

**TOWN OF TUFTONBORO  
BOARD OF SELECTMEN  
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**Selectmen's Meeting Final Minutes  
9:00 am – Town Offices**

**Monday, March 28, 2022**

Present: Chairman Albee, Selectman Pike, Selectman Murray, and Administrative Secretary Cami Wakefield.

**CALL TO ORDER**

Chairman Albee called the Selectmen's meeting to order at approximately 9:00am and lead the Pledge of Allegiance.

**PUBLIC INPUT**

Joe Kowalski wanted to reference the time of the meetings going forward as the first and fourth Mondays being at 4:30pm and to encourage anyone that wants to attend a meeting.

**REVIEW & APOVAL OF MINUTES**

Selectman Pike made a motion to approve the 3.14.2022 BOS meeting draft minutes as written. Selectman Murray seconded; motion carried 3-0.

Selectman Pike made a motion to approve the sealed Non-Public Session per RSA 91-A:3 II (a) personnel 3.14.2022 draft minutes, Selectman Murray seconded, motion carried 3-0.

**APPOINTMENTS**

Chief Thompson presented the attached update

Chief Shagoury presented the attached update.

Chief Shagoury wanted to mention that Drug Take Back Day at the Transfer Station will be April 30, 2022

Phil Bennett from Alba Architects came in to talk to Selectmen about what the next step in the process is to start preparing the Police Building. Questions like does this need to go out to bid again. Phil thinks that due to Cobb Hill being discontinued by the BOS that this should go out to bid again.

**SIGNATURE FILE**

Chairman Albee made a motion to sign the Letter to The Woodworth's approving their proposal to continue work on the Map 66-1-1, Selectman Pike seconded, motion carried 3-0.

Chairman Albee made a motion to sign the Letter to NHEC regarding a partnership for broadband services, Selectman Pike seconded; motion carried 3-0.

Selectman Pike made a motion to sign a Yield Tax for Map 2-2-19, Selectman Murray seconded, motion carried 3-0.

Selectman Pike made a motion to sign a Yield Tax for Map 34-1-1, Selectman Murray seconded, motion carried 3-0.

Selectman Pike made a motion to sign a Gravel Tax Map 32-2-12, Selectman Murray seconded, motion carried 3-0.

Selectman Pike made a motion to sign a Gravel Tax for Map 32-2-6, Selectman Murray seconded, motion carried 3-0.

Selectman Pike made a motion to sign a Gravel Tax for Map 3-1-24, Selectman Murray seconded, motion carried 3-0.

Selectman Pike made a motion to sign a Gravel Tax for Map 55-3-3, Selectman Murray seconded, motion carried 3-0.

Selectman Pike made a motion to sign an Intent to Excavate for Map 3-1-24, Selectman Murray seconded, motion carried 3-0.

Selectman Murray made a motion to sign an Intent to Excavate for Map 55-3-3, Chairman Albee seconded, motion carried 3-0.

Selectman Murray made a motion to sign an Intent to Excavate for Map 32-2-12 & 32-2-4, Chairman Albee seconded, motion carried 3-0.

Selectman Murray made a motion to sign an Intent to Excavate for Map 32-2-6, Selectman Pike seconded, motion carried 3-0.

Chairman Albee made a motion to sign an Abatement Recommendation Denial for Map 14-3-3, Selectman Pike seconded, motion carried 3-0.

Selectman Pike made a motion to sign a Current Use Assessment for Map 2-3-11, Selectman Murray seconded, motion carried 3-0.

Selectman Murray made a motion to sign a Current Use Assessment for Map 71-1-7, Selectman Pike seconded, motion carried 3-0.

### **ACTION ITEMS**

Letter and estimate from Jim Bean on repairing the Town Barn driveway/parking area and other maintenance. Selectmen asked that the Road Agent provide them with more details as to specifically what the estimate includes.

Selectman Murray provided the Selectmen with NHMA webinar materials from a webinar that he attended and suggests that the other Selectmen look at it. Selectmen Pike mentioned that he watched the recorded webinar.

Email from Barbara Widmer regarding her concern about the way the Selectmen's votes went on Warrant Articles at Town Meeting. Chairman Albee wanted to comment toward that as well and say that you haven't given up your citizenship rights by becoming a Selectman. You've actually become a "super citizen" because it's your vote through one of three who's going to put together the question to be answered by the public. That gives you extraordinary power over what questions are asked. It also gives you the opportunity to say NO. Selectmen Albee said it was lack of clarity in a sense that is what he thinks bothered people the most.

Selectman Murray added that he disagrees that if the Selectmen vote as a 0-3 on an article, then that article doesn't get presented at Town Meeting and that he feels the Selectmen should have the ability to bring an article forward and let the Towns people have a voice and make the ultimate decision.

### **CORRESPONDENCE**

Review by NH Natural Heritage Bureau of request dated 3/21/22

Letter from CAI Technologies informing us of changes coming to our AxisGIS service.

Email from DES about topographic mapping.

Notice of Decision for Mark & Kathleen Reynolds variance and special exception.

CDFA Grant Claim Approval for North Country Village Co Operative/Water Project.

US Department of Labor – Explanation of why/how a Town is eligible for FMLA.

List of Users that have not completed training with LR Computer – Chairman Albee asked that an email be sent to all the users that have not yet completed this training to please complete it.

### **SELECTMEN'S UPDATE**

Selectman Murray had his first meeting as a member of the Planning Board and is looking for Easter Egg hunt volunteers.

Selectman Murray suggested a locked bulletin board at the Transfer Station perhaps inside the building to display Public Notices.

Selectman Murray also mentioned that he met with Tim Hinman from Interstate Fire Protection on March 22, 2022, in the Town Office to look at the possibility of installing a dry system in the file cabinet area and to get a quote for the cost. He also mentioned that he got permission to donate 5 fire resistant filing cabinets from the county as they are looking to get rid of them. We will be looking for a way to transfer them over to the file room to replace 5 non-fire-resistant cabinets that are currently in the room.

Chairman Albee talked with NHEC regarding Broadband and there is a map of the served vs. under served sections and earlier in the meeting the Selectmen signed a letter to offer NHEC a partnership to provide Broadband here in Tuftonboro.

**OTHER BUSINESS**

None

**ADJOURNMENT**

At approximately 11:41am Chairman Albee made a motion to adjourn, Selectman Pike seconded, motion carried 3-0.

Respectfully submitted,  
Cami Wakefield,  
Administrative Secretary

## Selectmen's Meeting

March 28, 2022

### 2022

Fire Calls 33	Gas burner Inspections: 9
Medical Calls 70	Oil burner inspections 0
Service Calls 36	Wood/Pellet Stove Inspections: 5
SPD 1	Life Safety Inspections: 0
<b>TOTAL 140</b>	<b>Total 14</b>

### 2021

Fire Calls 46	Gas burner Inspections: 9
Medical Calls 56	Oil burner inspections 5
Service Calls 19	Wood/Pellet Stove Inspections: 1
SPD 3	Life Safety Inspections: 7
<b>TOTAL 124</b>	<b>Total 22</b>

On 3/11/2022 Ambulance 1 and three personnel responded mutual aid to Moultonborough at 12:47 pm and transported 2 of 4 patients from Grindel street, due to a CO issue on a new home construction sight.

On December 30, 2019, the department received paperwork on behalf of the commissioner of safety with the completion of paperwork which included a survey and MOA for a radio programming grant reimbursement initiative for interoperable communication capabilities which mean that all department radios will be able to talk to other agencies in the state.

The total for radio reprogramming on the Fire/EMS/EMD side of the radio grant was \$ 4,150.00. Covid hit and this whole programming grant was put off until February of this year. I misunderstood that the state was not going to pay for this directly as they have in the past. We must pay for the programming and submit proper paperwork showing it is completed and paid before they will give us the reprogramming grant the cost is \$ 4,150.00. How would the selectmen like me to proceed with paying for this reprogramming? I can pay for with the radio and equipment line item which will use most of what I have budgeted for that line item.

I can use the \$4,000.00 budgeted under grants and hazardous mitigation plan update. We are unsure on the final cost for the hazardous mitigation plan update as it is not completed.

We also could take from the contingency fund for unanticipated expenses that may arise. The funding from the grant will be going into the unassigned fund balance when it its returned.

The department received the \$673.66 cost sharing fund through the VFA grant award in 2022. This was made available by the US forest services to the division of forests and lands to improve the fire protection in rural areas. This grant was a 50/50 grant for 6 wildwood forestry shirts, 1 backpack blower, and 500' of 1" forestry hose.

The department followed up with Bauen corporation who submitted a proposal last year for installing a second garage door in the back of Central Station. The cost will be \$ 14,655.00 which we had budgeted in the 2022 budget under Central Station improvements. Overhead door company of Concord will be providing the door as they have done all the other doors and provided service each year for the door openers and maintenance. Predicted delivery date of the door is late June 2022.

We have been following up on calls about dirt roads that may be impassable with a fire truck or ambulance such road as Chase Point, or Neal Hill Road. This year has been particularly bad so far for the mud. We will continue to monitor the roads that are dirt so that we will know what we need in case of an emergency.

Rescue one had it paint warranty work completed and is now back in service. While the unit was out of service LRFA replaced the damaged mirror on the passenger's side from the incident with the tree last month on Ledge Hill Road. Total repair cost \$665.30 for the mirror, \$118.75 for installation total cost \$784.05.

The department was scheduled to do a joint airboat training with Alton, West Ossipee and Moultonborough but the training on 3/13/2022 had to be cancelled due to weather.

The interior painting at Mirror Lake Station has been completed by Dave Wentworth Group.

We are still working on reviewing the initial plans for the Camp Belknap dining hall we will be turning in the Fire department paperwork to the planning board today.

# Memo

To: Selectmen  
From: Chief Shagoury  
Date: 03/28/2022  
Re: February 2022 Activity

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Training:

Cybersecurity and Phishing, Firearms Instructor Recertification

Call outs:

02/16          Accident

Activity from January 1 to the end of February:

Category	2021	2022
Motor Vehicle Stops	25	25
Summons	5	0
Accidents	7	6
Arrests	2	1
Felonies	1	2
Offenses	12	13
Incidents	17	24
Calls for Service	688	705