

**TOWN OF TUFTONBORO  
BOARD OF SELECTMEN  
240 MIDDLE ROAD, P.O. BOX 98  
CENTER TUFTONBORO, NH 03816  
Telephone: (603) 569-4539    Fax: (603) 569-4328  
[www.tuftonboro.org](http://www.tuftonboro.org)**

**Selectmen's Meeting Final Minutes  
4:30pm – Town Offices**

**Monday, March 27, 2023**

Present: Chairman Albee, Selectman Pike, Selectman Murray, Susan Weeks, Adam Thompson, and Administrative Secretary Cami Wakefield.

**CALL TO ORDER**

Chairman Albee called the BOS meeting to order at approximately 4:30pm and lead the Pledge of Allegiance. Chairman Albee added that the first order of business is to elect a new Chairman. Selectman Murray asked who wants to be chairman and Chairman Albee added that traditionally it would go to Selectman Pike. Selectman Pike added that he would like to wait until Selectmen's Updates at the end of the meeting to do the vote, simply because it keeps things rolling and the transition would be milder and then at the next meeting, he would be the full Chairman.

**PUBLIC INPUT**

None

**REVIEW AND APPROVAL OF MINUTES**

Selectman Murray made a motion to approve the 3.6.2023 BOS meeting draft minutes as written, Selectman Pike seconded, motion carried 3-0.

Selectman Pike made a motion to approve the 3.6.2023 BOS Non-Public session per RSA91-A:3, II (I) draft minutes as written, Selectman Murray seconded, motion carried 3-0. Chairman Albee made a motion to have these minutes remain sealed, Selectman Murray seconded, motion carried 3-0.

Selectman Murray made a motion to approve the 3.14.2023 BOS meeting draft minutes as written, Selectman Pike seconded, motion carried 3-0.

**APPOINTMENTS**

Sue Weeks was in to talk with Selectmen first about town roads. Sue admitted that she has slowed down on her research work on town roads and is trying to declutter and catch up on scanning all the papers. Sue noted that she has a lot of research into town roads. Piper road for example, there was a big discussion about whether it was a town road or not and Sue did research on that to determine that it is a town road. Sue will bring in the paper for Piper Road and put it in the town roads drawer in the file room. Sue informed selectmen that there is a file out there with a folder in it for every road in Tuftonboro and whatever information that we have about that road in the file. Sue added that there is also a chart in that file cabinet that was put together in 2009 that John Simms provided to the town.

Secondly, Sue mentioned to Selectmen that she feels that the AG Commission is something that we should have as an active commission. Chairman Albee noted that the community garden is still going but that the AG commission sort just imploded. Sue recommended keeping the commission going as it is already established it just doesn't have any members on it. Sue thought a 5-member commission would be sufficient. Selectmen Pike added that it has been assured that the garden plots are all paid for and that the garden members can run it by themselves. Selectman Murray made a motion to appoint Susan Weeks to AG Commission, Selectman Pike seconded, motion carried 3-0. Selectman Pike will remain as the Selectmen's representative for the AG Commission.

Chief Thompson presented the attached update. Selectman Pike asked to speak on this before the Chief got started. He noted that it had been reported to him that at the Ossipee Valley Mutual Aid Association meeting the other night at

our fire house that there were multiple people from State organizations there and they were very impressed with our fire department and our fire building so he would like to give the Chief an at a boy for that.  
The Administrative Secretary also added that the Fire Department got a thank you letter from the Loon Preservation Committee for their outstanding help in rescuing a group of loons stranded off Tuftonboro Neck in February.

### **SIGNATURE FILE**

Selectman Pike made a motion to sign the MS232, Selectman Murray seconded, motion carried, 3-0.  
Selectman Pike made a motion to sign the 2023 Mooring Agreement between Tuftonboro and Wolfeboro, Selectman Murray seconded, motion carried 3-0. Chairman Albee made a note to get a copy of the Certificate of Liability Insurance.  
Selectman Pike made a motion to sign a Notice of Appointment for Treasurer, Jack Widmer, Selectman Murray seconded, motion carried 3-0.  
Selectman Murray made a motion to sign a Veteran Tax Credit Application for Map 3-1-22, Chairman Albee seconded, motion carried 3-0.  
Selectman Pike made a motion to sign a Yield Tax Levy for Map 66-2-44, 45 & 43, Selectman Murray seconded, motion carried 3-0.  
Selectman Pike made a motion to sign an Intent to Excavate for Map 3-1-24, Selectman Murray seconded, motion carried 3-0.  
Selectman Murray made a motion to sign an Intent to Excavate for Map 32-2-6, Selectman Pike seconded, motion carried 3-0.  
Selectman Murray made a motion to sign an Intent to Excavate for Map 32-2-12, Selectman Pike seconded, motion carried 3-0.  
Selectman Murray made a motion to sign an Intent to Excavate for Map 32-2-4, Selectman Pike seconded, motion carried 3-0.  
Selectman Pike made a motion to sign a Current Use Application for Map 20-1-7 & 20-1-2, Selectman Murray seconded, motion carried 3-0.  
Selectman Pike made a motion to sign a Current Use Application for Map 56-1-32, Selectman Murray seconded, motion carried 3-0.

### **ACTION ITEMS**

Employment Posting for Fire Dept. – Selectmen agree to post this ad and to be informed when applicants come in.

Part Time Town Administrator position posting – Selectman Murray and Selectman Pike are opposed to this ad until it is clear where the money to pay for this position is coming from as this is a new position. Chairman Albee will find this information out for Selectmen.

Invitation to Bid – 19 Mile Bay crosswalk traffic signal. - Selectman Murray will take this home and work on it.

Primex Training – Human Resources – Selectmen will not attend but would like to know if it will be recorded.

### **CORRESPONDENCE**

Thank you letter from the Loon Preservation Committee to Fire – Chairman Albee would like this in the next edition of the Tuftonboro Times  
HSEM – Hazard Mitigation Grant for Union Wharf Rd.  
HSEM – Hazard Mitigation Grant for Sodom Rd.  
Compactor Quote for Transfer Station  
NRRA publication – Transfer Station pic  
Board of Adjustment – enlarge kitchen and bath at 7 Museum Lodges Dr.  
Wetlands Permit – 61 Cow Island Map 38-1-281  
Board of Tax and Land Appeals – Ratcliffe  
Wetlands Permit – 66-2-9 – 71 Middle Rd

### **SELECTMEN'S UPDATE**

Selectman Pike would like to vote for Chairman but would like this position to begin on April 3, 2023, at the next Selectmen's meeting. Selectman Murray noted that though both Chip and Guy are fully capable of chairman position. He feels that keeping with the 'traditional way' of the next in line after town election is the fair thing to do, he would like to make a motion that Guy Pike take over as board of selectmen Chairman, Chairman Albee seconded, motion carried 3-0

Chairman Albee suggested to elect a Vice Chairman position for times when the Chairman may not be available. Selectman Murray mad a motion to elect Chip Albee as Vice Chairman, Selectman Pike seconded, motion carried 3-0.

Selectman Pike attended the Conservation Commission meeting and wanted to let Selectmen know that there will be Grand Opening in July for Great Meadows which will be posted in the next edition of the Tuftonboro Times, but that Conservation Commission would like Selectmen to be there for a photo opportunity in front of the kiosk.

The selectmen noted that they all got their ears bent over the weekend at the general store from an individual that would like to see about getting bonds for the town and neighborhood road repairs.

Selectman Murray will work on an RFB for the fire suppression system to be installed in the file room at the town offices.

### **OTHER BUSINESS**

Administrative Secretary reminded Selectmen that the article for the Tuftonboro Times is due March 31.

### **ADJOURNMENT**

At approximately 6:40pm Chairman Albee made a motion to adjourn the meeting, Selectman Pike seconded, motion carried 3-0.

Respectfully submitted,  
Cami Wakefield,  
Administrative Secretary

## SELECTMEN'S MEETING

March 27, 2023

### 2023

FIRE CALLS	41	GAS FURANCE INSPECTIONS	9
EMS CALL	60	OIL BURNER INSPECTIONS	1
SERVICE CALLS	22	WOOD/ PELLET STOVE INSPECTIONS	2
SPD	0	LIFE SAFETY	3
<b>TOTAL</b>	<b>123</b>	<b>TOTAL</b>	<b>15</b>

### 2022

FIRE CALLS	33	GAS FURNACE INSPECTIONS	9
EMS CALLS	70	OIL BURNER INSPECTIONS	0
SERVICE CALLS	36	WOOD/ PELLET STOVE INSPECTIONS	0
SPD	1	LIFE SAFETY	5
<b>TOTAL</b>	<b>140</b>	<b>TOTAL</b>	<b>14</b>

The following is a list of larger calls for this update. This is not a complete list of calls.

2/28/2023 @ 11:00 am Ambulance mutual aid to Moultonborough for a multiple vehicle accident redirected to cover Moultonborough Central Station the accident was 627 Whittier Highway and Fox Hollow Road.

3/3/2023 @ 10:30 am Propane truck leak in the area of 16 Millstone Point.

3/5/2023 @ 2:34 pm First Alarm structure fire 280 Route 16B station coverage to Center Ossipee

3/14/2023 @ 11:50 am MVA Rollover with no injuries in the area of GWH and Johnson Road.

3/15/2023 @ 06:56 am CO alarm with CO in the residence @ 46 Dame Road.

3/18/2023 @ 5:18 pm Chimney Fire 47 Mountain Road.

3/27/2023 @ 9:18 am Reported Hot air balloon down in the area of 134 Middle Road. No injuries-controlled landing on front lawn.

Tuftonboro hosted a state certified Ice Rescue Technician class. The class room portion was held at 189 Middle Road Tuftonboro Central Station on 3/23/2023 and the practical day was on 3/25/2023 at Union Wharf dock 19 Mile Bay. There was 14 students in the class 4 of which are members of Tuftonboro Fire Rescue. We also had 3 members of the department who instructed and assisted with instructing the class all went well.

The new car 1 which was approved at town meeting is in the process of being ordered.

The radio cabinet for radio upgrades at 189 Middle Road has been placed on the cement pad at the new tower sight. This was completed on 3/24/2023 by Ossipee Mtn Electronics. My self and FF Medic Mike Dow. Antennas will be placed by the cell company and the radio equipment at the station will be moved into the outdoor cabinet. This will be an ongoing process until complete.

As the chairman of the Ossipee Valley Mutual Aid Association, the area fire chiefs and members of the mutual aid had a leadership round table on March 20<sup>th</sup> at the training room at the Tuftonboro Central Station.

We met with Commissioner Robert Quinn we received reports from the Division of Safety: Fire Marshall Sean Toomey, Director of Fire Standards and Training and EMS; Justin Cutting, Homeland Security and Emergency Management Director Mark Doyle, NH Association of Fire Chiefs President Larry Best and Executive Director Brent Lemire.

We were able to discuss important safety related issues across the region such as radio communications for the area and recruitment and retention.

I felt it was great that the state officials had this meeting with us. I believe it shows that they do want to learn what the issues that we are facing and work to solve those problems.

We also covered information on where personal can go to get assistance with mental health issues. This is the first time I have seen this type of meeting in the area since I started in the fire service 36 years ago.

For emergency management I am working with Road Agent Jim Bean to see how much damage the town has due to the severe storm and flooding that occurred on December 22-25 2022. On March 15 2023 President Joe Biden declared a major disaster for Belknap, Carroll Coos and Grafton Counties. The initial damage assessment was \$50,000 but Jim Bean believes it will be higher once the snow has melted and we can get a better look at the areas that were damaged



## Tuftonboro Fire Rescue

Post Office Box 437 · Melvin Village, NH 03850

Phone: 603.569.3381 · Fax: 603.569.9685

Mutual Aid Responses between 1/12/2023 and 3/23/2023

Incident Number	Alarm Date	Incident Type	Aided Agency Name
<b>Automatic Aid Given</b>			
F-22-23	2/28/2023 8:36 PM	Dispatched & Cancelled enroute	Moultonborough Fire
F-4-23	1/12/2023 11:29 AM	Dispatched & Cancelled enroute	Moultonborough Fire
<b>Mutual Aid Given</b>			
F-28-23	3/9/2023 7:03 AM	Dispatched & Cancelled enroute	Wolfeboro Fire
F-27-23	3/5/2023 8:34 PM	Cover Assignment	Center Ossipee Fire
F-26-23	3/3/2023 12:24 PM	Dispatched & Cancelled enroute	Wolfeboro Fire
F-20-23	2/25/2023 2:52 PM	Cover Assignment	Ossipee Comer Fire
F-17-23	2/10/2023 8:14 PM	Dispatched & Cancelled enroute	Wolfeboro Fire
F-9-23	1/23/2023 12:07 PM	Cover Assignment	Center Ossipee Fire
F-6-23	1/16/2023 9:16 PM	Building Fire	Wolfeboro Fire
M-46-23	2/28/2023 11:20 AM	MVA, diverted to Cover assignment	Moultonborough Fire
M-28-23	2/9/2023 12:37 PM	Medical Aid, Cleared on scene	Wolfeboro Fire
M-18-23	1/21/2023 3:06 PM	Medical Aid, Transport	Wolfeboro Fire
M-2-23	1/1/2023 5:25 PM	Medical Aid, Transport	Ossipee Comer Fire
<b>Mutual Aid Received</b>			
M-29-23	2/11/2023 5:13 PM	Medical Aid, Fall injury	NH Fish & Game
F-25-23	3/3/2023 10:30 AM	Propane Leak from a Bobtail delivery Truck	Wolfeboro Fire