

**TOWN OF TUFTONBORO
BOARD OF SELECTMEN
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**Selectmen's Meeting Minutes
2021**

Monday, February 8,

9:00 am – Tuftonboro Town House

The official video of this meeting can be found on the Town of Tuftonboro's YouTube channel at:
<https://www.youtube.com/channel/UCCUmJqZvFTS23RMEFSDQzmw>.

Present: Selectman Bill Marcussen, Selectman Chip Albee, and Administrative Secretary Cathy Pounder.

CALL TO ORDER

Selectman Marcussen called the Selectmen's meeting to order at approximately 9:00 am and lead the pledge of allegiance.

PUBLIC INPUT

Gordon Hunt, Chairman of the Budget Committee ask the Selectmen to consider a couple items. He asked if the Selectmen had considered, as they did on the Library, having the plans fully develop, ready to go to bid, plans done for Town Meeting? The Selectmen informed Mr. Hunt that they have hired a Construction Manager who will provide the bid numbers and final drawings will be available at the Town Meeting. Mr. Hunt asked what happens if both warrant articles win for the Police Station? The Selectmen explained that the warrant articles states if the 1st article passes the 2nd is null and void.

MINUTES

Selectman Albee made a motion to approve the BOS 2/1/2021 meeting minutes as presented. Selectmen Marcussen seconded. Motion carried 2-0.

Selectman Albee made a motion to approve the 2/1/2021 nonpublic minutes as presented. Selectmen Marcussen seconded. Motion carried 2-0.

APPOINTMENTS

Clay Gallagher presented the attached update to the Selectmen. He informed the Selectmen glass crushing prices went up from \$35.00 a ton to \$40.00 a ton. Mr. Gallagher will talk to Dennis Zilembo about locking the container securely. Avoided costs were completed and they look good. Net worth is \$103,536 this year. See attached.

Jack Parsons updated the Selectmen with the Following: 12 Building permits, 3 new houses and 52 inspections. The ash motor in the Town House failed but it is under warranty so there should be no cost for the fix. Mr. Parsons reprogramed it, shut it off and shoveled the ashes off, it should be good for the next couple weeks until it is repaired.

Phil Bennett from Alba Architects met with the Selectmen to discuss the design changes that Selectman Albee, Chief Shagoury and Mr. Parsons requested. They addressed the building location and tweaking it diagonally. Window needs and storage space were also discussed. Mr. Bennett stated the test pit suggests the soil has good soaking in quality and they are looking into not doing the retention pond. The Selectmen asked for 3 HVAC alternative quotes for the heating system. They are not looking to have 3 phase. Mr. Bennett stated single phase will give the station less room controllability. Mr. Bennett spoke of the USDA needs. He asked the Selectmen if they could move forward with HEB doing the environmental report. The Selectmen gave the go ahead. Mr. Bennett stated they are trying to avoid the need

for wetland permits. He also informed the Selectmen the USDA needs an official letter from the Selectmen stating they are using a construction manager. The USDA needs a resume from the Code Officer with a schedule of inspections of the job site and a list of what is going into the building. Mr. Bennett will work with Cobb Hill to update the construction schedule to meet the May Town Meeting.

SIGNATURE FILE

Selectman Albee made a motion to sign the Land Use Change Tax Bill for Tax Map 62-2-21 for Donald J. Porter II.

Selectman Marcussen seconded the motion. Motion carried 2-0.

ACTION ITEMS

The Selectmen reviewed the 2021 Estimated Revenues. Selectman Albee made a motion to have the Land Use Tax

line changed from \$0 to \$5000.00. Selectman Marcussen seconded the motion. Motion carried 2-0.

The Selectmen discuss the revenues expected from the cell Towers. The towers have not been started yet so they

decided to leave that line at \$50, 000.00. Selectman Albee made a motion to raise the Meals and Rooms line from

\$65,000.00 to \$120,000.00. Selectman Marcussen seconded. Motion carried 2-0.

Selectman Albee made a motion to change the Betterment revenue for Willand Road from \$55,000.00 to \$5,500.00.

Selectman Marcussen seconded the motion. Motion carried 2-0. The Selectmen have decided to stretch out the betterment tax for 10 years.

The Selectmen adjusted the USDA PA Facility, The PD Capital Reserve Fund numbers and the Unreserve Fund balance for PD Facility. The numbers reflected if both PD Facility Warrant articles would pass but there is a clause in

the warrant articles that if one passes the other would be null and void. Selectman Albee made a motion to have the

Operation Budget Revenue Offset subtotal at \$1,276,400.00, the Warrant Article Revenue Offset Subtotal at \$1,286,228.00 and the Revenue Grand Total at \$3,253,370.00. Selectman Marcussen seconded. Motion carried 2-0.

The Selectmen reviewed the financial rates received from the treasurer, Jack Widmer.

The Selectmen did a final review of the warrant articles before they go to the Budget Committee. Selectman Marcussen requested that Article 12 be rewritten as follows: To see if the Town will vote to raise and appropriate the sum of Seventeen Thousand Dollars (\$17,000) from the Milfoil Joint Board to be deposited to the previously established Milfoil Expendable Trust Fund. No funds to be raised from taxes.

CORRESPONDENCE

Chief Shagoury submitted his Statistics to December 31

Moultonborough ZBA abutter notice 1277 Governor Wentworth Highway Tax Map 183, Lot 1

Verizon Wireless Balloon raising at 20 Eaglemere Road.

Carroll County 2019 Financial Audit and Management letter

Standard Dredge and Fill Wetlands Permit Application -- Tax Map 51-2-22 James King

Selectman Marcussen read the letter from the Heppes requesting the Town change their meter from 03850 to 03816. Selectman Albee is favor of this change to support a local business. Selectman Marcussen is not in favor as the funds for 03816 goes to Wolfeboro as the Center Tuftonboro PO is a substation for Wolfeboro. Selectman Albee will research the mailing revenue location for clarity.

The Selectmen discussed the Coalition Communities 2.0's request for Tuftonboro to join. The Selectmen will review and decide at their next meeting. Selectman Marcussen read the Police Commendation for Master Patrol

Officer Thomas LaFavre. Officer LaFavre saved a young man's life who overdosed on an opioid. A copy of the commendation was attached in the 2/1/2021 minutes.

SELECTMEN'S UPDATE

Selectman Albee reported the Budget Hearing is on Tuesday the 9th and he will be attending.

PUBLIC INPUT

Mr. Kowalski asked if the North Country Village petition warrant article was corrected. Selectman Marcussen informed Mr. Kowalski the Town can not change these articles, they are put on the warrant as submitted. The article can be changed on the floor of the Town Meeting.

ADJOURNMENT

At approximately 11:00 am, Selectman Albee made a motion to adjourn, seconded by Selectman Marcussen. Motion carried 2-0.

Respectfully submitted,
Cathy Pounder
Administrative Secretary

B.O.S. Update report 2/8/2021:

Transfer Station

1. Monthly Totals for Jan 2021 (9 SW compactors, 8 C/D containers, 3 Plastic Containers)
 - a. 1 x Glass container– 15.48 tons, Cost \$148 haul / \$619 crush fee
 - b. Revenues thru Jan 2021 are approx. \$ 6,020. Same time last year was \$ 5,037.
2. General Info Items
 - a. Annual Service Status – Bobcat - Done, Backhoe – Done, Compactor #2 and Balers – Done
 - b. 2021 TS budget with Selectmen – Done / With Budget Committee - Done
 - c. Landfill Monitoring three year contract (2021-2023) - Done – three year contract awarded to Stantec
 - d. Maintenance Buildings budget – Done
 - e. New 40 yd storage container for parks and rec – Done - delivered 12/15
 - f. Tuft Times Winter Article - Done
 - g. Performance reports - Done
 - h. Mixed paper Analysis – Done
 - i. Avoided costs for 2020 – Done – \$20,316 added to 2020 direct revenue \$83,220 = total net worth \$103,536
 - j. Completing Tax Book Summary for 2020 - Done – emailed to Cathy
 - k. Annual Facility Report to DES - Done – emailing to DES
 - l. 2020 Annual training requirements for all employees’ – Done, with certificates in hand
 - m. Selling new 2021-22 Transfer Station stickers (maroon with white lettering) – **Ongoing**
 - n. Training program for Chris Ruel – **Working** (Initial cert, and ongoing training plan, with Kerry Long and NH DES)
 - o. Evaluate changing TS permit to accept fire extinguishers – **Working with DES/NRRA**

Date	Expense Action	Revenue Action	Notes	Cost SW	Cost C/D	Cost	Revenue
5-Jan-21	WM Comp #1 & Plastic		\$295P/U vs \$402	XXXX		148	
7-Jan-21	WM Comp #2 & C/D		\$295P/U vs \$402	XXXX	XXXX		
12-Jan-21	WM Comp #1 & C/D		\$295P/U vs \$402	XXXX	XXXX		
12-Jan-21	WM Comp #2 (Single)		\$201 P/U	XXXX			
14-Jan-21	WM Comp #1 & C/D		\$295P/U vs \$402	XXXX	XXXX		
19-Jan-21	WM Comp #2 & Plastic		\$295P/U vs \$402	XXXX		148	
21-Jan-21	WM Comp #1 & C/D		\$295P/U vs \$402	XXXX	XXXX		
26-Jan-21	WM Comp #2 & C/D		\$295P/U vs \$402	XXXX	XXXX		
26-Jan-21	WM C/D & C/D		\$295P/U vs \$402	XXXX x2			
28-Jan-21	WM Comp #1 & C/D		\$295P/U vs \$402	XXXX	XXXX		
28-Jan-20	WM Plastic & Glass Haul		Plastic & Glass Haul			148/148	
28-Jan-20	Crush Glass At \$40 /TON		15.58 tons glass			623	

9 Solid Waste			WM (XXXX tons)	XXXX			
8 C/D Containers			WM (XXXX tons)	XXXX			
3 Plastic			WM (XXXX tons)		XXX (3)		
1 Glass Haul Costs			WM (15.58 tons)		148		
NRRA Glass Crush @40/ton			15.58 tons glass		623		
WM -plastic recycling fee			XXX plastic/XXX tons		XXXX		
Resident Usage fees						\$4,387.00	
Stickers fees collected						\$965.00	
			Total				\$0.00

6,020

	Monthly Total	Prev Balance	Year to Date	2019 to Date
Solid Waste	9 (XXXX tons)		9 (XXXX tons)	10 (77.29 tons)
C&D	8 (XXXX tons)		8 (XXXX tons)	6 (34.53 tons)
Plastic co-mingle	3 (XXXX tons)		3 (XXXX tons)	3 (3.15 tons)
Glass	1 (15.58 tons)		1 (15.58 tons)	0 (XXXX tons)
Paper				
Cardboard Bales				
Alum Bales				
Steel / Tin Cans				
Electronics W/screen				
car batteries				
Freon				
Metal Scrap				1 (11.8 tons)
Non-Ferrous Metal - Cop				
Non-Ferrous Metal - other				
Propane				
Tires				
Used Oil				
Call 2 Recycle				
Bulbs				
Brush				

TRANSFER STATION

Avoided Cost
MATRIX
2020

Pandemic Required
20 Containers of OCC
with No Revenue IN

Avoided Costs
+
Actual Revenue
Equals =
GROSS TOTAL NET WORTH
OF TRANSFER STATION
\$103,536

2020

Tons Moved This Year		Cost To Remove IN Container (\$110/Ton)	OUR WAY Removal Cost (Recycling, etc.)	Avoided Cost (Transfer Station vs Single Bid For Best Price)	Actual Revenue (From Recycling + Disposal Fees, Gummy Fees, Stickers, etc.)
MSW	1265 Tons	\$139,150	\$130,690	\$8,460	\$10,745
C/D	670 Tons	\$73,700	\$76,122	\$(2,422)	\$58,830
Scrap MTL	134 Tons	\$14,700	0	\$14,700	\$3,375
GLASS	62 Tons	\$6,820	\$2,375	\$4,445	0
CARDBOARD	32 Tons	\$3,520	0	\$3,520	\$2,960
Clothes	—	—	—	—	—
Steel/Tin Cans	10.4 Tons	\$1,144	\$512	\$632	\$337
ALUM Cans	3.1 Tons	\$341	0	\$341	\$1,855
Electronics	15 Tons	\$1,650	\$6,375	\$(4,725)	\$3,675
PLASTIC	24 Tons	\$2,640	\$7,275	\$(4,635)	0
Other Revenue (CATERPILLAR TANKERS, BRUSH, TIRES, BULBS, WATERS, ETC)					
			\$20,316		\$83,220
			Avoided Cost + Act Revenue		