

**TOWN OF TUFTONBORO  
BOARD OF SELECTMEN  
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**Selectmen's Meeting Final Minutes  
4:30pm – Town Offices**

**Wednesday, January 11, 2023**

Present: Chairman Albee, Selectman Pike, Selectman Murray, Jackie Rollins, Tom Sawyer, Jim Bean, Chief Thompson, Chief Shagoury, and Administrative Secretary Cami Wakefield.

**CALL TO ORDER**

Chairman Albee called the BOS meeting to order at approximately 4:30pm and lead the Pledge of Allegiance.

**PUBLIC INPUT**

None

**REVIEW & APPROVAL OF MINUTES**

Selectman Pike made a motion to approve the 12.19.2022 BOS meeting draft minutes as written, Selectman Murray seconded, motion carried 3-0.

Selectman Murray made a motion to approve the 12.29.2022 BOS work session draft minutes as written, Chairman Albee seconded, motion carried 2-0. Selectman Pike abstained as he was not present at this work session.

**APPOINTMENTS**

Chief Shagoury presented the attached update. Chairman Albee asked Chief Shagoury for No Parking/Overnight signs and this includes the Handicapped spots, to be placed at Union Wharf boat launch/dock/pier.as this will become a work zone to rebuild the wharf. It was also suggested that It may be nice to try to inform the island residents as well before work starts.

Tom Sawyer met with Selectmen to talk about a multiyear contract. Chairman Albee made a motion to enter into a 2 year contract with Lakes Region Computer at the current rates with a 30 day out, January 1, 2022 to January 1, 2023 to January 1, 2024, and to let us know 60 days before the end of the year what the expectations are at that point, Selectman Murray seconded, motion carried 3-0. Tom Sawyer will send a hard copy of the contract for Selectmen to sign.

Jim Bean presented the attached update.

**SIGNATURE FILE**

Selectman Pike made a motion to sign an Intent to Cut for Map 45-1-17, Selectman Murray seconded, motion carried 3-0.

Selectman Pike made a motion to sign an Intent to Cut for Map 43-3-3, Selectman Murray seconded, motion carried 3-0.

Selectman Murray made a motion to sign a Notice of Appointment for Boat Permit Agent David Ladd, Selectmen Pike seconded, motion carried 3-0.

Selectman Murray made a motion to sign a Notice of Appointment for Boat Permit Agent Matthew Young, Selectman Pike seconded, motion carried 3-0.

## **ACTION ITEMS**

Letter requesting a "No Parking" sign near PO on Tuftonboro Neck Rd.

Culvert AOP Grant information – Deadline February 6, 2023

All State Construction Proposal – Tuftonboro Neck Rd., Shirley Way, Woodland Dr, Chandler Rd, Federal Corner Rd, Pine Mill Dr

Lakes Region Computer – Recurring Invoice

Phones System – bids - Selectman Murray made a motion to have Tele Techniques for the Town Office and facilities phone system with a VOIP purchase, Chairman Albee seconded, motion carried 3-0.

## **CORRESPONDENCE**

Email from Tim Greene – re: Police station

Email from Tyler Phillips – Wharf

P.I.L.O.T. – Merrowvista \$3500

Decision & Order – Ragged Island

Certificate of Training – Thom Lafavre

Tuftonboro Police- Annual Home Base No Shave campaign

Tuftonboro Free Library – update report

Solar Powered – Flashing Beacons/Stop Signs

Tuftonboro 2022 USPAP Report

Reclassification – Copps Pond Dam

State of NH Division of Fire Safety

NHDES Wetlands Permit – Map 27-1-6

Sansoucy – Appraisal Report – Valuation as of 4.1.2022

## **NON-PUBLIC SESSION** RSA 91-A: 3 II (c) reputation

At approximately 6:40pm, Selectman Murray made a motion to enter a non-public session per RSA 91-A: 3 II, (c) reputation. Selectman Pike seconded the motion. Roll call vote: Albee – Yes; Pike – Yes; Murray – Yes. At approximately 6:45pm, Chairman Albee made a motion to exit the non-public session and reconvene public session. Selectmen Murray seconded the motion. Motion carried 3-0.

## **SELECTMEN'S UPDATE**

Chairman Albee talked in length with Headwater Consultants Tyler Phillips regarding the progress on the Wharf and Tyler is working on a grant and Chairman Albee will continue to work with Tyler on this.

Selectman Murray mentioned that he has talked to a couple of people that have trouble hearing the meeting on Youtube.

Selectman Pike was asked why the Selectmen's meeting draft minutes were not posted on the website and he responded that the draft minutes are not required to be on the website, but they do have to be available to anyone who asks within 5 business days of a meeting.

Selectman Pike mentioned that he was approached by Pat Lovering seeking permission from the Selectmen to place a permanent stone/rock resembling a chair/seat on the beach at 19 Mile Bay as a memorial to Gerry Conroy. The seat would have a plaque on it that would read "Gerry's Place Gerry Conroy, a Friend to All. 7-7-60 to 12-10-22"

Chairman Albee asked where exactly they were thinking to place it. Selectman Pike will get in touch with Pat to find out and report back to Selectmen.

## **ADJOURNMENT**

At approximately 6:47pm Selectman Pike made a motion to adjourn the meeting, Selectman Murray seconded, motion carried 3-0.

Respectfully submitted,

Cami Wakefield, Administrative Secretary

# Memo

To: Selectmen  
From: Chief Shagoury  
Date: 01/11/2023  
Re: December 2023 Activity

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## Arrests:

Benjamin Hewitt, 24, Wolfeboro, Fugitive from Justice  
Paul Granger, 30, Tuftonboro, Driving Under the Influence

## Training:

Death and Homicide Investigations

## Call outs:

12/04 Accident  
12/15 Assist other agency  
12/17 Wires down

Activity from January 1 to the end of November:

Category	2021	2022
Motor Vehicle Stops	182	146
Summons	20	15
Accidents	36	32
Arrests	20	13
Felonies	19	23
Offenses	122	116
Incidents	172	158
Calls for Service	6286	6138

SELECTMEN UPDATE  
HIGHWAY DEPARTMENT

JANUARY 11, 2023

- Since November 16<sup>th</sup> we have been out 11 times plowing or treating the roads. It has not been the entire town every time, sometimes it has been just the higher elevations
- The sand shed has been half depleted already this season
- On December 23<sup>rd</sup> we had a large rainstorm come through dumping over 3" of rain and melting the snow, causing flooding problems all over town. We were expecting the rain and we prepared all week for it by cutting open water outlets through the snowbanks and making sure catch basins were clear and open.

Unfortunately, the night before we received over 6" of heavy wet snow, mostly in the higher elevations before it turned to rain. So, by plowing off the snow over night it filled in all our outlets that we spent days opening and clearing. The heavy rains ran down the road edges like rivers, causing erosion to the edges of the pavement and overwhelming all the culverts. We used our plows and the backhoe to open snowbanks to push the rapid flowing water away from the roads. We had several residents helping us as well with their equipment.

By the time the rain slowed down and the water was under control, widespread damage across town had been done, not only by the rain but by the heavy winds that caused trees and thousands of limbs to come down as well.

As the snow has melted slowly over the past two weeks, more and more damage has come to light. Originally after the storm, I estimated the damage to be up around \$50,000, but now I feel that number is much higher.

We are doing our best to repair the worst areas now before the next rainstorm comes through this Friday. The surrounding towns also had a lot of damage as well and there is talk about money available from FEMA in the future. My guess is we probably won't see any money until fall. I am taking pictures and documenting it so we have records

Jim Bean

## 2023 PAVING

- Federal Corners road – entire length 8055'x21'. Topcoat and gravel road edges = \$189,105
- Half of Tuftonboro Neck Road – 4000'x22'. Reclaim existing pavement. Pave 2 ½" base material. Gravel shoulders = \$186,463
- Prep work needed before paving can start
  - Cut and remove rocks in pavement
  - Excavate ditch lines on road edges and install erosion stone
  - Replace old metal culverts
  - Excavate out areas with alligator cracking and fix base
  - Remove high roadsides from build up over the years
  - Approximate cost = \$81,500

### Neighborhood paving:

- Shirley Way – from intersection of Chandler to start of pavement, 1050'x22' = \$54,168
  - Reclaim existing pavement
  - Pave 2 ½" base material
  - Gravel shoulders
- Woodland Drive – entire length 400'x22' = \$17,959
  - Reclaim existing pavement
  - Pave 2 ½" base
  - Gravel shoulders
- Prep work needed before paving can start
  - Cut pavement and remove rocks pushing up in old pavement
  - Excavate out ditch lines and line with erosion stone
  - Excavate out areas with alligator cracking and fix base under it
  - Replace old metal culverts and add where needed
  - Approximate cost = \$26,500

### **Warrant Articles 2023**

**Article A:** To see if the Town will vote to raise and appropriate the sum of Two Hundred and Eighty-Seven Thousand and Five Hundred Dollars (\$287,500.00) for the repairs and upgrades of Union Wharf and boat launch. This special warrant article will be a non-lapsing appropriation raised from the Undesignated Fund Balance, no additional monies to be raised from new taxes. This article will not lapse until upgrades to the Wharf and boat launch are completed or by March 2028, whichever is sooner.

(Majority vote required)

(Recommended by the Board of Selectmen 3-0 and the Budget Committee 6-0)

**Article B:** To see if the Town will vote to raise and appropriate the sum of Four Hundred and Fifty Thousand Dollars (\$450,000.00) for the preparation and paving of major Town through roads.

(Majority vote required)

(Recommended by the Board of Selectmen 3-0 and the Budget Committee)

**Article C:** To see if the Town will vote to raise and appropriate the sum of One Hundred and Fifty Thousand Dollars (\$150,000.00) for the preparation and paving of Tuftonboro Neighborhood Roads.

(Majority vote required)

(Recommended by the Board of Selectmen 3-0 and the Budget Committee)

**Article D:** To see if the town will vote to raise and appropriate the sum of Fifty Thousand Dollars (\$50,000.00) to be placed into the previous established Police Vehicle Expendable Fund.

(Majority vote required)

(Recommended by the Board of Selectmen 3-0 and the Budget Committee 6-0)

**Article E:** To see if the town will vote to raise and appropriate the sum of Fourteen Thousand Two Hundred and Fifty Dollars (\$14,250.00) for the purpose of purchasing and installing a stationary generator at the Melvin Village Fire Station.

(Majority vote required)

(Recommended by the Board of Selectmen 3-0 and the Budget Committee 6-0)

**Article F:** To see if the town will vote to readopt the Optional Veterans Tax Credit pursuant to the provisions of RSA 72:27, a. The All-Veterans' Tax Credit, must be readopted pursuant to RSA 72:27-a to remain in place and include the expanded eligibility effective April 1, 2023 tax year. The credit amount will remain at Five Hundred dollars (\$500) as adopted per RSA 72:28-b in warrant article # 23 at the March 14, 2017 Town Meeting.

(Majority vote required)

(Recommended by the Board of Selectmen 3-0 and the Budget Committee 5-0)

**Article G:** To see if the town will vote to establish a contingency fund for the current year for unanticipated expenses that may arise and further, to raise and appropriate Five Thousand Dollars (\$5,000.00) to put in the fund. Said sum to come from the Unassigned Fund Balance. Any appropriation left in the fund at year end will lapse into the general fund.

(Majority vote required)  
(Recommended by the Board of Selectmen 3-0 and the Budget Committee 6-0)

**Article H:** To see if the town will vote to raise and appropriate the sum of One Hundred and Twenty-five Thousand Dollars (\$125,000.00) to replace and equipped the Fire Department's 2010 Car 1.

(Majority vote required)  
(Recommended by the Board of Selectmen 3-0 and the Budget Committee 6-0)

**Article I:** To see if the town will vote to raise and appropriate the sum of Three Hundred Thousand Dollars (\$300,000.00) for the purchase of and installation of a 100kw Solar/Electric generation Facility. Ninety Thousand (\$90,000.00) to come from a federal rebate. Two Hundred and Ten Thousand Dollars (\$210,000.00) is to be raised by taxes. This is a non-lapsing article.

(Majority vote required)  
(Recommended by the Board of Selectmen 3-0 and the Budget Committee)

**Article J:** To see if the town will vote to raise and appropriate the sum of Fifty Thousand Dollars (\$50,000.00) to establish an Engine 4 Capital Reserve Fund for the purpose of purchasing and equipping a new Fire Truck as suggested by the Capital Improvement Committee.

(Majority vote required)  
(Recommended by the Board of Selectmen 3-0 and the Budget Committee 6-0)

**Article K:** To see if the town will vote to raise and appropriate the sum of Thirty-Six Thousand, One Hundred and Thirty Dollars (\$36,130.00) to purchase and equip a Compactor to replace Compactor #2 at the Transfer Station.

(Majority vote required)  
(Recommended by the Board of Selectmen 3-0 and the Budget Committee 6-0)

**Article L:** To see if the town will vote to raise and appropriate the sum of Fifty Thousand Dollars (\$50,000.00) to establish a Capital Reserve Fund for the purpose of purchasing and equipping a new Wheeled Loader for the Transfer Station.

(Majority vote required)  
(Recommended by the Board of Selectmen 3-0 and the Budget Committee 4-2)

**Article M:** To see if the town will vote to raise and appropriate the sum of Fifty-Two Thousand Dollars (\$52,000.00) to purchase and install a Fire Suppression System in the Town Office File Rooms.

(Majority vote required)

(Recommended by the Board of Selectmen 3-0 and the Budget Committee 6-0)

**Article N:** To see if the Town will vote to raise and appropriate the Budget Committee recommended sum of Four Million Seven Hundred and Fifty-Two Thousand, Seven Hundred and Fifty-Three Dollars (\$4,752,753.00). for general Town Operations. The Selectmen recommended Four Million Seven Hundred and Fifty-Two Thousand, Seven Hundred and Fifty-Three Dollars (\$4,752,753.00). This article does not include any special or individual warrant articles.

(Majority vote required)

(Recommended by Board of Selectmen and the Budget Committee)

**Article O:** To see if the Town will vote to reaffirm that the Pier and boat launch at 19 Mile Bay, commonly referred to as Union Wharf, will be held in perpetuity for the benefit of the general public (both residents and non-residents).

(Majority vote required)

(Recommended by Board of Selectmen)

**Article P:** Pursuant to Article A, to see if the Town will approve the building of a Police Station designed to be approximately 25% smaller than that which was initially presented at public meetings and on the Town web page. Passage of this Article would enable the Selectmen to have a new Police Station constructed and equipped for the amount of money already voted and approved by the Town at previous Town meetings and avoid inflationary pressure to raise additional money from taxes.

(Majority vote required)

(Recommended by Board of Selectmen)