

**TOWN OF TUFTONBORO
BOARD OF SELECTMEN
240 MIDDLE ROAD, P.O. BOX 98
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**Selectmen's Meeting Minutes
9:00 am – Tuftonboro Town House**

Monday, April 5, 2021

The official video of this meeting can be found on the Town of Tuftonboro's YouTube channel at:
<https://www.youtube.com/channel/UCCUmJqZvFTS23RMEFSDQzmnw>.

Present: Selectman Bill Marcussen, Selectman Chip Albee, Selectman Guy Pike and Administrative Secretary Cathy Pounder.

CALL TO ORDER

Selectman Marcussen called the Selectmen's meeting to order at approximately 9:00 am and lead the pledge of allegiance.

PUBLIC INPUT

Selectman Pike brought forward a complaint about the ditching done on Old Town Road. The Town spent 4 days ditching and the water still runs down the gentleman's driveway due to the ditching running the wrong way. A second complaint was the logs left on Ledge Hill Road are too large for the public to handle and they were told by the Road Agent to hire someone to cut them. They were not happy with that response. A gentleman on Durgin Road wanted to know why there was a street sweeper there as the road has not been sweep by the Town in the 30 years he has lived there. Selectman Pike told him it was to pick up sand.

MINUTES

Selectman Pike made a motion to approve the BOS 3.22.2021 meeting minutes as presented. Selectman Albee seconded. Motion carried 3-0.

Selectman Pike made a motion to approve the 3.29.2021 Work Session minutes as presented. Selectman Albee seconded. Motion carried 3-0.

Selectman Albee made a motion to approve the 4.2.2021 Work Session minutes as presented. Selectman Pike seconded. Motion carried 3-0.

Selectman Albee made a motion to approve the 4.2.2021 nonpublic minutes as presented. Selectman Pike seconded. Motion carried 3-0.

APPOINTMENTS

Jack Parsons updated the selectmen with the following:

32 Building permits to date, 5 New Homes, and 107 inspections were done to date. All the bubblers have been taken out. Melvin dock front left is soft and needs repaired. The ice hit it two years ago and was never repaired. The concrete at Union Wharf is covered with gravel and needs to be removed. The contractor is scheduled to start repairs to the Town Office cupola. Windows are ordered. The painter for the Town House is waiting on the weather.

Chris Ruel, Transfer Station Supervisor informed the Selectmen that he received a letter from the state his course is complete and after he takes his exam on June 9, 2021, he will be a certified operator. If he does not take the course, he is a certified assistant operator. Mr. Ruel reviewed the attached numbers with the Selectmen. Mr. Ruel discovered the gas monitor for the Transfer Station building is not working properly and he is planning on addressing it. The water filter system does not work. The water is not safe to drink or use. They can not use the eye wash if they get something in their eyes. He will be looking into having that taken care of. This is a safety issue. Mr. Ruel will be talking to the Road Agent to take care of the brush at the Transfer Station. This should cut down on expense. Selectman Albee discussed the Island Owner's association meeting with Mr. Ruel. The Swap Shop will be opening on May 1, 2021.

Mr. Ruel would like to have some additional per diem personnel trained (3-4) to have a larger pool to use as some per diem personnel are getting up in years and will be retiring.

SIGNATURE FILE

Selectman Albee made a motion to sign an employee compensation form for new firefighter – Edwin Garrett.

Selectmen Pike seconded. Motion carried 3-0.

Selectman Albee made a motion to sign Tax Map 57-2-18 Selectmen's Deed back to the previous owner. Selectman Pike seconded. Motion carried 3-0.

Selectman Pike made a motion to sign two Intents to Excavate 21-001-03E Tax Map 67-1-3 and 21-001-04E Tax Map 32-2-12. Selectman Albee seconded. Motion carried 3-0.

Selectman Albee made a motion to sign Gravel Tax Levy – 32-2-6 op # 20-455-04E and 32-2-12 op # 40-455-02E.

Selectman Pike seconded the motion. Motion carried 3-0.

Selectman Albee made a motion to sign a Yield Tax Levy 16-2-16 OP # 20-455-14T. Selectman Pike seconded. Motion carried 3-0.

ACTION ITEMS

Lakes Region Computer completed a questionnaire required by Primex, the Town's insurance company, for computer and data security. Primex requires a plan be put in place in case of a data breach. Lakes Region Computer created a NH Data Disaster Recovery Plan for the Town to meet Primex's recommendations. As part of the needed security firewalls need to be installed at the PD and the FD along with yearly monitoring. Chairman Marcussen made a motion to approve the purchase and installation of the two firewalls and the yearly monitoring. Selectman Albee seconded the motion. Motion carried 3-0. Selectman Pike made a motion to accept and incorporate the NH Data Disaster Recovery Plan. Selectman Albee seconded the motion. Motion carried 3-0.

CORRESPONDENCE

Standard Dredge and Fill Wetlands Permit Application – Whelton – 69-2-11

Lakes Region Community Developers

2020 Lakes Region Planning Commission Annual Report

Lakes Region Planning Commission Agenda and minutes

ZBA Notice of Decision – Akakini Properties LLC

Joint Loss Committee Meeting Minutes

Joint Loss Committee Annual Safety inspection Schedule

Tuftonboro Parks and Rec Minutes from 2/9/2021

Red List Bridge Updated for 2020 – Municipally -owned Red List Bridges

State owned Red List Bridges

State of NH Executive Councilor District 1 Meeting Wrap Up

Solitude Lake Management Abutter Letter for treatment

Board of Tax and Land Appeals Tax Collector form submittal

Letter from Kathleen and Albert Sciarappa – in favor of adding cell towers in Tuftonboro.

IRS letter – we received a tax credit for \$3316.71 for the Sick and Family Leave Credit and we are not eligible due to being a government entity. They want their money back. Diane said we applied for the credit when doing the 941.

Standard Wetlands Permit Application for Perch Beach, 38 Little Bear Island

SELECTMEN'S UPDATE

The Selectmen reviewed Cathy's update and requested she invite Tyler Phillips to the next meeting to give him direction on the Union Wharf and Lake Road projects. Cathy will contact Ossipee and Wolfeboro to set up perambulation walks. The Selectmen reviewed the spreadsheet, submitted by Wolfeboro Parks and Recreation, showing the number of Tuftonboro residents that receive discounts as Wolfeboro residents.

Selectman Albee met with Chris at the Transfer Station and discussed brush disposal. Selectman Albee will begin reviewing sealed non-public to see if any are able to be unsealed.

Selectman Pike met with Denise Zilembo to address any department concerns and create a repour for future meetings.

Selectman Pike will be the Parks and Recreation Selectmen's representative. Selectman Pike informed the Selectmen

that the cemetery will be losing their sexton. He is encouraging anyone interested in taking on the position to contact the Town Offices. He will be meeting with the Cemetery Committee this week and will see what their next step will be.

Chairman Marcussen also met with Chris Ruel and is encouraging the Transfer Station be looked at with fresh eyes. The Planning Board had a cell tower hearing, and it was continued until their 1st meeting in May. Several people have asked for information on the affects of radiation from cell towers. A third-party engineering firm is going to review and verify the projections of energy levels, the permissible level for cell towers is set by federal regulations. The calculation presented by the applicant shows the energy level at 2% of the federal level. The April 15th meeting has 2 public hearings, one for Eversource to do tree trimming along roads, the other is a BLA on two properties on Brown and Northline Roads.

PUBLIC INPUT

Mr. Kowalski asked why the perambulation is every 7 years. The Selectmen informed him it was a state requirement. They explained it was to maintain the boundary markers, but it is also for land use. The Towns can verify if a landowner has property in two Towns that the improvements are assessed to the correct Town. Mr. Kowalski asked the results of the Parks and Recreation funds being paid to Wolfeboro. The Selectmen stated they had voted to continue sending the funds to Wolfeboro for Tuftonboro residents to receive a reduced rate. Mr. Kowalski asked what decision was made on moorings for the NH Boat Museum to use at 19 Mile Bay, Selectmen voted to apply for 2 moorings with the State but it will depend on the State issuing the moorings on whether the Museum will have lessons out of that location. His last question was if there is a list of scenic roads available at the Town office and there is.

NON-PUBLIC

At approximately 10:00 am, Chairman Marcussen made a motion to enter a non-public session per RSA 91-A: 3 II (1) legal. Selectman Pike seconded the motion. Roll call vote: Marcussen – Yes; Albee – Yes; Pike - Yes.

At approximately 10:12 am, Selectman Pike made a motion to exit the non-public session and reconvene public session. Selectman Albee seconded the motion. Motion carried 3-0.

ADJOURNMENT

At approximately 10:13 am, Selectman Pike made a motion to adjourn, seconded by Selectman Albee. Motion carried 3-0.

Respectfully submitted,
Cathy Pounder
Administrative Secretary

Date	Expense Action	Revenue Action	Notes	Cost SW	Cost C/D	Cost	Revenue
2-Mar-21	WM Comp #2 & C/D		\$148 each P/U	XXXX	XXXX		
3-Mar-21		OCC - \$96.72/ton	NRRA (21.75 TONS)				\$2,104.00
4-Mar-21	WM Comp #1 & C/D		\$148 each P/U	XXXX	XXXX		
4-Mar-21	Freon & Propane P/U	AC & G	20 Freon 2 Prop				N/A
9-Mar-21	WM Comp #2 & C/D		\$148 each P/U	XXXX	XXXX		
9-Mar-21	WM Comp #1 & Plastic		\$148 each P/U	XXXX	XXXX	XXXX	
11-Mar-21	WM Comp #2 (single)		\$201 P/U -single	XXXX			
16-Mar-21	WM Comp #1 & C/D		\$148 each P/U	XXXX	XXXX		
18-Mar-21	WM Comp #2 & C/D		\$148 each P/U	XXXX	XXXX		
18-Mar-21	WM Comp #1 & Plastic		\$148 each P/U	XXXX	XXXX	XXXX	
23-Mar-21	WM Comp #2 & C/D		\$148 each P/U	XXXX	XXXX		
23-Mar-21	WM Comp #1 & C/D		\$148 each P/U	XXXX	XXXX		
25-Mar-21	WM Comp #2 & C/D		\$148 each P/U	XXXX	XXXX		
26-Mar-21	Scrap metal P/U	LLL/Berwick -\$80/ton	1 Loads x XXXTons				XXXX
28-Mar-21	WM Comp #1 & Plastic		\$148 each P/U	XXXX		XXXX	
31-Mar-21	WM Comp #1 & C/D		\$148 each P/U	XXXX	XXXX		
31-Mar-21	WM Comp #2 & C/D		\$148 each P/U	XXXX	XXXX		

14 Solid Waste			WM (XXXX tons)				
10 C/D			WM (XXXX tons)				
3 Plastic			WM (XXXX tons)				
0 Glass			WM (XXXX tons)				
		OCC - \$96.72/ton	NRRA (21.75 TONS)				\$2,104.00
Freon & Propane P/U		AC & G	20 Freon 2 Prop				N/A
		NRRA 2 boxes ship	Call to recycle 99 lbs				
Scrap metal P/U		LLL/Berwick -\$80/ton	1 Loads x XXXTons				XXXX
WM -plastic recycling fee			XXx plastic/XXX tons			XXXX	
Resident Usage fees							\$5,411.00
Stickers fees collected							\$1,060.00
			Total				\$0.00

	Monthly Total	Prev Balance	Year to Date	2019 to date
Solid Waste	14 (XXXX tons)	17 (141.83 tons)	XX (XXXX tons)	26 (208.84 tons)
C&D	10 (XXXX tons)	13 (64.99 tons)	XX (XXXX tons)	16 (94.74 tons)
Plastic co-mingle	3 (2.09 tons)	5 (4.33 tons)	X (XX tons)	7 (6.74 tons)
Glass	0 (XXXX tons)	1 (15.58 tons)	1 (15.58 tons)	1 (14.86 tons)
Paper				
Cardboard Bales	1 (21.75 tons)		1 (21.75 tons)	
Alum Bales				
Steel / Tin Cans				1 (4.4 tons)
Electronics W/screen				
car batteries				
Freon	1 (20 units)		1 (20 units)	
Metal Scrap			1	1 (8.6 tons)
Non-Ferrous Metal - Cop				
Non-Ferrous Metal - other				
Propane	1 (2 units)		1 (2 units)	
Tires				
Used Oil				
Call 2 Recycle	2(99 lbs)		2(99 lbs)	
Bulbs				
Brush				

Cardboard Bales

[illegible][illegible]

8' Florescent Bulbs

[illegible]