

**TOWN OF TUFTONBORO
BOARD OF SELECTMEN
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**Selectmen's Meeting Final Minutes
9:00am – Town House**

Tuesday, September 13, 2022

Present: Chairman Albee, Selectman Pike, Selectman Murray, Cathy Pounder, Jack Parson, Adam Thompson, Dennis Zilembo, Kevin Vanbrunt, Jim Bean, Chris Fournier, Trevor Ricker, Phil Bennett, Jake Rasque, and Administrative Secretary Cami Wakefield.

CALL TO ORDER

Chairman Albee called the BOS meeting to order at approximately 9:00am and lead the Pledge of Allegiance.

PUBLIC INPUT

None

REVIEW & APPROVAL OF MINUTES

Chairman Albee made a motion to approve the 7.11.2022 BOS meeting corrected final minutes as written, Selectman Pike seconded, motion carried 3-0. (Corrected the final amount used for highway garage parking lot and added Selectman Pike to the minutes.)

Selectman Murray made a motion to approve and remain sealed the 8.8.2022 BOS Non-Public Session draft minutes, Chairman Albee seconded, motion carried 2-0. Selectman Pike abstained.

Chairman Albee made a motion to approve the 8.22.2022 BOS meeting draft minutes as written, Selectman Pike seconded, motion carried 3-0.

Selectman Pike made a motion to approve the 8.29.2022 BOS Work Session draft minutes as written, Chairman Albee seconded, motion carried 3-0.

APPOINTMENTS

Jack Parsons presented the following update: 112 Building permits, 34 new houses and 439 inspections.

Chief Thompson presented the attached update

Dennis Zilembo from parks & rec presented Kevin Vanbrunt from Camp Sentinel for all his help and what he has done to help. Kevin was surprised and thankful. He wanted to add that anyone in town in need of fuel assistance to please reach out to Camp Sentinel or contact Melvin Village Church.

Dennis sent an email to the AG commission to let them know that he would not be able to take over the community garden, but thanks for the offer. He had a successful summer overall, to spite the weather from time to time. He gave out many awards. Old Home Days went well. Docks and rafts and lines will be removed soon. Dennis noted that the fence at Davis Field needs some attention as it is bent and leaning, Selectman Pike and Selectman Murray were approached before the meeting by Dana Robertson who asked what the outcome of the parking issue that he had brought before the Selectman in a prior meeting. The Selectmen agreed that it's not at a point where it is an issue as only (1) person has approached the board all summer.

Jim Bean brought forward 4 bids for replacing the dump truck. Chairman Albee asked him to get a firm figure on a trade value and bring it back to the board. Selectman Murray asked why he needed a new truck and Jim replied that the existing truck needs 7k worth of brakes along with other repairs. Jim also mentioned that it is possible to get 70k on a trade with this truck and we have grant monies that can be used on equipment.

Administrative Assistant Cathy Pounder brought the COLA of 7.4 as of August and 7.3 as of July and Selectmen asked her to wait until we got September before they would vote. Cathy also presented the CPI for northeastern region. Chairman Albee asked Cathy to find out how much was spent out of donated time, what the gross payroll figure was and asked to review the Welfare files and the fuel assistance files for the September 26 meeting.

Chris Fournier and Trevor Ricker from HEB talked to Selectmen about the applications submitted for roads and culverts and the approval process and timing. Chris let Selectmen know that there will be another Grant coming up starting September 30, 2022, through January 2023 called B.R.I.C. program.

Phil Bennett from Alba Architects met with Selectmen to talk about the status of the Police building. He mentioned that there is a minimum of 20% increase on building supplies right now. Selectman Murray has a problem going back to the taxpayers asking for more money. He is suggesting the idea of getting rid of the federal grant and going with a steel structure and looking at the plan closely and getting rid of some square footage then send plan out to metal building companies for pricing.

SIGNATURE FILE

Selectman Pike made a motion to sign an application for Current Use map 56-4-5, Selectman Murray seconded, motion carried 3-0.

Selectman Pike made a motion to sign a Contract with Conway Area Humane Society, Selectman Murray seconded, motion carried 3-0.

Selectman Pike made a motion to sign an Intent to Cut map 59-3-7, Selectman Murray seconded, motion carried 3-0.

Selectman Pike made a motion to sign a Supplemental intent to Cut map 46-1-12 & 13, Selectman Murray seconded, motion carried 3-0.

Selectman Pike made a motion to sign a Yield Tax Levy map 46-1-12 & 13, Chairman Albee seconded, motion carried 3-0.

Selectman Pike made a motion to sign amendment for North Country Village Cooperative Grant, Selectman Murray seconded, motion carried 3-0.

ACTION ITEMS

Tuftonboro Times article submission deadline 9/30/2022 – Selectman Murray volunteered to write an article.

Code Officer recommendation due to inspections – Town Office and Town House

Email from Selectman Pike – Ag Commission vs Parks & Rec

Email from resident of Butternut Lane – Dead End Sign missing – Selectmen asked Admin Sec to let Road agent know to replace these signs.

Memo from Chief Shagoury – Hiring

Email from Selectman Murray – Possible Grant opportunity

PFML leave

CORRESPONDENCE

Invitation to Bid – 2012 Cruiser

Speed Summary – Middle Rd

Speed Summary – Mountain Rd

Press Release – Shooting Incident

Notice to Abutters – Planning Board

Board of Adjustment

Email from Rachel Eades – Solar

Letter of Gratitude from Bird/Roriston – Officer LeFavre

Granite VNA letter
Updated No Rafting Petition for Ragged Island
Lakes Region Household Hazardous Product Facility
Stewart's Ambulance Service Transition to Employee Owned
Email from Tyler Phillips- Union Wharf project
Caregivers of Southern Carroll County – Grant Request for 2023
Thank you card from Rhonda Thompson & family
Tuftonboro Free Library
2023 Fuel Allocation Proposal

SELECTMEN'S UPDATE

Selectman Murray updated that there is a Planning Board meeting on September 15th, 2022.

Selectman Pike wanted to express condolences to the family of Kerry Long. He also noted that there is continued outrage about the assessments.

ADJOURNMENT

At approximately 1:33pm Chairman Albee made a motion to adjourn the meeting, Selectman Pike seconded, motion carried 3-0.

Respectfully submitted,
Cami Wakefield,
Administrative Secretary

Selectmen's Meeting

September 13 , 2022

2022

Fire Calls 130	Gas burner Inspections: 46
Medical Calls 201	Oil burner inspections 03
Service Calls 71	Wood/Pellet Stove Inspections: 2
SPD 13	Life Safety Inspections: 31
<u>TOTAL 415</u>	<u>Total 81</u>

2021

Fire Calls 163	Gas burner Inspections: 32
Medical Calls 202	Oil burner inspections 9
Service Calls 64	Wood/Pellet Stove Inspections: 6
SPD 10	Life Safety Inspections: 26
<u>TOTAL 439</u>	<u>Total 73</u>

We have 2 members that have completed their EMS certifications. Matthew Fuller has passed his National Registry EMT Basic Certification all paperwork and criminal background checks are being completed so he can get his NH State EMT Basic License.

Austin Esmay has passed his National Registry EMR certification. EMR is one step under a EMT basic, but you can transport in an ambulance as a driver and respond to EMS calls. All proper paperwork and criminal background checks are being completed so he can get his NH state EMR basic license. Both members already hold their firefighter one certification.

We encourage our members to be fire and Ems certified but it is not a requirement to have both. We also try to get all new members FFI certified within one year of joining the department if a class is available.

The following is a breakdown of larger calls the department has been involved in as of 9/11/2022. This is not a complete list for August to September just a larger call list.

8/3/2022- 2:29 pm Motor vehicle accident 2 vehicles Ledge hill road and Mtn Road intersection no reported injuries both vehicles had to be towed.

8/4/2022- 11:34 pm second alarm structure fire with entrapment 247 Bennett St North Sandwich. Engine 2 with a crew of 4 responded. Tuftonboro units were already out handling a medical emergency at 34 Mirror Lake Drive at 11:17 pm.

8/7/2022-at 6:00 am Fire Fighter Kate Dow and Chief Adam Thompson took part in a live burn fire training in North Sandwich at 510 North Sandwich Road.

8/9/2022- 9:44 am 7 Lanes End Road for a submerged boat see attached document.

8/15/2022- at 10:31 am Tuftonboro responded mutual aid to the town of Moultonborough 11 Sawmill way of a fall with injury. Tuftonboro Ambulance Transported one to Laconia Hospital. All Stewarts ambulances were tied up with multiple call on the Moultonborough Side.

8/17/2022- 12:08 pm Medical emergency at 144 GWH subject with a head injury after being kicked by a horse.

8/23/2022- 11:45 am - 8:00 pm 35 Canaan RD Tuftonboro Fire, EMS and Stewarts Ambulance and Huggins Hospital Medic on standby for police for shots fired and standoff with Police no injuries reported.

8/24/2022- 12:10 pm Medical emergency 4 Loon Point Tuftonboro Ambulance transported to Huggins Hospital. All of Stewarts Ambulances were tied up on multiple calls in Moultonborough and Wolfeboro.

8/23/2022-5:15 pm 17 Butternut Lane untimely death.

9/8/2022- 7:19 am 403 GWH untimely death.

9/11/2022- 7:10 pm Co alarm with Co readings in the residence and reported illness.

The two sign trailers are at the Central station, and we are currently training on how to use them. The total cost was \$32,645.76 this amount was taken out of the grants section of the Emergency Management Budget line 01-4290-23-680. Which overspends the line by -\$31,195.76. We have applied for the reimbursement of \$29,382.00 The towns 10% responsible portion is \$3,263.76 this was submitted on 8/10/2022 Goferr Grant 2022.

These items can now be removed from the CIP on the fire and police side.

The new rear bay door installation has now been completed at Central station.

Engine four was taken to LRFA for its yearly maintenance repairs and state inspection total cost was \$4,185.22

Tuftsboro Fire Rescue Department was called by phone direct by Lanes End Marina for a boat that had sunk at the dock with a confirmed oil and gas spill spreading through the Marina Dock area.

On arrival at the scene a 22' Green and White Cobalt boat was found at slip 29 tided on both sides in the rear and the main front bow metal anchor point.

The boat had its canvas top still in place and the rear of the boat was under water to the point of where the dock lines were holding the boat from sinking to the bottom of the lake.

A extensive amount of oil and gas was coming from the boat.

The Marina Personnel advised they had a call into Sea Tow and didn't have a confirmation reference being able to raise the boat and get it pulled from the Lake.

Fire Personnel immediately starting working with the Lanes End Marina Personnel to contain and stop the oil spill and fuel leak in the water.

5" containment booming was placed around the effected boats and dock area to try and stop the further spread of oil and gas.

The bow canvas was then opened with absorbent pads placed inside the boat occupant area to soak up as much oil as possible.

Chief Thompson talked to DES spill response representative Cam Simmons at (603) 724-8575. The situation was explained to Mr Simmons and he advised to do what was needed to mitigate the environmental hazardous. Mr Simmons was responding from Denmark NH and was approximately a 1.5 hours out.

Ratchet straps were placed on each side in the rear of the boat and used to lift the boat from the water as the boat was being pumped out with a 600 GPM service pump. The water from the inside of the boat was pumped into the boomed area that had oil adsorbent pads floating in it to absorb any floating oil.

Note as personnel were working to get the boat up and stop the leaking oil, boats were coming into the marina dock area to fuel up and causing waves that were effecting the sunken boat.

Fire Personnel then worked with the Marina personnel once the boat was back above water to move the boat to a boat trailer and the marina then took the boat back to there shop for containment and storage.

SELECTMEN MEETING

9/12/22

- In August we had several thunderstorms come through the town causing several large trees to come down and heavy washing along the road edges
- Trees were cleaned up and removed. Washouts were repaired and filled back in
- We regraded 3 dirt roads that have steep hills on them
- Filled potholes as needed
- Cleaned out some of the ditch lines and excavated out sumps at the culvert ends
- We moved the culvert inventory at the town garage to make room for the new cell tower going in

Jim Bean

Road Agent