

TOWN OF TUFTONBORO
Board of Selectmen
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Selectmen's Meeting Final Minutes

Monday, August 7, 2023
4:30pm – Town Offices

Present: Chairman Pike, Vice Chairman Albee, Bob Murray, Town Administrator Audrey Fraizer, Police Chief Shagoury, LRPC Dave Jeffers, Elaine Littlefield, Road Agent Bean

CALL TO ORDER

Chairman Pike called the BOS meeting to order at approximately 4:00pm

The Board went into non-public under RSA 91-A:3, II(b) The hiring of any person as a public employee.

At 4:15 Chairman Pike made a motion to come out of non-public. The motion was seconded by Selectman Murray. The motion passed (3-0).

The Board did not seal the minutes.

TOWN ADMINISTRATOR

The Board reviewed the weekly reports from the Town Administrator. TA Fraizer is meeting the department heads, learning Muni-Smart, organizing the electronic filing system and generally getting acclimated to the Town office. TA Fraizer had a couple of requests for items to improve the ergonomics of her workstation. The Board approved the purchases.

The Board asked TA Fraizer to research if there could be a revolving fund for the transfer station. She will research it. TA Fraizer will also find out if there is still money in any of the grants that might help with the cost of the recent storms.

TA Fraizer asked the Board to have any questions about the 2022 Audit to her by Friday, August 11, 2023.

TA Fraizer will set up a spreadsheet for the Board to use in reviewing non-public minutes.

PUBLIC INPUT

There was no public input.

APPOINTMENTS

Police: Police Chief Shagoury presented his statistics for July 2023. There were significantly fewer motor vehicle stops. Activity in general was down. The Chief explained the difficulties of working with a reduce staff.

The Chief is getting quotes to have the new cruiser outfitted.

There is a candidate for the open police officer position who will be tested on Saturday. Unfortunately, the applicant is not certified by the Police Academy and will have to ride with and shadow the existing staff.

Selectman Murray asked about radar stops. His concern is the citizens complaining they are not seeing cruisers out. The Board expressed their desire to have more visibility.

The Board discussed the Chief's decision to withdraw the mutual aid agreement with Sandwich. The Chief explained the agreement was established with the purpose of Tuftonboro doing details at the Sandwich Fair. The Board asked the Chief to send Sandwich a mutual aid agreement similar to one with other Towns like Ossipee.

Chairman Pike stressed to the Chief to complete employee performance reviews prior to going into the 2024 budget season which is approach quickly.

Lakes Region Planning Commission (LRPC):

Mr. Dave Jeffers of LRPS discussed holding a Hazardous Household Waste Day at the Tuftonboro Transfer Station on Friday October 6, 2023. The Board was open to the idea but requested the Mr. Jeffers meet with the Transfer Station Supervisor, Chris Ruel. A tentative meeting date of Month August 14th at 9:30 was proposed. TA Fraizer will organize the meeting.

SIGNATURE

Selectman Albee had questions about the three (3) Land Use Change Tax documents. Two coming out of Current Use and one property going into Current Use. The Board withheld signature until Selectman Albee speaks with the Assessor.

ACTION

The Board reviewed the assessment of the Carleton property. Town Administrator Fraizer will contact Mr. Carleton to set up a meeting with the Board if he is interested in the value of the assessment.

APPOINTMENTS Continued

Mrs. Littlefield of 760 North Line Road in Center Tuftonboro discussed the problem of water running from the road into their property. As the Road Agent, Jim Bean, was present, the Board asked him to view the situation and correct the drainage so it does not run into the Littlefield's property.

Road Agent

Jim Bean reported the new truck is operational. The Board as Town Administrator Fraizer to confirm it is listed with PRIMEX insurance. Mr. Bean recommended the Town may want to consider an extended warranty. It should be in the 2024 budget.

The Board stressed the importance of getting the price of equipment for the FEMA reimbursement. Town Administrator Fraizer will ask the auditors how to account for expenses if reimbursement from FEMA comes in next calendar year.

The Town still has some work to perform prior to paving.

The Highway expenses are significantly over budget. The Board suggested there might be a contingency warrant article next year.

APPROVAL OF MINUTES

Selectman Murray made a motion to accept the July 24, 2023 Board of Selectmen's minutes as written. The motion was seconded by Chairman Pike. The motion passed (3-0).

SIGNATURE FOLDER

The Land Use Change applications were put on hold for Selectman Albee to research.

ACTION ITEMS

A letter from the Lachner's about the status of improving the area near their property. The Board feels that nothing will happen this calendar year. Selectman Albee would like to meet with Parks and Recreation regarding the site.

Ms. McKenna expressed an interest in a position that has benefits. There is nothing in this year's budget or a job defined.

CORRESPONDENCE

A notice of course completion for Police Chief Shagoury.

A letter from Town Attorney Walter Mitchell is retiring.

HEB reached out to find out about the FEMA grant.

Memo from the Town Clerk's office. Saturday hours will be discontinued starting September 2023.

NH Department of Transportation reporting the Highway Block Grant amounts through July of 2024.

SELECTMEN'S UPDATE

Chairman Pike will be out on vacation for a couple of weeks.

Selectman Murray discussed the planning work session. A couple of preliminary plans were reviewed.

Selectman Albee reviewed the CIP and Budget committee meetings. Selectman Albee has responded to the State about the GOEFFER grant. Selectman Albee will come into the office to review the Current Use applications. There was discussion about when people are allowed to take property out of Current Use.

OTHER BUSINESS

None

ADJOURNMENT

At 6:08 p.m. Selectman Albee made a motion to adjourn the meeting, The motion was seconded by Selectman Murray. The motion passed (3-0.).

Respectfully submitted,

Audrey Fraizer
Town Administrator