

**TOWN OF TUFTONBORO
BOARD OF SELECTMEN
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**Selectmen's Meeting Minutes
9:00 am – Tuftonboro Town House**

Friday May 14, 2021

The official video of this meeting can be found on the Town of Tuftonboro's YouTube channel at:
<https://www.youtube.com/channel/UCCUmJqZvFTS23RMEFSDQzmw>.

Present: Chairman Bill Marcussen, Selectman Chip Albee, Selectman Guy Pike and Administrative Secretary Cathy Pounder.

CALL TO ORDER

Selectman Marcussen called the Selectmen's meeting to order at approximately 9:00 am and lead the pledge of allegiance.

PUBLIC INPUT

Selectman Pike asked, for a resident, why the resident would have to be a part of the betterment assessment for Willand Road if he does not use Willand Road. The resident has property on Willand and can access his property from Willand Road so he would have to be a part of the betterment assessment as all property owners that abut Willand would have to. If the warrant article passes the road will have improvements completed and the property owners' betterment assessment will reimburse the Town for those expenses.

MINUTES

Selectman Albee made a motion to approve the 5.7.2021 BOS minutes as presented. Selectman Pike seconded. Motion carried 3-0.

APPOINTMENTS

The Selectmen met with Chris Ruel to discuss the cost to restart paper recycling at the Transfer Station. Transportation cost will remain the same. Mr. Ruel informed the Selectmen that the Transfer Station would only receive \$1.08 per ton for premium recycled paper and that the numbers that Mr. Gallagher submitted to the Selectmen last year were good. The Transfer Station would have to purchase 3 containers at a cost of \$45,000.00 total and the labor cost would be approximately \$40,000.00 a year. The savings from C&D would be approximately \$5,135.00 a year. The Selectmen stressed even though the recycling will cost the Town, it is up to the Town's people to make the decision if they want to spend the extra money to restart paper recycling.

NON-PUBLIC

At approximately 9:32 am, Selectman Albee made a motion to enter a non-public session per RSA 91-A: 3 II (b) personnel. Selectman Pike seconded the motion. Roll call vote: Marcussen – Yes; Albee – Yes; Pike - Yes.

At approximately 9:37 am, Selectman Albee made a motion to exit the non-public session and reconvene public session. Selectman Pike seconded the motion. Motion carried 3-0. Chairman Marcussen made a motion to seal the 5/14/2021 non-public minutes. Selectman Albee seconded the motion. Motion carried 3-0.

The Selectmen met with Jim Bean, the Road Agent, for his update. The department plowed and treated the roads 27 times, the last time of the season was on April 16th. The winter budget has approximately \$88,000 left and the sand shed is full and should be good for the rest of the year. Catch basin cleaning and road sweeping have been completed.

The grating and some of the tree removal has been completed. There is around \$12,000 left for tree removal. The group discussed the number of trees needed to be removed and how the ash borer beetle has damaged more trees than realized. The Selectmen would like the trees cut to 4 foot lengths so the public can remove them easier. The road stripping crew stated there was a shortage of paint and they are waiting for a delivery at the end of June. There will also be a price increase. Allstate paving has scheduled us for the 1st week of June. The Selectmen asked the road agent the status of Shirley Way's work. There is still some drainage work to be done there and culvert work will be inspected and worked on. The beavers are back and are being addressed. The work and budget are in good shape. Chairman Marcussen reviewed the Joint Loss findings with Jim Bean for the Highway area. Chairman Marcussen requested that Union Wharf be cleaned. Selectman Pike would like the Road Agent at the Hazard Mitigation Plan meeting.

Dennis Zilembo stated that Caleb Pike and Andrew Lester presented to the Parks and Rec department a proposed mountain bike trail for behind the fire station see attached. The cost is \$55,000.00. The Parks and Rec would market it and head up the fund raising for the project. There are 3 loops and a tricycle section. Selectman Albee made a motion to allow the Parks and Rec to move forward with the marketing, if a more exact design will be presented to the Selectmen before any cutting begins. Selectman Pike seconded the motion. Motion carried 3-0.

The moorings were approved, and a lease agreement will be drawn up between the boat museums and the Town of Tuftonboro. The Boat Museum will be building the moorings at their expense. Selectman Albee made a motion to present the lease to Town Counsel for review. Selectman Pike seconded. Motion carried 3-0.

Mr. Zilembo spoke about lighting at the beach. The Selectman reminded him to confirm with Jack Parsons, the code officer, because any lighting at the beach needs to be "dark skies". The Parks and Rec is still looking for donations for the Concert series. Cornhole has started. The department has an outrigger canoe company that would like to offer free lessons and rides, at the beach, on Saturdays from 8am to 12 pm to introduce the community to these boats. In return they will keep their boat at the beach. The Selectmen asked for an agreement from the company. Mr. Zilembo reviewed the programs being offered through the Park and Rec department. Mile swim race planned on July 10th. Volunteers are needed. Old Homes Days meeting was held, and they have the picnic, cardboard boat race and scavenger hunt planned to date. The Selectmen suggested he consult with the FD for activities at the beach or on the water.

SIGNATURE FILE

Selectman Albee made a motion to sign the Tax Warrant for \$5,752,718.00. Selectman Pike seconded the motion. Motion carried 3-0. The tax bills will be due on July 2, 2021.

Selectman Albee made a motion to sign a 2021 Administrative Abatement for NH Electric Co-op. Selectman Pike seconded the motion. Motion carried 3-0.

Selectman Albee made a motion to sign an Intent to Cut op 21-455-07T Map 57-1-6. Selectman Pike seconded. Motion carried. 3-0.

Selectman Albee made a motion to have Chairman Marcussen sign the NH Co-op Incentive program paperwork for the new PD Station. Selectman Pike seconded the motion. Motion carried 3-0.

ACTION ITEMS

NONE

CORRESPONDENCE

Motion for Reconsideration NH BTLA – Leonard & Joan Santosuosso

Library YTD

Carroll County Public Hearing Announcement

Wetland Permit – By - Notification 39-1-7 David Onthank

NH Lakes – Lakeside Magazine

SELECTMEN'S UPDATE

Chairman Marcussen and Selectman Pike toured the Great Meadow Trail, and it looks good. Chairman Marcussen was impressed with the amount of bridge and trail construction that has been done since he walked it last Fall.

Chairman Marcussen toured the Town Buildings with the Joint Loss Committee and a report will be completed and distributed to the departments. The Planning Board had a continuance of their hearing on the Tuftonboro Neck cell Tower by request of the applicant until their next meeting. The Ag Commission met and are finishing their wood chips on pathways. The community garden plots are all rented, and the compost pile is discontinued due to lack of maintenance participation.

The Selectmen reviewed the warrant for Saturday's Town Meeting. The Selectmen prepare the amendments for on the floor at Town meeting for the Police Station articles. Selectman Albee made a motion to change the total for the Police Building to \$1,772,000. Selectman Pike seconded. Motion carried 2-0-1. Selectman Pike abstained. Selectman Albee made a motion to add to the warrant article to take \$200,000 from the undesignated fund balance leaving \$557,112 to be financed. Selectman Pike seconded. Motion carried 3-0. The Selectmen decided who would present each warrant article at the Town Meeting.

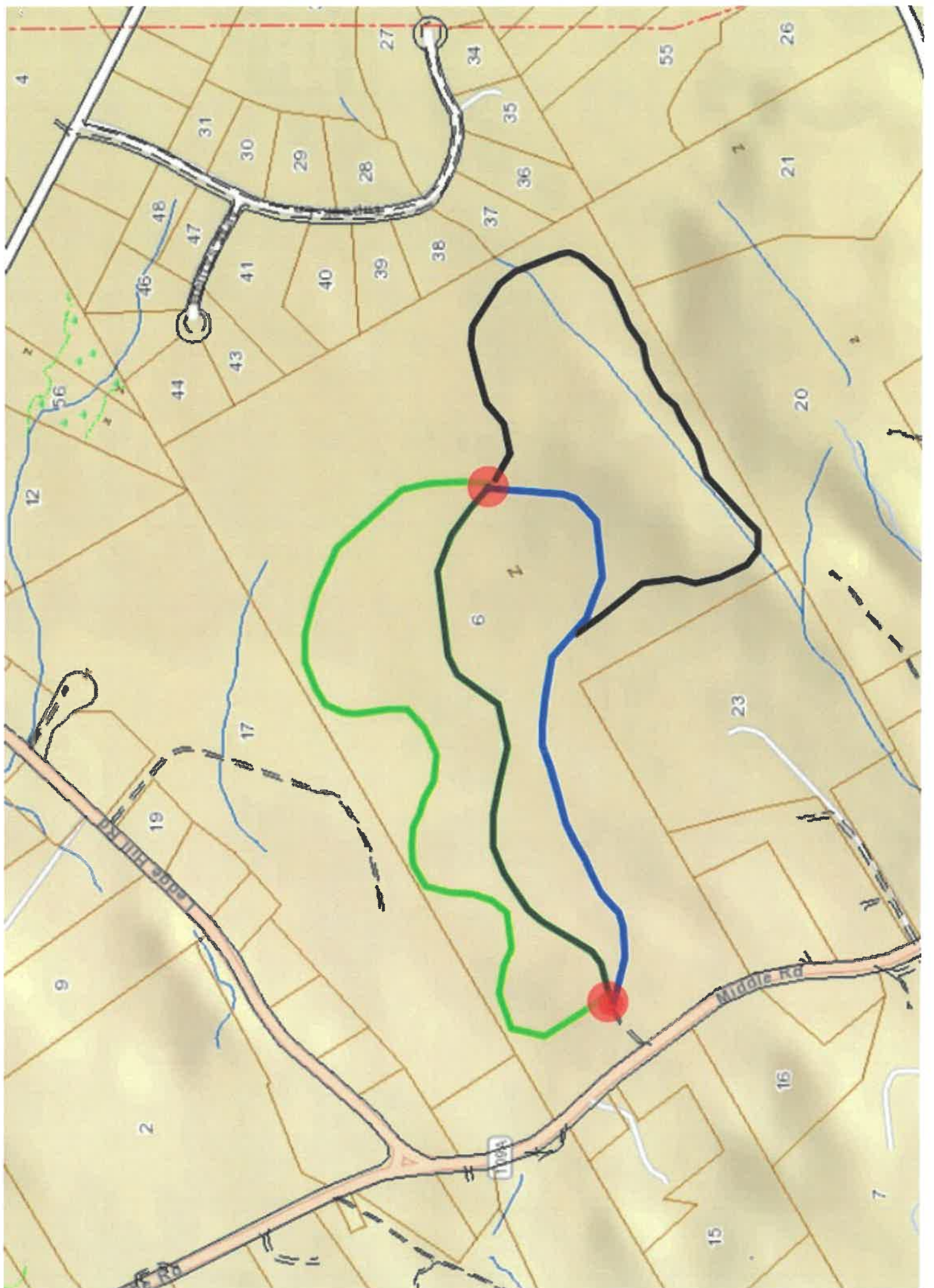
PUBLIC INPUT

NONE

ADJOURNMENT

At approximately 11:46 am, Selectman Pike made a motion to adjourn, seconded by Selectman Albee. Motion carried 3-0.

Respectfully submitted,
Cathy Pounder
Administrative Secretary



TRAIL PROPOSAL: Tuftonboro, Parcel 055-002-006-000

Prepared By: Bella Terra Trail Design

Wolfeboro

This proposal is in response to an inquiry by Caleb Pike to do a design for the parcel listed with the primary usage being mountain biking. After consideration of the topographical data and field points taken onsite, I recommend the following.

Design: The proposed trail system would be designed with the primary use being cycling. This new system would not interfere with the existing hiking/walking trail system and will coexist with the current trails to provide a greater access to the property.

This system will be accompanied by a small skills park designed for the users to hone skills in a safe area that has been designed and constructed with progression in mind.

The proposed location for skills area will be at the trail head field adjacent to the FD parking lot. This zone will keep the child as its primary user in mind and contain balance beams and small rollers to improve a child's skills on small, wheeled bikes such as a strider bike.



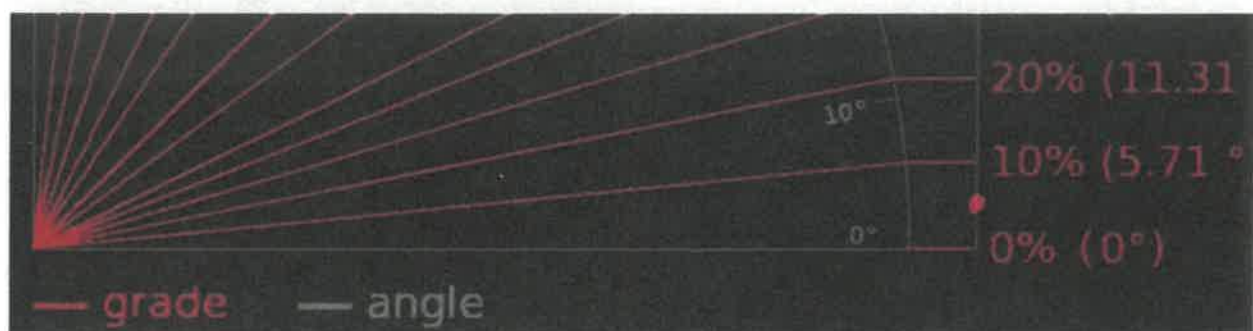
Proposed Trail Inventory and Descriptions

1Mile Climb.

Bright Green

This trail would be intended to get the user from the base hub to the top of the property as easily as possible. This trail would be of a minimum of 36inch tread with a 12foot corridor with minimum of 8 feet in height. The maximum grade at any point would be 8% to ensure an easy route for all abilities to reach the top. This will be accomplished by using switch backs and grade reversals. No obstacles of any kind will impede forward motion. Machine built using native material.

Example of switchback climb:



Once the user reaches the top hub the trails will be of a varying level of difficulty with each user group having its own directional decent trail.

Half Mile Blue Trail:

This trail will utilize the contours of the property and have medium size rollers and using the natural landscape to construct fun and challenging options along the way. Machine built using native material.

Minimum 30inch compacted tread with a 6foot corridor.

The next step in progression, this will have some areas that reach 15% in grade with features such as rollers and small tabletops that allow the rider to progress. There will also be several technical sections that will be less groomed to a finish tread and allow the natural terrain to offer the challenge.



Example of intermediate technical section

Half Mile Green Trail:

This trail will consist of small roller features that will be designed to be a fun flowy experience for the beginner.

Designed as an intro to mountain biking, this trail will take the rider from the top of the property back to the trailhead on a trail designed to build the riders skills with a safe groomed surface that has challenging terrain with the beginner as the primary user.



Example of compacted tread

Machine built using native material. Minimum 40inch compacted tread with a minimum 12foot corridor.

80% of the user group that will utilize the trail system will fall into the beginner and intermediate category. Having a well designed and constructed entry level trail is the foundation of a good trail system as it allows new riders to progress their skills.

Half Mile Black Trail:

This trail will follow a series of elevation drops to give the user a fast, fun decent designed with the advanced rider in mind. Utilizing the area in the south east section on the other side of the brook. Machine built using native material. Being the only advanced trail in the system, this will be dedicated to the rider who seeks that next level experience. Sections of this trail will reach 20% in grade and include natural technical sections accompanied by machine constructed rollers, berm turns and tabletops.

Minimum of 12inch compacted tread with a minimum 4foot corridor.



Examples of advanced level technical trail



Bicycle Skills Park

A skills area is a dense area of bicycle challenges that work to improve balance and skill. It is safe and appropriate for various ages and skills. Many of the challenges at the skills area are already familiar to single track users including skinnies (log rides), rollers, tabletops, and rock challenges.

Located directly off the parking area, this area will encourage the new rider to test their skills and the advance rider to perfect technique. There is no better place to learn than at a skills park that is thoughtfully designed with instruction at its center.

A dedicated zone will be constructed with the balance bike (strider) in mind and will have balance boards, small rollers, teeter totters and directional courses designed for the child who is just learning to ride.



Summary:

A dedicated bicycle trail system will add to the usership of this area. It is a great way to get more residents outdoors enjoying the properties that will forever be protected by the town. It also adds to the awareness of the importance of such investment in the outdoors. The skill area will surely become a favorite of the children of the community as it will be a fun spot for families to gather. Please feel free to reach out with any questions regarding the proposal.

ESTIMATED COST OF CONSTRUCTION:

<i>1 Mile Climb:</i>	<i>5,280 feet @\$2.50 per lineal foot</i>	<i>\$13,200.00</i>
<i>Green Decent Trail:</i>	<i>2,640 feet@ \$4.00 per lineal foot</i>	<i>\$10,560.00</i>
<i>Blue Decent Trail:</i>	<i>2,640feet @\$4.50 per lineal foot</i>	<i>\$11,880.00</i>
<i>Black Decent Trail:</i>	<i>2,640feet @\$4.50 per lineal foot</i>	<i>\$11,880.00</i>
Skills Area:	<i>approximately ¼ acre. Items TBD</i>	<i>\$8,000.00 est.</i>
		Total: \$55,520.00