

**TOWN OF TUFTONBORO
BOARD OF SELECTMEN
240 MIDDLE ROAD, P.O. BOX 98
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**Selectmen's Meeting Final Minutes
4:30pm – Town Offices**

Monday, July 25, 2022

Present: Chairman Albee, Selectman Pike, Selectman Murray, Joe Kowalski, Adam Thompson, Andrew Shagoury, Bill Jolly, Tim Galvin, and Administrative Secretary Cami Wakefield.

CALL TO ORDER

Chairman Albee called the BOS meeting to order at approximately 4:30pm and lead the Pledge of Allegiance.

PUBLIC INPUT

None

REVIEW & APPROVAL OF MINUTES

Selectman Murray made a motion to approve the 7.11.2022 BOS meeting draft minutes as written, Chairman Albee seconded, motion carried 2-1 (Selectman Pike abstained).

Selectman Pike made a motion to approve the 7.11.2022 Non-Public Session draft minutes as written, Selectman Murray seconded, motion carried 3-0.

APPOINTMENTS

Chief Shagoury submitted the attached update.

Chief Thompson submitted the attached update.

Bill Jolly of Steadfast Benefits presented a benefit package through Colonial Life which is similar to the Aflac package to Selectmen and suggested maybe an email be sent out to employees to see who may be interested in coming in and meeting with Bill to get an idea of what is offered.

Tim Galvin talked to Selectmen about current policies and best practices regarding minutes of meetings, boards, and committees.

SIGNATURE FILE

Selectman Murray made a motion to sign a Temporary Mobile Home Certificate of Occupancy for Map 30-2-26
Selectman Pike seconded, motion carried 3-0.

Selectman Murray made a motion to sign a Request for Change in Employee Compensation for a new hire for Parks & Rec, Selectman Pike seconded, motion carried 3-0.

Selectman Pike made a motion to sign a Selectmen's Deed for Map 15-3-5 County Rd., Selectman Murray seconded, motion carried 3-0.

Selectman Murray made a motion to sign a Selectmen's Deed for Map 44-2-15 Dame Rd., Selectman Pike seconded, motion carried 3-0.

Selectman Murray made a motion to sign a Selectmen's Deed for Map 15-1-22 County Rd., Selectman Pike seconded, motion carried 3-0.

Selectman Murray made a motion to sign a Selectmen's Deed for Map 15-2-23 Sodom Rd., Selectman Pike seconded, motion carried 3-0.

Selectman Murray made a motion to sign an Agreement and Release for Sandy Knoll Rd., Selectman Pike seconded, motion carried 3-0.

Selectman Murray made a motion to sign the 2022 Town Safety Policy, Selectman Pike seconded, motion carried 3-0.

ACTION ITEMS

Administrative Assistant Updates – Primex refund – Selectman Pike made a motion that Administrative Assistant notify Primex that we will take the refund and put it back in the General Fund, Selectman Murray seconded, motion carried 3-0.

Email from Brian Sheehan about a request for Dead End signs on Friends Point Rd. to keep people from coming down the street looking for lake access and then having trouble turning around to get back out. Selectman Pike made a motion to have the road agent install Dead End signs on Friend Street as requested, Selectman Murray seconded, motion carried 3-0.

Complaints about 19 Mile beach and pier – large boats taking up space at the town beach, complaint about the 2 outrigger canoes at the beach with no stickers, and non-residents using the beach and parking area and boats parked at the dock for long lengths of time.

Memo from Joint Loss Management Committee regarding signage at the town beaches.

CORRESPONDENCE

Memo from Police Department – Deer strike on cruiser

Wetlands Permit- Carillon Shores Rd

Emails from Tyler Phillips – Union Wharf

NHDES – Drought Update

NHDES Wetlands Permit Application

NHRS Employer Contribution Rates

Notice of Decision

Board of Adjustment

Board of Adjustment

Volume of Speed reports from Middle Rd and Mountain Rd from Chief Shagoury

Email between Chief Shagoury and the Lachners/Lang Pond Rd – No parking signs

SELECTMEN'S UPDATE

Selectman Murray noted that he did not attend the Planning Board meeting last week.

Selectman Pike mentioned he had many easy to answer questions from people and directed most of them to the website. Selectman Pike was approached by employees at the Transfer station regarding the metal and brush piles and not being able to get rid of them due to transportation costs and issues getting someone to come get it.

Chairman Albee had some positive conversations with both Tyler Phillips about the Union Wharf project and Chris Fournier of HEB about the Hazard Mitigation grants and everything is moving forward nicely.

OTHER BUSINESS

Joe Kowalski asked regarding the metal pile at the transfer station, and do we only have one (1) contractor that can remove it? There was no one available to answer that question. The Transfer Station supervisor is the right person to ask. Joe asked again his position on videotaping the meetings. Chairman Albee noted that the town budgeted for Joe to tape meetings. As long as he doesn't exceed the budget, he's going to tape meetings. If we want to change that then we do that at budget time.

NON-PUBLIC SESSION RSA91-A:3 II (c)personnel

At approximately 6:16pm, Selectman Pike made a motion to exit the Selectmen's meeting enter a non-public session per RSA 91-A: 3 II (a) personnel, Selectman Murray seconded the motion. Roll call vote: Albee – Yes; Pike – Yes, Murray – Yes. At approximately 6:24pm, Selectman Pike made a motion to exit the non-public session and reconvene the public session. Selectman Murray seconded; motion carried 3-0.

ADJOURNMENT

At approximately 6:24pm Selectman Pike made a motion to adjourn, Selectman Murray seconded, motion carried 3-0.

Respectfully submitted,
Cami Wakefield,
Administrative Secretary

Selectmen's Meeting

July 25, 2022

2022

Fire Calls 98	Gas burner Inspections: 39
Medical Calls 153	Oil burner inspections 2
Service Calls 66	Wood/Pellet Stove Inspections: 2
SPD 10	Life Safety Inspections: 27
<u>TOTAL 327</u>	<u>Total 70</u>

2021

Fire Calls 129	Gas burner Inspections: 27
Medical Calls 151	Oil burner inspections 9
Service Calls 55	Wood/Pellet Stove Inspections: 6
SPD 9	Life Safety Inspections: 23
<u>TOTAL 344</u>	<u>Total 65</u>

Fire personnel and selectmen went to the Island meeting at Ragged Island on 7/9/2022 all went well.

The fire department also did a traffic detail at the Melvin Village Church Fair/Auction on 7/9/2022 all went well.

The towns All Hazard mitigation plan is now complete. All officials that needed to sign off on the new plan have done so. The selectmen, the State of NH and FEMA. A thank you is needed for Cami Wakefield for finally being able to find the right contact at the Lakes Region Planning committee to make sure the plan was finally completed.

On 7/19/2022 we were informed that our ARPA SFRF locality equipment matching program award notice for the 2 big sign boards were approved. However, it still needs to receive governor and executive council approval. We will also need to provide documentation showing that the purchase is paid for or sufficiently obligated, such as with an invoice showing delivery or a signed purchase agreement that obligates the locality to make the purchase at a set price by 12/31/2022.

Are the selectmen still ok with this grant for the 2 sign boards, which will be shared between departments? If yes, do you want us to use the EMD equipment line 01-4290-24-680 to make the purchase? The line had balance of \$5,149.00 at start of year.

The following is a breakdown of larger calls handled by the Department to 07-25-22.

This isn't all calls handled by the Department for July 2022.

7/7/2022 @ 1:09 pm Mutual Aid to Moultonborough Castle in the clouds 2 patients for carry out 5 Personnel Car 1, Atv, Utility 1.

7/12/2022 4:56 pm-9pm Lift Assist at 146 Middle Road, Tree blocking road 1700 area of 20 mile bay, 1702 Tree burning on wires in the area of 180 GWH, Fire Alarm @ 18 Thomas Point at 17:06 ended up being a lighting strike, Alarm activation @ 27 Thomas point tree into the house at 17:08 Lighting Strike/Woods Fire @ 297 Cow Island @ 17:21. A strong thunderstorm moved through the area causing multiple calls.

Camp Belknap and Sandy Island Camp both had multiple trees down and no injuries. Camp Belknap did also have cabins that were hit by trees. Neither location called for assistance on 7/12/2022 the camps managed all damage.

7/18/2022 @ 9:19 pm reported fire in the building at 178 GWH Camp Belknap Laundry. It ended up being spontaneous combustion of greasy rags from the camps kitchen. There was no structural damage. 15 Personnel Engine 1, Engine 2 Rescue 1 Ambulance 1 First alarm was cancelled. The department managed 3 others calls back-to-back from 1909-2300 on 7/18/2022.

7/21/2022 @ 3:33 -6:30 pm another strong storm passed through the area with the following calls

3:33 pm Pole and wires down around 21 Lanes End Road Road Closed multiple trees down in area.

4:05 pm Trees down blocking road Canaan Road and Sentinel Lodge Road

4:20 pm Tree on house on Elkins Point Road

4:27 pm Tree on Truck with injury 3 Allen Road, Patient transported to hospital by POV.

5:32 pm Fire Alarm at 5 Hurlburt Way.

The Tuftonboro section of Bald Peak had extensive damage to buildings and multiple trees down, all managed by Bald Peak Personnel, no 911 calls were made no injuries reported.

7/23/2022 Cover Truck Wolfeboro Central Station 251 South Main Street, Units operating at a third alarm structure fire in Farmington 10:04 am-1:45 pm. Engine 2 with 2 personnel.

7/25/2022 08:48 am non witnessed cardiac arrest (Untimely death at 101 GWH.)

Engine 4 went to Lakes Region Fire Apparatus for an exhaust replacement due to a failure in the piping. We have no final cost currently for the repair.

Ambulance 1 continues to have issues with its emissions sensors, and is scheduled for repairs on 8/1/2022, it is also scheduled for inspection from the state on 7/29/2022 for patient transport license sticker for 2 years.

The Mirror Lake Protective Assoc used the training room @ central station on 7/23/2022.

The Fire department has been working with the new owners of the Pinecone restaurant. Which is now known as the Birch and Vine restaurant. The fire department issued a permit of assembly and life safety inspection on 7/8/2022.

The fire department is still working with the Tuftonboro General Store in reference to ongoing work to update their kitchen area and meet current codes with the new owners.

Memo

To: Selectmen
From: Chief Shagoury
Date: 07/25/2022
Re: June 2022 Activity

Training:

Taser Instructor, Range Safety Officer, Naloxone Provider licenses, De-Escalation 2022, Implied Bias 2022, EMS in the Warm Zone, Ethics 2022

Call outs:

06/11 Welfare check
06/14 Welfare check

Activity from January 1 to the end of June:

Category	2021	2022
Motor Vehicle Stops	99	82
Summons	15	9
Accidents	18	17
Arrests	7	5
Felonies	5	8
Offenses	47	51
Incidents	83	74
Calls for Service	2421	2012