

**TOWN OF TUFTONBORO
BOARD OF SELECTMEN
240 MIDDLE ROAD, P.O. BOX 98
CENTER TUFTONBORO, NH 03816
Telephone: (603) 569-4539
www.tuftonboronh.gov**

**Selectmen's Meeting Final Minutes
9:00am – Town Offices**

Monday, December 11, 2023

Present: Chairman Pike, Selectman Albee, Selectman Bob Murray, Code Officer-Jack Parsons, Conservation Commission- Steve Scapicchio, Road Agent-Jim Bean, Chief Shagoury, Town Administrator Audrey Fraizer, and Administrative Secretary Cami Wakefield. (Selectman Murray arrived at 9:50am)

CALL TO ORDER

Chairman Pike called the BOS meeting to order at approximately 9:04 a.m. and lead the Pledge of Allegiance.

PUBLIC INPUT

None

REVIEW AND APPROVAL OF MINUTES

Chairman Pike made a motion to approve the BOS meeting November 6, 2023, draft minutes as written, Selectman Murray seconded, motion carried 2-0.

Chairman Pike made a motion to approve the BOS non-public session November 13, 2023, draft minutes as written, Selectman Murray seconded, motion carried 2-0. Chairman Pike also made a motion that these minutes remain sealed, Selectman Murray seconded, motion carried 2-0.

Chairman Pike made a motion to approve the BOS meeting November 13, 2023, draft minutes as written, Selectman Murray seconded, motion carried 2-0.

APPOINTMENTS

Jack Parsons presented the following update: 119 building permits, 35 new houses, 790 inspections. Jack informed the selectmen that there is a lot of cardboard boxes from the police department in the basement and a bunch of computer trash. Jack offered to dispose of it if the selectmen would like him to.

Selectman Albee suggested Jack Parsons do a quick audit of fees.

Chairman Pike to a moment to encourage the public to come in for any input that they may have.

RECESS

At approximately 9:10am Chairman Pike made a motion to have a temporary recess until the next appointment is scheduled to come in at 9:30am, Selectman Albee seconded, motion carried 2-0.

APPOINTMENTS CONTINUED

Steve Scapicchio with the Conservation Commission discussed whether to do a warrant article for Mirro Lake.

Steve added that he had hoped to have the appraisal from the Carleton property back, but it has been pushed back a week. He added that the land is essentially land locked unless the pit is sold as well.

Steve also added that he has walked the Central Park Trails and there is one wet area. This area would need a boardwalk or bridge to cross. Generally, wetlands is not a concern in that area.

Road Agent - Jim Bean presented the attached update.

Selectman Albee made a motion to approve Highways & Streets budget (4312) for \$841,800, Selectman Murray seconded, motion carried 3-0.

Chief Shagoury presented the Police Budget (4210). Selectman Murray made a motion to approve the Police budget (4210) for \$511,426, Selectman Albee seconded, motion carried 3-0.

Selectman Murray made a motion for Chief Shagoury to purchase 2 body armor with this year's budget and then 2 more with next year's budget, Selectman Albee seconded, motion carried 3-0.

SIGNATURE FILE

The Selectmen signed the Holiday Schedule for both the transfer station and the town office, that were both approved at the 12.4.2023 meeting.

ACTION ITEMS

Letter from Stiles regarding taxes – Chairman Pike read the request from the Tax collector aloud. Selectman Murray made a motion to advise the Tax Collector that Selectmen will waive the fee, and to type up the document for the selectmen to sign when they are in on Friday. Chairman Pike seconded, motion carried 3-0.

CORRESPONDENCE

Letter from Adam Thompson

Library Report

Board of Adjustment Gregory and Susan deMarco variance

Discharge Permit Map 55-1-6

TOWN ADMINISTRATOR AND SELECTMEN'S UPDATE

Audrey Fraizer, Town Administrator advised the selectmen she has a meeting today with Voya benefit strategies. She also informed the selectmen of a meeting that Selectman Albee and herself will be having on Thursday to go over solar.

Selectman Albee added that he has spent a lot of time on the police budget.

Selectman Albee also added that he has corresponded with Rob Roriston regarding solar.

Selectman Albee mentioned that he has had chats with people on the street about Central Park trails and the consensus seems to be that it is going in a few different directions.

ADJOURNMENT

At approximately 11:52am Selectman Albee made a motion to adjourn the meeting, Chairman Pike seconded, motion carried 3-0.

Respectfully submitted,

Cami Wakefield, Administrative Secretary

SELECTMEN UPDATE
12/11/23
HIGHWAY DEPARTMENT

Since the last meeting.

- Cleared ditch lines and culvert openings and catch basins.
- So far, this early season we have been out plowing or treating 6 different times.
- We have hauled in some sand to make sure we don't run out, but the sand shed is far from full. My thoughts are that we need to wait until after the new budget starts since the heavy rainstorms early this year put us over budget.
- We marked out plow hazards with stakes.
- We have been cutting back limbs that hang into the roads with snow on them.

Respectfully,
Jim Bean
Road Agent