

**TOWN OF TUFTONBORO
BOARD OF SELECTMEN
240 MIDDLE ROAD, P.O. BOX 98
CENTER TUFTONBORO, NH 03816
Telephone: (603) 569-4539 Fax: (603) 569-4328
www.tuftonboro.org**

**Selectmen's Meeting Final Minutes
9:00am – Town Offices**

Monday, April 10, 2023

Present: Chairman Pike, Selectman Murray, Selectman Albee, Fran Laase, Wayne Fuchs, Jack Parsons, Phil Bennett, Jim Bean, Chris Ruel, and Administrative Secretary Cami Wakefield.

CALL TO ORDER

Chairman Pike called the BOS meeting to order at approximately 9:00am and lead the Pledge of Allegiance.

PUBLIC INPUT

None

REVIEW AND APPROVAL OF MINUTES

Selectman Murray made a motion to approve the 3.27.2023 BOS meeting draft minutes as written, Selectman Albee seconded, motion carried 3-0.

Selectman Murray made a motion to approve the 4.3.2023 BOS meeting draft minutes as written, Selectman Albee seconded, motion carried 3-0.

APPOINTMENTS

Wayne Fuchs met with Selectmen to review the next steps for the new phone system. He presented both the option of purchasing and renting the systems. Selectman Murray made a motion to go with the purchased phone system as presented by Wayne, Chairman Pike seconded, motion carried 3-0

Jack Parsons submitted the following monthly update: 13 Building Permits, 3 New Homes, and 154 Inspections.

Phil Bennet from Alba Architects met with Selectmen to discuss the new Police Station plans. Selectman Albee mentioned that he is unhappy with the expansion of the room off the right-hand side of the new building and added that we only have 1.8ml to work with and that's it! He added that we are constraining the size of the building not expanding. Selectman Murray commented looking into HVAC generator and take note of selectmen's objection of the right-hand side addition. Selectman Murray asked what the 911 address for the new police station was and the answer is 220 Middle Rd. He also added that the hardware such as doors, doorknobs, etc., be first class hardware and would recommend A&B Locksmith.

Jim Bean presented the attached monthly update. Selectman Albee brought to Jim's attention that he is at 93% of his winter budget and noted that it is only April. Selectman Albee also added that going forward when the roads are posted that trucks will need written permission to travel on them, or they will be getting a ticket from the police for traveling a posted road. He added that if we are going to continue to post roads then we need to enforce it.

Chris Ruel presented the attached update. Annual refresher training is set up for May 22 & 23. Chris noted that at the Town Meeting there was a woman that stood up and spoke about 'mixed paper' at the transfer station and he did a little more research on that and they can save \$30 per ton to get rid of it and suggested having a bin inside for a voluntary resident recycling trial period. Maybe give it a try for 6 months. Selectman Murray made a motion to allow

the Transfer Station Supervisor to start a voluntary paper recycling program for the summer, Selectman Albee seconded, motion carried 2-1.

Selectman Albee noted that the Glass disposal budget for 2023 is currently at 40%.

Selectman Murray asked Chris if he could tell them what is going on Sundays in May. Chairman Pike noted that there is nothing going on Sundays in May 'yet'. Chairman Pike added that this is a 'proposed schedule change'. Chris added that he had proposed a schedule and gave it to the guys and told them to take it and tweak it and change it and do what you want with it and give it back to him and he would present it to the selectmen. Chairman Pike offered to read it aloud for the viewing audience because they cannot see it. What Chris is proposing is to have the transfer station open at full capacity Monday, Tuesday, Wednesday, and Saturday and on Sunday to have only trash and MSW available, no recycling. That would mean having a per diem employee running a compactor or two. Chairman Pike added that would mean that there would be no supervisor there at all Chairman Pike asked if someone would be on call on Sunday in case the per diem employee ran into a problem that he was incapable of handling and Chris responded "sure". Chris also added that he is always on call. Chairman Pike added that it personally it becomes an issue for him as he can only get there on weekends, but if he has to go Saturday instead of Sunday that is fine, not that big of a deal. Chairman Pike suggested that because there is one more selectmen's meeting before this new schedule takes place that they mull it over at the next meeting. Selectman Albee asked Chris what the purpose of this was. Chris replied that it was just so that the full-time employees get a weekend day off. But to continue to have the transfer station open on the weekend. Selectman Albee noted that the problem that he has with only having a per diem there on a weekend day is that now you have no control over the C & D guys with their trailers.

Chairman Pike asked Chris to take the schedule back to his employees and address the selectmen's concerns and see what they have to say about that. He went on to say he understands their concerns but when they signed on, they knew what the job was. The one big concern is just one per diem there on the weekends.

Chairman Pike had a question about rumors about a time clock at the transfer station.

SIGNATURE FILE

Selectman Murray made a motion to sign the Go to Connect with Tele Techniques for the phone system, Selectman Albee seconded, motion carried, 3-0.

Selectman Murray made a motion to sign a Veteran Tax Credit Application for Map 51-1-3, Selectman Albee seconded, motion carried 3-0.

Selectman Murray made a motion to sign a Current Use Application for Map 71-1-8, Selectman Albee seconded, motion carried 3-0.

Selectman Murray made a motion to sign a Notice of Appointment for Susan Weeks to Ag Commission, Selectman Albee seconded, motion carried 3-0.

Selectman Murray made a motion to sign a Notice of Appointment for Joy Perkins to Ag Commission, Selectman Albee seconded, motion carried 3-0.

Chairman Pike made a motion that the Chairman sign the agreement with Alba Architects, Selectman Murray seconded, motion carried 3-0.

ACTION ITEMS

Request to add two alternates to Parks and Recreation – Chairman Pike made a motion to add 2 alternates to Parks & Rec, Selectman Murray seconded, motion carried 3-0.

19 Mile Bay Crosswalk draft notice for request for bids – Selectman Murray will write up the notice to be put in the newspaper.

Email from Jan Herrold looking for a nomination for the Morton Award – Chairman Pike made a motion that the Chairman draft a nomination for Steve Wingate of Conservation Commission for the Morton Award, Selectman Murray seconded, motion carried 3-0.

CORRESPONDENCE

Herbicide Use Notification – NHEC/VCS

Heat pump rebate – Sue Burnside reviewed.

Wetlands Application – Map 25-2-22

Notice to All Tax Collectors

Thank you from Caregivers of Southern Carroll County
Thank you from NH Humane Society
Thank you from CASA
Certificate of Course Completion from Chief Shagoury
From Chief Shagoury – Ad from Concord Monitor – Police recruitment concerns
Wetlands application – Map 25-2-22

SELECTMEN'S UPDATE

Selectman Murray mentioned that his update had already been talked about and that was the removal of the tree down at Central Park that road agent said he would remove when he could get in there.
Chairman Pike mentioned that he and Selectman Albee attended the Budget Committee meeting and Rob Roriston is now the new Chairman.
Selectman Albee noted that he made sure that the budget committee got a copy of the first quarter expenses.

OTHER BUSINESS

Administrative Secretary asked about Chairman Pikes vacation schedule and the Personnel Policy review.
Chairman Pike presented his vacation schedule to the Selectmen.
Selectmen discussed a separate work session for reviewing the personnel policy only. It was decided that Friday, April 28, 2023, at 9:30am would be a Work Session for personnel policy review.

ADJOURNMENT

At approximately 11:30am Chairman Pike made a motion to adjourn the meeting, Selectman Albee seconded, motion carried 3-0.

Respectfully submitted,
Cami Wakefield,
Administrative Secretary

SELCTMEN UPDATE

4/10/23

HIGHWAY DEPARTMENT

- From November 16th to April 1st, we have been out to plow and or treat roads 51 times. Some of the times have just been in the higher elevations.
- We pulled the road ban last Friday along with Wolfeboro and Ossipee
- We have been doing a lot of cold patching potholes in the paved roads and filling in potholes on the dirt roads.
- We have been picking up debris from the last few storms.
- The new town truck is at Viking getting new plows and dump/sander body installed with controls. Hoping to hear back on the delivery date.

	Monthly Total (feb 23)	Prev Balance	Year to Date	Last Year to date
Solid Waste				
C&D	Eight (66.59)	11 (90.59)	19 - 157.18	20 (141.40)
Plastic co-mingle	8 (45.32)	12 (65.89)	20 - 111.21	12 (64.36)
Glass	2 (2.61)	3 (4.36)	5 - 6.97	4 (3.55)
Paper		1 (12.56)	1 - 12.56	1 (15.58)
Cardboard Bales				
Alum Bales				
Steel / Tin Cans	1 Load 6500 Lbs			
Electronics W/screen	1 Haul (5.53 Tons)			
car batteries	1 Load 5340 Lbs			
Freon				
Metal Scrap				
Non-Ferrous Metal - Cop				
Non-Ferrous Metal - other			NC Recycling 1 load	
Propane				
Tires				
Used Oil				
Call 2 Recycle			Rental Ref# 699063	
Bulbs				
Brush				

	Monthly Total (feb 22)	Prev Balance	Year to Date	Last Year to date
Solid Waste				
C&D	Nine	Eleven	20 (141.40)	141.83
Plastic co-mingle	5	7	12 (64.36)	64.99
Glass	2	2	4 (3.55)	6.57
Paper		1	1 (15.58)	15.58
Cardboard Bales				
Alum Bales				
Steel / Tin Cans				
Electronics W/screen				
car batteries		1	1 (1.6)	
Freon				
Metal Scrap				
Non-Ferrous Metal - Cop				
Non-Ferrous Metal - other		2	2 (14.46)	
Propane				
Tires				
Used Oil				
Call 2 Recycle				
Bulbs				
Brush		405 Bulbs	405	

