

**TOWN OF TUFTONBORO  
BOARD OF SELECTMEN  
240 MIDDLE ROAD, P.O. BOX 98  
CENTER TUFTONBORO, NH 03816  
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**Selectmen's Meeting Minutes  
9:00 am – Tuftonboro Town House**

**Monday, January 25, 2021**

The official video of this meeting can be found on the Town of Tuftonboro's YouTube channel at:  
<https://www.youtube.com/channel/UCCUmJqZvFTS23RMEFSDQzmw>.

Present: Chairman Lloyd Wood, Selectman Bill Marcussen, Selectman Chip Albee and Administrative Secretary Cathy Pounder

**NON-PUBLIC**

At approximately 8:50 am, Selectman Marcussen made a motion to enter into a non-public session per RSA 91-A: 3 II (c) Reputation. Selectman Albee seconded the motion. Roll call vote: Wood – Yes; Marcussen – Yes; Albee – Yes.

At approximately 9:00 am, Chairman Wood made a motion to exit the non-public session and reconvene public session. Selectman Albee seconded the motion. Motion carried 3-0.

**CALL TO ORDER**

Chairman Wood called the Selectmen's meeting to order at approximately 9:03 am. The Chairman asked Guy Pike to lead the pledge of allegiance.

**PUBLIC INPUT**

Mr. Pike spoke with the Selectmen with the following concerns:

Tuftonboro Corner is still a safety issue he and some concerned residents would like more done to improve it. 19 mile Beach should be made for Tuftonboro residents only as it is extremely busy in the summer and residents cannot always get access.

Mr. Pike also expressed his outrage that the Wolfeboro Rapid Infiltration Basin facility can legally dump their effluent in Tuftonboro.

**MINUTES**

Selectman Marcussen made a motion to approve the BOS 1/11/2021 meeting minutes as presented. Selectmen Albee seconded. Motion carried 3-0. Selectman Marcussen made a motion to approve the 1/11/2021 nonpublic minutes as presented. Selectmen Albee seconded. Motion carried 3-0.

Selectman Marcussen made a motion to approve the BOS 1/15/2021 Work Session minutes as presented. Selectmen Albee seconded. Motion carried 3-0. Selectman Marcussen made a motion to approve the 11/15/2021 nonpublic minutes as presented. Selectmen Albee seconded. Motion carried 3-0.

**APPOINTMENTS**

Chief Thompson updated the Selectmen on the Fire Department's activities.

2020 Ending Stats:

Fire Calls: 191

Gas Burner Inspections: 49

Medical Calls: 276

Oil Burner Inspections: 6

Service Calls: 60

Wood/Pellet Stove Inspections: 7

SPD: 9

Life Safety Inspections: 27

**TOTAL: 538**

**TOTALS: 89**

## **2021**

Fire Calls: 15  
Medical Calls: 19  
Service Calls: 5  
SPD: 2  
**TOTAL: 41**

Gas Burner Inspections: 3  
Oil Burner Inspections: 0  
Wood/Pellet Stove Inspections: 1  
Life Safety Inspections: 5  
**TOTALS: 9**

The Tuftonboro Fire Fighters Association has been working on two projects for 2020. The first project was through the Bald Peak Community Fund. Which was a Stokes basket with a wheel was purchased. A Stokes basket is a stretcher that is used to place an injured person in. This device can move the injured party safely from the location or situation that they are in to an awaiting ambulance. The wheel can be attached to be used for extended carry outs such as mountain rescue or trail rescue.

The second item the Fire Fighter's Association was working on was the ROSCU Mechanical CPR Device and related equipment. This machine is used to assist personnel to perform lifesaving CPR compressions. Once this machine is placed and activated it performs continuous CPR compression on a patient. This machine can be performing compressions on the patient as they are being carried out of a scene too an awaiting ambulance. Once the patient is loaded into the ambulance the machine can continue CPR compressions on the way to the hospital so personnel can be seated, and seat belted instead of standing up performing CPR in the back of the moving ambulance. This machine still needs to have personnel to set it up and use it, but it makes cardiac arrests, which are a high stress situation for personnel, run smoother and safer.

Both pieces of equipment will be donated to the town from the Fire Fighter's Association for the fire department. Both units will need an acceptance meeting by the Selectman.

The server for the Fire Department has been ordered and is in the Fire Station IT room at central station. Lakes Region Computer LLC has been working with LT. Chris Morgan to get the new system in place and operational. The price was \$6,627.00.

Melvin Marina will be completing the work needed on the two outboard motors on Boat 1. The work will be completed this winter while the boat is out of service for the season. This was approved by Selectman in a prior meeting.

Through joint efforts of the Police Chief, Diane Falcey, Fire Department personnel and the grants operations associate of Lexipol, Meghan Keely, the Assistance to Fire Fighters Grant is in the process of being submitted. The closing date for the submittal is February 12<sup>th</sup>, 2021.

The installing of manual door opening devices on the four doors at central station was completed on Friday 1/22/2021. This allows personnel to open the doors safely if the door remote openers' fails. Work was completed by Overhead door of Concord.

The cistern at 18 Thomas Point has been completed we filled and tested on 1/11/2021.

All personnel wishing to have Covid 19 shots had their first shots and the first group is due to receive their second shot on Tuesday 1/26/2021.

Steve Wingate from the Tuftonboro Conservation Commission met with the Selectmen to follow up with purchasing more land for the Great Meadows project. Mr. Wingate stressed how valuable the property was to the Great Meadows. He presented the Board with an appraisal for the current use portion of the land they want for the Great Meadows. The Selectmen plan on putting a warrant article on the Warrant if all issues are worked out in time and Town Counsel has reviewed all documents.

Mr. Wingate asked if the Selectmen were ready for the Tuftonboro Conservation Commission to move forward with the 19 Mile Brook project. Mr. Wingate had spoken to Town Counsel. The Selectmen received his recommendation and a letter stating the Wolfboro Selectmen are on Board. Mr. Wingate stated Tuftonboro will get copies of all the data from the tests. The Selectmen gave Mr. Wingate permission to move forward.

Selectman Albee asked how the new secretary was working out. Mr. Wingate stated she has done well with the minutes and meetings but has not been involved with more than that at this time.

The Selectmen met with Seth M. Kassel, Executive Director of Camp Belknap. Camp Belknap would like to add temporary tents and platforms to the Camp so they may practice social distances during the 2021 Camping season.

They have verified all changes will meet DES requirements. Code Office Jack Parsons and Fire Chief Adam Thompson stated there was plenty of egress and they are acceptable to them. The tents will be up from 5/10/2021 to 9/30/2021. Mr. Parsons was concerned with wind being an issue but the Camp will address that in their Emergency Action Plan which is presented to the Fire Department on a yearly basis. The Camp will attach a 30' x 80' tent to the dining hall and 25'x25' tents with platforms under them. Selectman Albee made a motion to sign the agreement between Camp Belknap and the Town of Tuftonboro to allow temporary tents and structures at Camp Belknap from May 10, 2021 and September 30, 2021. Selectman Marcussen seconded the motion. Motion carried 3-0.

Chief Shagoury met with the Selectmen to give an update for the Police Department. Chief has been busy working on Grant work. He has contacted Bergeron Engineering to have them complete the Environmental Report required for the Grant. The Selectmen discussed the Chief's concerns reviewing the prints on his own. He will meet with Jack Parsons, the Code Officer and Selectman Albee so he can have more sets of eyes on the proposed project. The Chief stated there was a computer issue with the new cruiser's computer and the video needs tweaking, he is working on getting that done.

### **SIGNATURE FILE**

Selectmen Marcussen made a motion to approve the appointments of the following people to the Master Plan Steering Committee:

Gary Qua, Carol Bush, Sue Wingate, Barbara Maidhof as members and Laureen Hadley as an alternate.

Selectman Marcussen made a motion to sign the Intent to Cut for Tax Map 2-3-4 Christopher and Tracy Wyles.

Selectman Albee seconded the motion. Motion carried 3-0.

Selectman Marcussen made a motion to sign the Veteran's Tax Exemption Change for Mark Howard. Selectman Albee seconded. Motion carried 3-0.

Selectman Albee made a motion to sign the Tuftonboro CDBG Claim # 1 for \$8919.00. Selectman Marcussen seconded. Motion carried 3-0. Funds from CDBG will be sent 1-3 weeks from when Donna Lane sends the signed form in.

Selectman Marcussen made a motion to sign the Stantec – 2020 post-closure report for Transfer Station. Selectman Albee seconded. Motion carried 3-0.

### **ACTION ITEMS**

Selectman Marcussen informed the Board they will no longer be tilling plots at the Community garden. The Tuftonboro Agricultural Commission is adjusting the fees to reflect this change. The fees will now be \$40 for a full plot and \$20 for a half plot. Selectman Marcussen made a motion to accept the fees at \$40 for a full plot and \$20 for a half plot. Selectman Albee seconded the motion. Motion carried 3-0.

Selectman Marcussen made a motion to create article "I" to raise and appropriate \$60,000.00 for the purpose of purchasing land to add to the Great Meadows project. Selectman Albee seconded with the contingency of having the Town counsel review the proposal. Motion carried 3-0.

The Selectmen discussed insurance costs for the retired employees. Selectman Albee will have the Administrative Assistant contact Ms. Vittum and suggest she look into Medicare supplemental policies as they may be less expensive.

### **CORRESPONDENCE**

DES Complaint received on 266 Governor Wentworth Hwy Tax Map 40-5-18

Tuftonboro Library Circulation Statistics for 2020

Tuftonboro Library Year to Date Report 2020

NH Electric Co-op Tree re-clearing Notice

Susan Schuur – Granite State Response to Recycle Paper article and her estimate on the cost of resuming paper recycling

Letter from Nancy Vittum – Cost of Health Insurance Increase

Standard Dredge and Fill Wetlands Permit Application for 107 Cow Island Tax Map 37-1-231

### **SELECTMEN'S UPDATE**

Selectman Marcussen discussed the Planning Board creating a Master Plan Steering Committee to work with the consultant hired to complete the Master Plan.

The Selectmen discussed Willand Road and Selectmen Marcussen will contact Jim Bean to finalize the betterment warrant article.

### **PUBLIC INPUT**

Joe Kowalski asked if the Town Meeting is delayed, what's the hurry to get the warrant articles done. The Selectmen explained they are required by law to meet the current deadlines even if the meeting is delayed.

### **NON-PUBLIC**

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### **ADJOURNMENT**

At approximately 10:43 am, Selectman Albee made a motion to adjourn, seconded by Selectman Marcussen. Motion carried 3-0.

Respectfully submitted,  
Cathy Pounder  
Administrative Secretary