

**TOWN OF TUFTONBORO
BOARD OF SELECTMEN
240 MIDDLE ROAD, P.O. BOX 98
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www.tuftonboro.org**

**Selectmen's Meeting Minutes
9:00 am – Tuftonboro Town Offices**

Monday, December 13, 2021

Present: Chairman Marcussen, Selectman Albee, Selectman Pike and Administrative Secretary Cami Wakefield.

CALL TO ORDER

Chairman Marcussen called the Public Hearing to order at approximately 9:00 am and lead the Pledge of Allegiance. Donna Lane from Community Development Block Grant Project presented that the purpose of the Public Hearing was to update the public on, and take comments on, the progress of the water improvements project at North Country Village Manufactured Housing Cooperative, a 57 unit manufactured housing park located at 100 Willow Ave in Tuftonboro. The new well is installed, and the 72-hour test is complete. The well pump and appurtenances are installed. The new distribution piping is installed. The new service connections are being installed. The change order for the well house building upgrade is being negotiated and construction will continue over the few weeks. The project will be substantially complete by the end of December. Final paving and cleanup will be done in the spring of 2022. The Public Hearing closed at approximately 9:15 am.

PUBLIC INPUT

None

REVIEW & APPROVAL OF MINUTES

Selectman Albee made a motion to approve the 12.06.2021 BOS meeting minutes as presented. Selectman Albee seconded, motion carried 3-0.

Selectman Albee made a motion to approve the 12.06.2021 BOS Non-Public meeting minutes as presented. Selectman Pike seconded, motion carried 3-0.

Selectman Albee made a motion to approve the 12.06.2021 BOS Non-Public meeting minutes as presented. Selectman Pike seconded, motion carried 3-0.

APPOINTMENTS

Jim Bean presented the attached information.

Dennis Zilembo from Parks and Rec director presented the following information:

Great turn out for Paint Night on December 8th at the Town House 18 painters.

49 kids showed up for Photos with Santa on December 11th at the Town House.

Pulled the plug on Basketball Program and not completing the Dodgeball season due to the high risk of Covid in Tuftonboro. They will pick back up in January.

MVSB did not give 25k grant to the Bike Trail project (total cost is approximately 55k) and Bald Peak wanted a 501 C3 which Dennis said Parks and Rec does not have.

Dennis wants to continue with Paws in the Park at Davis Field in 2022

Tuition for the kids sailing program will be \$75.00

Selectmen asked Dennis to come up with a firm repair figure on or before the 12/20/21 Selectmen's meeting regarding the dock at 19-mile beach.

Dennis wants to use the Town House more often as he thinks it is a nice place and mentioned chances of getting a stove and a fridge in there. Selectman Pike told Dennis that Willing Workers Hall is available to rent for a donation and they have a fully operational kitchen.

Chris Ruel presented the attached and following information from the Transfer Station.

Chris added that he is getting ready to ship 10k pounds of aluminum cans and 2k pound of batteries. Chris informed the Selectmen that the place he was using for waste oil is now owned by a big company and that they have actually bought all of the smaller waste oil companies up. Selectmen asked Chris to get a price on a waste oil heater (installed) by January. Chris informed the Selectmen that the price of (1) new Horizontal bailer starts at 70k and that he can get (2) upright refurbished bailers for approximately 15k.

SIGNATURE FILE

Selectman Albee made a motion to sign the Voucher from Milfoil Expendable Trust Fund, Selectman Pike seconded, motion carried 3-0.
Selectman Albee made a motion to sign the PA-29 Veterans Tax Credit/Exemption for Map 40-5-19, Selectman Pike seconded, motion carried 3-0.
Selectman Albee made a motion to sign the PA-29 Veteran Tax Credit/Exemption for Map 59-1-10, Selectman Pike seconded, motion carried 3-0.
Selectman Albee made a motion to sign a Request for Online fee waiver for Pack 2000, Selectman Pike seconded, motion carried 3-0.

ACTION ITEMS

Email from DWill NH regarding the Land Lease proposal – Chairman Marcussen asked that Cami Wakefield the Admin Sec reach out to DWill NH and ask that they send the proposal.
Email from Caroline Tremblay regarding wanting to get in touch with someone from Carroll County Broadband Committee – Chairman Marcussen asked Cami Wakefield Admin Sec put Caroline Tremblay in touch with someone from Carroll County BB.

CORRESPONDENCE

Letter from Terrain Planning & Design LLC
Revenue Report
Tuftonboro Free Library
Email from George Sansoucy announcing retirement of Glenn Walker
Email from George Sansoucy announcing James Wheeler joined the Lancaster NH staff
Notice of Course Completion – James Hathcock
Certificate of Attendance – Chief Shagoury
Save the Date Letter from Wave Action to Tuftonboro Islanders Association
Permit-By-Notification
Standard Dredge and Fill Wetlands Permit Application from White Mountain Survey

SELECTMEN'S UPDATE

Selectman Albee wants to get someone from Cobb Hill Construction Inc to come in to discuss new Police Dept Building proposal.
Selectman Pike said that he fielded some questions from Town's people about different things in the past week. Selectman Pike mentioned that the Cemetery Committee will need \$139.00 from Selectmen for over budget due to not having a sexton.
Chairman Marcussen got a request from Chief Shagoury looking for a payout of vacation time for himself and James Hathcock as they are not going to be able to use that time before the end of the year. Selectman Albee suggested that they roll the days into 2022 and try to use it next year as he will NOT pay more than 52 weeks of retirement.

NON-PUBLIC SESSION

At approximately 10:48 am, Selectman Pike made a motion to exit the Selectmen's meeting enter a non-public session per RSA 91-A: 3 II (a) personnel. Selectman Albee seconded the motion. Roll call vote: Marcussen – Yes; Albee – Yes, Pike – Yes. At approximately 11:15 am, Selectman Albee made a motion to exit the non-public session and reconvene the public session. Selectman Pike seconded; motion carried 3-0. Selectman Albee made a motion to seal the non-public minutes, Selectman Pike seconded, motion carried 3-0.

ADJOURNMENT

At approximately 11:15am, Selectman Albee made a motion to adjourn, Selectman Pike seconded motion carried 3-0.

Respectfully submitted,
Cami Wakefield,
Administrative Secretary

SELECTMEN UPDATE 12/13/21

- **CLEANED OUT DITCH LINES AND CULVERT OPENINGS**
- **STILL DEALING WITH THE BEAVERS**
- **GRAVELED LOW ROAD EDGES**
- **FILLED POTHOLES**
- **CLEAND UP AND PUT AWAY THE CRACK SEALING EQUIPMENT**
- **SET UP PLOWS AD SANDERS FOR WINTER**
- **WE HAVE BEEN OUT 8 TIMES TO PLOW OR TREAT THE TOWN ROADS SINCE DECEMBER 1ST**
- **WE ARE CURENTLY WORKING ON THE SHOULDERS OF TUFTONBORO NECK ROAD TO HELP WITH THE DRAINAGE. IT IS A LONG ROAD AND WE HAVE A LONG WAYS TO GO ON IT**
- **ON WILLAND ROAD PROJECT, WE MADE GOOD PRGRESS THIS FALL WITH WIDENING THE NARROW AREAS. IT IS MUCH BETTER WITH VEHICLES BEING ABLE TO PASS EACH OTHER AND DEFINITE; BETTER FOR PLOWING, BUT WE STILL HAVE MORE TO DO ON IT. WE NEED TO RENT A HAMMER TO BREAK UP LEDGE AREAS THAT STICK OUT ON THE ROAD EDGES THAT CAN CAUSE PLOW DAMAGE. WE NEED TO REMOVE LEDGE TO REPLACE AND EXTEND THE CULVERT. THE BRIDGE STILL NEEDS WORK ON THE EXIT END OF THE STONE CULVERT. WE STILL NEED SOME TREE'S REMOVED. I AM HOPING THE BALANCE OF THE FUNDS CAN BE ENCUMBERED INTO NEXT YEAR SO THAT WE CAN FINISH THE PROJECT.**

**JIM BEAN
HIGHWAY DEPARTMENT**

	Monthly Total	Prev Balance	Year to Date	Last Year to date
Solid Waste	Fourteen	122	136 (1166.11 T)	
C&D	15	127	142 (878.25 T)	
Plastic co-mingle	2	29	31 (43.8 T)	
Glass	1	3	4 (70.59 T)	
Paper				
Cardboard Bales		133 bales 44.6 Tons	133 bales 44.6 Tons	.
Alum Bales		3.59 Tons	3.59 Tons	
Steel / Tin Cans		2.54 Tons	2.54 Tons	
Electronics W/screen	2	5.34 Tons	5.34 Tons	
car batteries		1.48 Tons	1.48 Tons	
Freon		109 units	109 units	
Metal Scrap	2	64.8 Tons	72.87 Tons	
Non-Ferrous Metal - Cop				
Non-Ferrous Metal - other		2.73 Tons	2.73 Tons	
Propane		2 loads (149 units)	2 loads (149 units)	
Tires		1 load	1 load	
Used Oil				
Call 2 Recycle		198 lbs	198 lbs	
Bulbs		1 load (539 Bulbs)	1 load (539 Bulbs)	
Brush		4 loads	4 loads	

Date	Expense Action	Revenue Action	Notes	Cost SW	Cost C/D	Cost	Revenue
Oct-05-21	WM Comp #1 & CD #2	6.58 Tons/ 7.41 Tons	148\$ ea. P/U	737.13	811.49	1548.62	
Oct-05-21	WM Comp #2 & CD #3	9.76 Tons/ 4.80 Tons	148\$ ea. P/U	1,022.02	XXXX	1599.7	
Oct-06-21	CD #4 & Plastic .74 Tons	XXXXTons/5.84 Tons	148\$ ea. P/U		670.83	818.43	
Oct-07-21	WM Comp #1 & CD #3	7.84 Tons/5.05 Tons	148\$ ea. P/U	850.01	600.5	1450.51	
Oct-12-21	WM Comp #1 & CD #1	9.48 Tons/ 8.23 Tons	148\$ ea. P/U	996.94	889.43	1886.37	
Oct-12-21	WM CD #2 & CD #3	14.21 Tons	148\$ ea. P/U	XXXXX	1568.32	1568.32	
Oct-13-21	OCC-Fibers Bailed	21 Tons	\$ 190 Per Ton				\$4,086
Oct-14-21	WM Comp #2 & CD #4	10.18 Tons/ Tons	148\$ ea. P/U		1059.65	1060	
Oct-14-21	CD #3 & PLASTIC .72 Tons		148\$ ea. P/U	XXXXX		295.6	
Oct-18-21	Berwick Iron/LLL	6.98 Tons	\$80.00				499
Oct-19-21	WM Comp #1 & CD #4	11.07 Tons/8.66 Tons	148\$ ea. P/U	1139.39	923.47	2062.86	
Oct-19-21	WM Comp #2 & CD #2	9.18 Tons/8.88 Tons	148\$ ea. P/U	970.06	943.18	1913.24	
Oct-21-21	WM Comp #1 & CD #4	7.28 Tons/7.29 Tons	148\$ ea. P/U	799.84	800.74	1600.58	
Oct-26-21	WM Comp #1 & CD #3)	9.90 Tons/5.30 Tons	148\$ ea. P/U	1034.57	622.45	1657.02	
Oct-26-21	Plastic .84 Ton	XXXXTons/XXXX Tons	148\$ ea. P/U	XXXXX	XXXX	147.6	
Oct-28-21	WM CD #2 & CD #2	15.11 Tons	148\$ ea. P/U	XXXXX	1648.95	1649	
Oct-25-21	Berwick Iron/LLL	7.17 Tons	\$85.00				\$ 517.59
Oct-28-21	Comp #2	8.61 Tons		918.99			

0 Solid Waste		WM (89.88 Tons)				
0 C/D Containers		WM (90.78 Tons)				
0 Plastic		WM (1.46 Tons)				
0 Glass		WM (XXXX tons)				
2 Load Scrap Iron	Berwick Iron	(13.99 Tons)				
WM -plastic recycling fee		3 plastic/2.3 tons			296.82	
Resident Usage fees		CD/ Elec/ Tires, etc.				\$18,292.00
Stickers fees collected		21 stickers				\$210.00
		Total			19,737.39	\$0.00

23604.59
3867.2

Date	Expense Action	Revenue Action	Notes	Cost SW	Cost C/D	Cost	Revenue
Nov-02-21	WM Comp #2 & CD #3	8.91 Tons/8.92 Tons	148\$ ea. P/U	945.87	946.77		
Nov-02-21	WM Comp #1 & CD #2	8.71 Tons/6.65 Tons	148\$ ea. P/U	927.95	743.4		
Nov-4-21	WM Comp #1 & CD #2	8.31 Tons/9.87 Tons	148\$ ea. P/U	892.12	1031.88		
Nov-9-21	WM Comp #2 & CD #1	9.65 Tons/ 5.37 Tons	148\$ ea. P/U	1012.17	628.72		
Nov-9-21	WM Comp #1 & CD #3	7.72 Tons/6.75 Tons	148\$ ea. P/U	839.26	752.36		
Nov-10-21	CD #2 & PLASTIC .74 Tons	/8.24 Tons	148\$ ea. P/U		885.85	148	
Nov-11-21	WM Comp #2 & CD #2	7.51 Tons/Tons	148\$ ea. P/U	820.45	XXXX		
Nov-11-21	CD #3	5.45 Tons	148\$ ea. P/U		XXXX		
Nov-16-21	WM Comp #1 & CD #4	6.27 Tons/7.04 Tons	148\$ ea. P/U	709.35	778.34		
Nov-16-21	WM Comp #2 & CD #3	10.02 Tons/6.27 Tons	148\$ ea. P/U	1045.32	709.35		
Nov-18-21	WM Comp #1 & CD #2	5.56 Tons/4.74 Tons	148\$ ea. P/U	654.7	572.28		
Nov-18-21	WM CD #3	8.27 Tons	148\$ ea. P/U Single		883.53		
Nov 23-2021	WM Comp #2 & CD #3	10.12 Tons/6.98 Tons	148\$ ea. P/U	1054.28	772.96		
Nov 23-2021	PLASTIC .80 Tons	XXXX Tons	148\$ ea. P/U			148	
Nov-23-21	Berwick Metal / LLL	8.07 Tons					\$576.43
Nov-26-21	WM Comp #1 & CD #4	8.66 Tons / 3.58 Tons	148\$ ea. P/U	823.47	468.36		
Nov-30-21	WM Comp #2 & CD #1	8.84 Tons / 5.45 Tons	148\$ ea. P/U	939.6	635.89		
Nov 30-21	WM Comp #1 & GLASS	9.18 Tons /13.79 Tons	148\$ ea. P/U/40.00\$	970.06		147.63	
				11634.6	9809.69	444	

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14 Solid Waste		WM (109.46 tons)			
15 C/D Containers		WM (101.09 tons)			
2 Plastic		WM (1.54 tons)			
1 Glass		WM (13.79 tons)			
2 Berwick Metal		8.07 Tons			
WM -plastic recycling fee		XXX plastic/ XXX tons			
Resident Usage fees				6755	\$0.00
Stickers fees collected				110	\$0.00
		Total	21888.29	6865	\$0.00

15023.29