

**TOWN OF TUFTONBORO  
BOARD OF SELECTMEN  
240 MIDDLE ROAD, P.O. BOX 98  
CENTER TUFTONBORO, NH 03816  
Telephone: (603) 569-4539    Fax: (603) 569-4328  
[www.tuftonboro.org](http://www.tuftonboro.org)**

**Selectmen's Meeting Final Minutes  
9:00am – Town Offices**

**Monday, June 12, 2023**

Present: Chairman Pike, Vice Chairman Albee, Jack Parsons, Chris Ruel, Jim Bean, and Administrative Secretary Cami Wakefield.

**CALL TO ORDER**

Chairman Pike called the BOS meeting to order at approximately 9:00am and lead the Pledge of Allegiance.

**PUBLIC INPUT**

None

**REVIEW AND APPROVAL OF MINUTES**

Selectman Albee made a motion to approve the 6.5.2023 draft minutes as corrected, Chairman Pike seconded, motion carried 2-0.

**APPOINTMENTS**

Jack Parsons presented the following monthly update: 52 Building Permits, 13 New Homes, and 311 Inspections. Jack informed selectmen about a broken light globe in the Town House from a flag being carried during a ceremony event. The group that was in the building will be paying for the damage.

Chris Ruel talked to selectmen about the budgetary item that they had suggested, and it seems that hiring another full-time person would be acceptable with the budget plan. Selectman Albee informed that the per diem budget line has a balance of \$17655 left on it. Chairman Pike asked the need for this with the present schedule that has been adopted. Selectman Albee added that the schedule is the issue. Chris explained that he made a mistake and the previous schedule had them working 40 hours and not 35 hours per week and he needs to tweak that so that it works. Chairman Pike added that the budgeted schedule so to speak for the transfer station shows as 35 hours plus (+). Chairman Pike went on to ask what ever happened to the 40-hour work week and why don't we have a 40-hour work week. Selectman Albee explained that that was something that happened a long time ago that they went to 35 hours. Selectman Albee did note that we are only budgeted for a 35-hour work week so if we go to a 40-hour work week the money would not be in the budget for that this year. Chairman Pike added that Selectman Murray should be involved with the decision on hours. Selectman Albee added that if Chris was to add another full-time person his budget would be \$1300 underwater for the year. Chris did say that he had a potential candidate which coincidentally came in this week that he would like to look into.

Jim Bean presented the attached update. Chairman Pike noted that before they get started that the new stop signs at the end of Ledge Hill and Durgin are VERY visible, and he has had a lot of good comments on those. Jim was notified of an empty signpost on Butternut Lane, and he is waiting to hear back from Sergeant Hathcock about what the speed should be on that sign so that he can replace it. Selectman Albee asked if all the sand had been picked up and Jim noted that they have already come and gone and that they were very difficult to get this year. The companies can't get any help and a lot of them are getting out of the sweeping all together. Selectman Albee asked about mowers and tree work. Jim added that the mowers are all set to go this year, same one as last year and Jim does have someone that was hoping to get the tree work done this spring, but he has been in touch with Jim and will get there. He also

asked him to cut a few trees on Union Wharf Rd and Selectman Albee mentioned the Ash trees on Ledge Hill Rd that are dead or dying and if they were in the right of way to cut them as well.

Culvert work is beginning right now. There have been about 8 big rocks removed from Shirley Way.

Selectman Albee asked if there was any work being done over on Willand Rd. Jim replied that they managed to repair the washout damage that was done from the heavy rain in one day unlike many of the other roads that are taking multiple days.

Jim advised Selectmen that now that the plow trucks are getting bigger, they do not fit in the garage with the plows on them. The doors barely shut, and the plow literally has to touch the wall to be able to shut the door. He wondered if there was anything that we could do to bump one of the walls out a bit like an extension for the building to be able to fit them all in. Chairman Pike added that when Bob comes up to talk about the heating system that might be a good time to talk to him about this as well. Chairman Pike also added that it may have to be a warrant article. Selectman Albee added that if we are going to go with a warrant article then it would make more sense to go 10 feet instead of 3 feet. Chairman Pike added that what ever we do we only want to do it once and not have to do it again in another 5 years.

In closing Jim mentioned that he did look at the blocks at the beach and he will go down and see about fixing that.

### **SIGNATURE FILE**

Selectman Albee made a motion to sign an Intent to Cut for Map 67-1-28, Chairman Pike seconded, motion carried 2-0.

Selectman Albee made a motion to sign a Notice of Appointment for Tim Galvin as a member of the Capital Improvements Program Committee, Chairman Pike seconded, motion carried 2-0.

### **ACTION ITEMS**

None

### **CORRESPONDENCE**

Email from town clerk about a call she received from Alex Klotz. Chairman Pike read the email aloud. Regarding the phone call between him and the town clerk about the mail in town. She did inform him that he should come in and speak with Selectmen however, the selectmen cannot fix the mail issues in town.

Wetlands permit for Map 50-1-16.

### **SELECTMEN'S UPDATE**

Chairman Pike mentioned that we have a project information bulletin from Phil Bennett the architect for the police building and he would like the administrative secretary to schedule the selectmen to meet Phil on June 19 at 11:00am.

### **ADJOURNMENT**

At approximately 9:45am Chairman Pike made a motion to adjourn the meeting, Selectman Albee seconded, motion carried 2-0.

Respectfully submitted,  
Cami Wakefield,  
Administrative Secretary

**SELECTMEN MEETING  
HIGHWAT DEPARTMENT  
6/12/23**

- Still continuing storm damage repair from May 1<sup>st</sup> heavy rain
- Road grading has started on the dirt roads.
- The new LED stop signs were installed at Ledge Hill Road and Durgin Road
- Still waiting for the dump body on the new town truck. I have been told everything else is ready to go. They are supposed to let me know today when the ETE of the body is

**Jim Bean  
Road Agent**