

**TOWN OF TUFTONBORO
BOARD OF SELECTMEN
240 MIDDLE ROAD, P.O. BOX 98
CENTER TUFTONBORO, NH 03816
Telephone: (603) 569-4539 Fax: (603) 569-4328
www.tuftonboro.org**

**Selectmen's Meeting Minutes
9:00 am – Central School**

Tuesday, March 9, 2021

Present: Selectman Bill Marcussen, Selectman Chip Albee, and Administrative Secretary Cathy Pounder

CALL TO ORDER

Selectman Marcussen called the Selectmen's meeting to order at approximately 9:10am and lead the pledge of allegiance. The recording of the meeting had technical difficulties and will not be posted on you tube.

MINUTES

Selectman Albee made a motion to approve the BOS 3.1.2021 meeting minutes as presented. Selectmen Marcussen seconded. Motion carried 2-0.

APPOINTMENTS

Clay Gallagher and Chris Ruel updated the Selectmen with the attached Transfer Station activities. Mr. Gallagher informed the Selectmen Mr. Ruel is seeing the flow of the Transfer Station including the computer and reporting monthly to the Selectmen at their meetings. The backhoe is having some issues, but Case will be checking it out sometime today. Mr. Gallagher has completed a training manual/process report for the department to follow. The training application for Mr. Ruel has been received and will be submitted. Data in their report is being compare to 2019 instead of 2020 so they can have a realistic comparison. The group discussed the mixed paper warrant article and Mr. Gallagher suggested when the compactor needs replacing, to use the retired one for commercial products to take the strain away from the other two compactors.

ACTION ITEMS

Jim Bean submitted his update for the month:

They had to plow and treat every week for the month of February. The Highway's stockpile of sand was almost completely depleted so between plowing and treating they were hauling in sand to re stock and mixing it with salt. We had a couple of windstorms that caused downed trees and limbs they had to clean up. They were able to cut back a few areas to open site lines and removed low lying limbs. They pushed back snowbanks, cleaned up bridges, and opened catch basins and drainage. Selectman Marcussen received a call from Jim Bean asking to post the Town roads as of March 15th. Selectman Albee made a motion to post the roads with a 9-ton weight limit as of March 15, 2021. Selectman Marcussen seconded the motion. Motion carried 2-0.

The Architect would like to know if the Town would be handling the furniture and landscaping for the PD station. Selectman Albee talked the Chief and the supplier as they were preparing the quote. The quote is with the State's discount and includes delivery and labor to install. Selectman Albee made a motion to approve the furniture supplier's quote in the amount of \$49,443.46 for the new Police Station. Selectman Marcussen seconded the motion. Motion carried 2-0.

The Selectmen decided to have the landscaping go out to bid by the Town instead of having it as a nominated sub for the CM. Lakes Region Computer asked if the Selectmen would mind them adding a CAUTION on the top of all emails from outside the organization. The Selectmen agreed it was a good idea. Chief Thompson will be on vacation from 5/3/2021 to 5/9/2021.

SIGNATURE FILE

Selectman Albee made a motion to sign a congratulatory letter to Eagle Scout Matt Finneron. Selectman Marcussen

Seconded. Motion carried 2-0.

Selectman Albee made a motion to sign a Catastrophic Leave Donation Form from Caleb Pike who made a donation of 65.99 hours to employee sick bank. Selectman Marcussen seconded. Motion carried 2-0.

Selectman Albee made a motion to sign a Veterans Exemption for Michael Martell – 16-1-1. Selectman Marcussen seconded. Motion carried 2-0.

Selectman Albee made a motion to sign a Veterans Exemption for Herbert William Pottle III – 62-2-14 Selectman Marcussen seconded. Motion carried 2-0.

Selectman Albee made a motion to sign a Veterans Exemption for Amy and Matthew Bishop - 30-2-13 Selectman Marcussen seconded. Motion carried 2-0.

Selectman Albee made a motion to sign a Veterans Exemption for Paul F. DeFalco, Sherri L. Flood – 60-1-14 Selectman Marcussen seconded. Motion carried 2-0.

CORRESPONDENCE

Chief Shagoury's 2021 Statistics to December 31

Work Agreement between Tuftonboro Conservation Commission and State of NH Forester Daniel Stepanauskas

Eversource Notice to Planning Board of trimming and tree removal on scenic roads.

Broadband for your Community: Getting Started Invitation, Overview and agenda

Press Release from Troop E – Shooting in Tuftonboro

NH DHHS Health Alert COVID 19 Update

Joint Board Meeting of CC 2.0/ Cancelled

2020 Annual State Bridge Aid Status Report

ZBA Notice of Decision

Tuftonboro Times Schedule for submittals – Selectman Marcussen will work on the article.

The Selectmen received 2 requests from property owners to have their late fees and interest waived. Selectman Marcussen made a motion to deny the late fee and interest waive requests for 52-1-19, 61-1-14 and 61-1-25.

Selectman Albee seconded. Motion carried 2-0.

SELECTMEN'S UPDATE

Selectman Albee spoke with Mr. Gallagher and Mr. Ruel about the training documents. He looked at the census survey and will get that done this week. Selectman Marcussen attended the organizing meeting of the Coalition Communities 2.0. There were 23 members attending and several more that were in the process of joining but due to them not sending their documentation in by the meeting, they could not vote at this meeting. The group elected a joint board of 5 members which included 3 employees of different communities around the State and 2 Selectmen from small donor Towns, Bridgewater, and Newbury. The Board had representation from a broad spectrum. They are in the final stage of negotiating with the consultant/lobbyist to engage with the legislature. The annual cost of the lobbyist is in the \$90,000 range. There were two bills in the House being retain which mean no action this year. There is a bill in the Senate still actively working it way through the process. Selectman Albee stated the last time the lobbyist was not the expensive portion it was the lawyers once it was passed, and the lawsuits started. If this passes it could increase the tax bill in Tuftonboro to 1 million a year. The Selectmen discussed with Chief Shagoury the Police Station furniture quote, the grant writer's activities and the shooting that took place in Tuftonboro on Dame Road. Selectman Marcussen attended the Planning Board meeting where there was two lot mergers and a subdivision reviewed. Chief Thompson submitted Edwin Garrett's application to join the Tuftonboro Fire Department. The Selectmen reviewed the application. Selectman Albee made a motion to approve adding Edwin Garrett to the Tuftonboro Fire Department. Selectman Marcussen seconded. Motion carried 2-0.

PUBLIC INPUT

Joe Kowalski commented on the poor sound due to background noise. He suggested the Selectmen use another room for their meeting during voting. He suggested having two microphones for better clarity when people talk.

NON-PUBLIC

At approximately 10:17 am, Selectman Marcussen made a motion to enter a non-public session per RSA 91-A: 3 II (a) Personnel. Selectman Albee seconded the motion. Roll call vote: Marcussen – Yes; Albee – Yes.

At approximately 11:02 am, Selectman Marcussen made a motion to exit the non-public session and reconvene public session. Selectman Albee seconded the motion. Motion carried 2-0

ADJOURNMENT

At approximately 11:02 am, Selectman Albee made a motion to adjourn, seconded by Selectman Marcussen. Motion carried 2-0.

Respectfully submitted,
Cathy Pounder
Administrative Secretary

B.O.S. Update report 3/9/2021:

Transfer Station

1. Monthly Totals for Feb 2021 (8 SW compactors, 4 C/D containers, 2 Plastic Containers)
 - a. Revenues thru Feb 2021 are approx. \$ 10,923. Same time last year was \$ 12,001.
2. General Info Items
 - a. Annual Service Status – Bobcat - Done, Backhoe – Done, Compactor #2 and Balers – Done
 - b. 2021 TS budget with Selectmen – Done / With Budget Committee - Done
 - c. Landfill Monitoring - three year contract (2021-2023) - Done – contract awarded to Stantec
 - d. Maintenance Buildings budget – Done
 - e. New 40 yd storage container for parks and rec – Done - delivered 12/15
 - f. Tuft Times Winter Article - Done
 - g. Performance reports - Done
 - h. Mixed paper Analysis – Done
 - i. Avoided costs for 2020 – Done – \$20,316 added to 2020 direct revenue \$83,220 = total net worth \$103,536
 - j. Completing Tax Book Summary for 2020 - Done – emailed to Cathy
 - k. Annual Facility Report to DES - Done – emailed to DES
 - l. 2020 Annual training requirements for all employees’ – Done, with certificates in hand
 - m. Selling new 2021-22 Transfer Station stickers (maroon with white lettering) – **Ongoing**
 - n. Training program for Chris Ruel – **Ongoing**
 - i. Initial cert, and ongoing training plan, with Kerry Long and NH DES
 1. Initial application for license with a check into DES - Done last week
 2. Registered for first available initial training/exam via webinar on June 9th – **Working**
 - ii. Established In-briefing record of all areas covered and accomplished – **Ongoing Training / Review**

	Monthly Total	Prev Balance	Year to Date	2019 to date
Solid Waste	8 (XXXX tons)	9 (72.11 tons)	17 (XXXX tons)	18 (141.93 tons)
C&D	4 (XXXX tons)	9 (46.48 tons)	13 (XXXX tons)	10 (57.04 tons)
Plastic co-mingle	2 (XXXX tons)	3 (2.24 tons)	5 (XXXX tons)	5 (5.47 tons)
Glass	0 (XXXX tons)	1 (15.58 tons)	1 (15.58 tons)	0 (XXXX tons)
Paper				
Cardboard Bales				
Alum Bales				
Steel / Tin Cans				1 (4.4 tons)
Electronics W/screen				
car batteries				
Freon				
Metal Scrap				1 (8.6 tons)
Non-Ferrous Metal - Cop				
Non-Ferrous Metal - other				
Propane				
Tires				
Used Oil				
Call 2 Recycle				
Bulbs				
Brush				