TOTALS** Person Completing Form **C. RUEL** Authorized Signature

# OF STICKERS:	AMOUNT COLLECTED FOR STICKERS:
75	\$375

FEES CHARGED:

# Of Items	Appliances With Freon	Fees Collected \$200
# Of Items	Waste Oil	Fees Collected \$7.50
# Of Items	Car Tires	Fees Collected \$60
# Of Items	Truck Tires	Fees Collected
# Of Items	Bulky Items	Fees Collected
# Of Items	Electronics	Fees Collected \$320
# Of Items	Brush	Fees Collected \$175
# Of Items	C&D	Fees Collected Cost \$9,333 Income \$8,392.50
# Of Items	Bulbs	Fees Collected \$2
# Of Items	Misc. Propane	Fees Collected \$5

TOTAL FEES COLLECTED \$9,537

(940.50 behind)

Tuftonboro NH NRRA Customer Activity Report August 2023 YTD

Product: Product Name ↑	Pickup Date	Release Number	Net Lbs	Gross/Net Tons	Quantity	Customer Price	Report Transportation	Customer Revenue	Customer Expense
Fibers-OCC Baled	7/26/2023	702629	48844	24.422	32	\$55.0000	\$0.0000	\$1,343.2100 \$1,343.2100	\$0.0000
Subtotal	Sum		48844	24.422	32		\$0.0000		\$0.0000
Glass-PGA	1/24/2023	699581	25120	12.56	1	\$40.0000	\$0.0000		\$502.4000
	5/22/2023	701571	28980	14.49	1	\$40.0000	\$0.0000		\$579.6000
	7/25/2023	703006	26040	13.02	1	\$40.0000	\$0.0000		\$520.8000
Subtotal	Sum		80140	40.07	3		\$0.0000	\$0.0000	\$1,602.8000
HHW-Misc.	8/1/2023	703203	0	0	1	\$1,260.0000	\$0.0000		\$1,260.0000
Subtotal	Sum		0	0	1		\$0.0000	\$0.0000	\$1,260.0000
HHW-Motor Oil	8/1/2023	703203	0	0	1	\$1.0000		\$0.0000	\$1.0000
Subtotal	Sum		0	0	1			\$0.0000	\$1.0000
Scrap-Facility Fee	2/24/2023	699926	0	0	1	\$41.7000			\$41.7000
	8/1/2023	702983	0	0	1	\$27.8600	\$409.3000		\$27.8600
Subtotal	Sum		0	0	2		\$409.3000	\$0.0000	\$69.5600
Steel Cans-Loose	2/24/2023	699926	9360	4.1786	1	\$88.0000	\$445.3000	\$367.7200	
	8/1/2023	702983	6240	2.7857	1	\$88.0000		\$245.1400	
Subtotal	Sum		15600	6.9643	2		\$445.3000	\$612.8600	\$0.0000
Tires-Cont. Swap	6/6/2023	701816	0	0	1	\$800.0000	\$0.0000		\$800.0000
Subtotal	Sum		0	0	1		\$0.0000	\$0.0000	\$800.0000
Tires-Rental-Container	1/1/2023	699063	0	0	1	\$1,300.0000	\$0.0000		\$1,300.0000
Subtotal	Sum		0	0	1		\$0.0000	\$0.0000	\$1,300.0000
	Sum		144584	71.4563	43		\$854.6000	\$1,956.0700	\$5,033.3600

Confidential Information - Do Not Distribute

Copyright © 2000-2023 salesforce.com, inc. All rights reserved.