

**TOWN OF TUFTONBORO  
BOARD OF SELECTMEN  
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**Selectmen's Meeting Final Minutes  
4:30pm – Town Offices**

**Monday, May 22, 2023**

Present: Chairman Pike, Vice Chairman Albee, Selectman Murray, Adam Thompson, Chris Ruel, Kathleen Sciarappa, Larry Gil, and Administrative Secretary Cami Wakefield.

**CALL TO ORDER**

Chairman Pike called the BOS meeting to order at approximately 4:30pm and lead the Pledge of Allegiance.

**PUBLIC INPUT**

None

**REVIEW AND APOVAL OF MINUTES**

Selectman Albee made a motion to approve the 5.15.2023, draft minutes with spelling and punctuation correction, Selectman Murray seconded, motion carried 3-0.

**APPOINTMENTS**

Chief Thompson presented the attached update.

Selectman Albee asked if Tuftonboro Fire charges for Life Safety visits. Chief Thompson said that we do not charge. Selectman Albee asked if Chief Thompson would check with other towns to see if they charge for Life Safety Visits. Selectman Albee made a motion to award the generator installation (with automatic testing timer) at the Mirror Lake fire station to Scott Thompson in the amount of \$9200.00 (Scott in turn will write a \$2000 donation check to the fire department as discussed in the May 1, 2023, selectmen's meeting.

Chris Ruel presented the attached update. He also noted that the new compactor is in and is running well. Selectman Murray asked Chris how many containers of trash go out per week and Chris answered 3-4 containers. They will not be starting the paper recycling process due to not being able to find a vender for the paper pick up, however Chris has been working with Bonnie at NRAA to try to get that resolved. Chairman Pike asked if there was any attempt at a new schedule from the employees at the transfer station and Chris replied not as of yet. Chairman Pike added that come July if there is still no attempt at a schedule then the Selectmen will make one. Selectman Albee added that there is no reason why they can't have 3 Sundays off and work one per month with the amount of people at the transfer station. Selectman Murray added that he would like at least 2 people on at all times.

Kathleen Sciarappa from the Mirror Lake Protective Association along with Larry Gil met with selectmen to discuss the background on the Clean Water State Revolving Fund (CWSRF) and applying for a grant. There is a June 1, 2023, pre-application deadline with NHDES. Selectman Murray made a motion for the Chairman Pike to sign the application when it is completed, Selectman Albee seconded, motion carried 3-0.

**SIGNATURE FILE**

Selectman Albee made a motion to sign the Yield Tax Levy for Map 50-2-12,14,15,16, Selectman Murray seconded, motion carried, 3-0.

Selectman Murray made a motion to sign a Land Use Change for Map 41-3-16, Selectman Albee seconded, motion carried 3-0.

Selectman Albee made a motion to sign an Abatement granted for Map 69-1-14, Selectman Murray seconded, motion carried 3-0.

Selectman Albee made a motion to sign an Abatement granted for Map 2-1-23, Selectman Murray seconded, motion carried 3-0.

Selectman Murray made a motion to sign a Notice of Appointment for Jeffrey Jordan-Reisner as a member of Parks & Rec, Selectman Albee seconded, motion carried 3-0.

Selectman Murray made a motion to sign a Notice of Appointment for David Dauphinais as a member of the Budget Committee, Selectman Albee seconded, motion carried 3-0.

Selectman Murray made a motion to sign a Notice of Appointment for Marsha Hunter as a member of the Library Trustees, Selectman Albee seconded, motion carried 3-0.

Selectman Murray made a motion to sign a Notice of Appointment for Amy Stockman to the Board of Adjustment, Chairman Pike seconded, motion carried 3-0.

Selectman Murray made a motion to sign a Notice of Appointment for Michael Phelps to Conservation Commission, Chairman Pike seconded, motion carried 3-0.

Chairman Pike made a motion to sign a Notice of Appointment for Steve Wingate to Conservation Commission, Selectman Murray seconded, motion carried 2-1.

Selectman Murray made a motion to sign a Notice of Appointment for Laurel Podsen to Conservation Commission, Chairman Pike seconded, motion carried 3-0.

Selectman Murray made a motion to sign a Notice of Appointment for Heather Brown to Conservation Commission, Chairman Pike seconded, motion carried 3-0.

Selectman Murray made a motion to sign a Notice of Appointment for Jill Cromwell to Capital Improvement Program, Selectman Albee seconded, motion carried 3-0.

Chairman Pike made a motion to sign a Notice of Appointment for Thomas Young to Capital Improvement Program, Selectman Albee seconded, motion carried 3-0.

Chairman Pike made a motion to sign a Notice of Appointment for David Carle to Capital Improvement Program, Selectman Murray seconded, motion carried 3-0.

Selectman Murray made a motion to sign a Right of Burial, Chairman Pike seconded, motion carried 3-0.

Selectman Murray made a motion to sign a Right of Burial, Chairman Pike seconded, motion carried 3-0.

Selectman Murray made a motion to sign a Corrective Right of Burial, Chairman Pike seconded, motion carried 3-0.

Selectman Murray made a motion to sign a Corrective Right of Burial, Selectman Albee seconded, motion carried 3-0.

### **ACTION ITEMS**

Bids for Bike Trail- (3) bids were submitted for the bike trail for the purpose of applying for a grant that Conservation Commission is helping Parks and Recreation director Dennis Zilembo with which will award 80% of the funds for building the bike trail.

### **CORRESPONDENCE**

Letter of resignation from David Dauphinais from Capital Improvement Program.

Certificate of Attendance from Chief Shagoury

Email from the LRPC – Invitation to Annual Meeting & Award Night

Email from Pat Lovering – Invite June 25 - memorial bench Gerry's Friends

### **SELECTMEN'S UPDATE**

Chairman Pike attended the Conservation Commission meeting where they talked about ground water testing.

Selectman Murray attended a planning board workshop last Thursday. There has been some discussion on short-term rental that has been tabled for now.

Selectman Albee mentioned that the Friends of the Libby Museum contacted him and given that the town of Wolfeboro is unwilling to finance the restoration of their museum, they find themselves with a bit of money in the bank. They would like to delineate the Libby Park which is in Tuftonboro and install monuments which would include the Indian passageway that goes out to Mirror Lake. Selectman Albee made a motion that we allow Friends of the Libby Museum

to delineate the Indian passageway and the meets and bounds of the property. All expenses will be paid by them, Chairman Pike seconded, motion carried 3-0.

Selectmen's meeting on June 5, 2023, will change to 9:00am from 4:30pm

### **ADJOURNMENT**

At approximately 6:30pmm Selectman Murray made a motion to adjourn the meeting, Selectman Albee seconded, motion carried 3-0.

Respectfully submitted,  
Cami Wakefield,  
Administrative Secretary

## SELECTMEN'S MEETING

May 22, 2023

### 2023

Fire Calls: 60

Gas Furnace Inspection: 19

EMS Calls: 95

Oil Burner Inspection: 3

Service Calls: 36

Wood/Pellet Stove Inspection: 2

SPD: 2

Life Safety: 8

**TOTAL: 193**

**TOTAL: 32**

### 2022

Fire Calls: 55

Gas Furnace Inspection: 18

EMS Calls: 96

Oil Burner Inspection: 2

Service Calls: 54

Wood/Pellet Stove Inspection: 1

SPD: 4

Life Safety: 9

**TOTAL: 209**

**TOTAL: 30**

5/17/2023- Vehicle vs pole in front of 431 GWH Melvin Village 1:43 pm. Engine 2, Engine 1, Car 1 two POV'S utilized. Road closed no reported injury pole, wires, and transformer down with transformer leaking road was blocked for a couple of hours.

5/16/2023- In the area of 214 Middle Road 3:40 pm. A one-wheel accident involving a juvenile with injury Tuftonboro medic transported with Stewarts Ambulance.

5/13/2023-Sodom Road 2:32 pm Cardiac Arrest. Tuftonboro PD officer T. Lafave and Sargent Hatchcock utilized an AED that is carried in the cruisers. Tuftonboro Ambulance Transported patient to Huggins Hospital.

5/13/2023- 681 Kings Highway Middleton for a 3<sup>rd</sup> alarm structure fire 7:19 pm. Engine 1 and Engine 2 with 6 personnel.

5/10/2023- 560 Wentworth Road/2 Eaton Road Wolfeboro/ Brookfield brush fire 12:10 pm. Utility 1 with 2 personnel Car 1 with 2 personnel.

5/6/2023- 126 GWH Wolfeboro 9:08 pm reported 1<sup>st</sup> alarm kitchen fire cancelled enroute malicious false alarm police issue the cost of the response for the call has been sent to Wolfeboro Fire Rescue at their Chiefs request.

5/5/2023-38 Cow Island outside fire caused by downed electrical lines 11:07 am. Boat 1 with 6 personnel responded to the Island.

Rescue 1 the departments F550 rescue truck is out of service again, this time it is due to the dif system (diesel exhaust fluid). The truck was taken to McFarland Ford in Rochester NH. This issue is supposed to be covered by the warranty. The truck loses power and goes into not limp mode.

Bay door 1 at the Central station broke while the door was open on 5/4/2023. The door weighs approximately 800 pounds, we were able to get the cables undone and get the door down without injuring anyone. Concord overhead door company came out at 5 pm that day and repaired the cables and rewound the large springs cost \$ 1,012.50.

Captain Pike and Captain Morgan both have completed and passed Fire Inspector II class.

CPR class was taught at the Central station for the rec department on 5/9/2023. The class was taught by Captain Pike and Captain Morgan.

A BLS obstetrics class was held at the Tuftonboro Central Station on 5/1/2023. 5 Tuftonboro personnel were in the class. They were Chief Thompson, Captain Pike, FF EMT Bosa, FF Paramedic K Dow, FF Paramedic Galvin. The class was taught by doctors at Dartmouth Hitchcock Medical Center.

Bike Safety will be taking place at the Tuftonboro Central School on 5/25/2023 with a rain date of 6/8/2023.

Captain Christopher Morgan started full time for the department on 5/16/2023. He spent most of the first day completing fire department full health physical. He has hit the ground running as he has been with our department for 15 years as a call member and he comes from Laconia FD where he worked as a FF EMTA for 9 years.

When we hired Captain Morgan full-time, we saved the town the following amounts of money as he was already fully equipped from being a call, Captain.

Turn out gear (2) sets \$3700 each = \$7,400.00

Bunkers Boots (2) sets \$482 each = \$964.00

Helmets (2) \$320 each = \$640.00

Fire hoods (2) \$173.00 each = \$ 346.00

Survivor Stream Lights (2) \$165 = \$330.00

Helmet Leather shields (2) \$50.00 = \$100.00

Fire Gloves (2) \$140.00= \$280.00

Extrication gloves (2) \$85.00 = \$170.00

Portable Radio (1) \$5,200.00

Forestry bag \$ 315.00

Forestry pants \$272.00

Forestry Coat \$ 374.00

Forestry Boots \$ 343.00

Forestry Gloves \$58.00

Forestry helmet \$ 115.00

Heavy Commercial license with tank endorsement \$6,500.00

**TOTAL \$ 23,407.00**

Captain Morgan needed no training prior to being released to work daily with the department or respond with apparatus to calls.

Need to discuss Captain Morgans Health Insurance.

**EMD**

We may have missed applying for any storm reimbursement from the Dec 2022 winter storm due to an email issue. Not receiving emails from the department of homeland security Working on the issue.

Melvin Fire Station generator what was out come of meeting with bidders.

If no decision was made, will it be put back out to bid. Would recommend 14 kw.

