

**TOWN OF TUFTONBORO
BOARD OF SELECTMEN
240 MIDDLE ROAD, P.O. BOX 98
CENTER TUFTONBORO, NH 03816
Telephone: (603) 569-4539 Fax: (603) 569-4328
www.tuftonboro.org**

**Selectmen's Meeting Minutes
9:00 am – Tuftonboro Town House**

Monday, December 28, 2020

The official video of this meeting can be found on the Town of Tuftonboro's YouTube channel at:
<https://www.youtube.com/channel/UCCUmJqZvFTS23RMEFSDQzmw>.

Present: Chairman Lloyd Wood, Selectman Bill Marcussen, Selectman Chip Albee and Administrative Secretary Cathy Pounder

CALL TO ORDER

Chairman Wood called the Selectmen's meeting to order at 9:00 am and lead the pledge of allegiance. Chairman Wood paid respect to the State Trooper injured in Dalton.

PUBLIC INPUT

None

MINUTES

Selectman Marcussen made a motion to approve the BOS 12/14/2020 minutes as presented. Selectmen Albee seconded. Motion carried 3-0.

Selectman Marcussen made a motion to approve the BOS Work Session 12/21/2020 Minutes as presented. Selectman Albee seconded. Motion carried 3-0.

Selectman Marcussen made a motion to approve the BOS Non-Public 12/21/2020 Minutes as presented. Selectman Albee seconded. Motion carried 3-0.

APPOINTMENTS

Chief Thompson updated the Selectmen with the following:

Fire Calls:	190	Gas Burner Inspections:	48
Medical Calls:	273	Oil Burner Inspections:	6
Service Calls:	60	Wood/Pellet Stove Inspections:	7
SPD:	9	Life Safety Inspections:	27
TOTAL:	532	TOTALS:	88

Engine one was out of service for one night, it was at Coastal Truck in Portsmouth for a full alignment. This was on 12/2/2020. The cost of the repair was \$419.55 which was under the estimate of \$1,500.00

Car 1 had its throttle body replaced at Eds auto repair on 12/15/2020 cost was \$412.58. The vehicle went into reduced power mode after the structure fire at 2 Pine Tree Drive in North Country Village.

The department responded to a reported structure fire at 2 Pine Tree Drive in Center Tuftonboro on December 5, 2020 at 11:58 am. 911 advised smoke and fire was coming from a modular home with an occupant trapped in the residence. On arrival of the first fire units a neighbor in the park, Rick Sargent, along with a second neighbor, George Storch, had shut the propane off to the residence, which was feeding a wall mounted propane heater in the area of the fire.

Sargent then kicked in a locked back door and crawled into the smoke & heat filled home to pull the resident from the home to safety. Patient was placed in the Tuftonboro PD cruiser until Tuftonboro's Ambulance arrived on scene. The Ambulance transported the female occupant to Huggins Hospital for smoke inhalation and minor burns.

The fire was extinguished quickly with the home being not inhabitable due to smoke and fire damage. The cause of the fire appeared to be an issue with a propane monitor heater. I would like to remind all towns' people if you need assistance with your

smoke or carbon monoxide detectors please call the Tuftonboro Fire Rescue Department at 569-3381. We have a program to assist with the providing battery operated detectors if you need them

When Boat 1 the 27' Eastern was in for fall services they noticed considerable internal corrosion at the mid case extension and top of the lower gear cases. Stray voltage at the dock? The mid cases are starting to perforate and should be ok for another season but suggested replacement Fall 2021. Current estimate is \$7,183.39, this is not budgeted for 2021.

We have been working on trying to get the fire department server replaced before the end of the year. Due to issues beyond our control we have not been able to do that. The estimates from the towns previous IT Company are thousands of dollars lower than the temporary company and the new IT company that the town has chosen.

The Fire Department has contracted Lexipol for \$2,500.00 to complete an AFG grant for portable radios that are scheduled to be replaced in 2021 for \$120,000.00. If the Fire Department is awarded the grant then we could be reimbursed up to \$1,500.00 of the \$2,500. The \$2,500.00 was used from the emergency management grants section.

On December 12th I was contacted by Susan Slack of the Lakes Region Planning commission in reference to starting the update of the town all hazard mitigation plan.

I will be looking for input from a group of people which will be considered a soft match for any payment needed for the town. This will be completed through several meetings; this project has been put on hold over the past year due to COVID 19.

The department had a failure of one of its oldest thermal imaging cameras at the structure fire. We were able to replace it with a 2020 demo unit from Northeast Emergency apparatus for \$5,800.00. The unit is a MSA evolution 6000 Plus with a balance of a 5-year warranty (4 years remain), the last unit we purchased cost over \$12,000 so this was a very good deal.

On 12/12/20 Tuftonboro Fire Rescue along with Moultonborough Fire Rescue, West Ossipee Fire Rescue and Alton Fire Rescue had a very successful joint training with the airboats and hover craft at Pier 19. We were able to see what all the departments had to offer and work with each other, so we know the limits of all the rescue crafts when they are needed.

The Selectmen and the Chief discussed the repairs needed on the Fire Boat. The estimate comes to \$7,183.39. Selectman Marcussen made a motion to encumber \$7,183.39 to cover the repairs to the Fire Boat. Selectman Albee seconded the motion. Motion carried 3-0. The Selectmen suggested the repairs be done while the boat out for the winter.

Chief presented two new Firefighter applicants for the Selectmen's review. The Chief recommended both Patrick Runnals and Matthew Fuller to join the Tuftonboro FD roster. Patrick would start out in the cadet program until he turns 18 in 2021. Both have Fire service relatives in their families.

Chief Shagoury met with the Selectmen and submitted the following update:

Training: Mirror Project-Working with Youth, Patrol Officer Skill Builder

Arrests:

11/04 Jillian Shattuck , 34, Tuftonboro, Driving Under the Influence,
 11/14 Desiree Roberts, 30, Laconia, warrant other jurisdiction
 11/25 Benjamin Hewitt, 22, Tuftonboro, Aggravated Assault, Criminal Mischief

Activity from January 1 to the end of November:

Category	2019	2020
Motor Vehicle Stops	245	292
Summons	15	41
Accidents	32	33
Arrests	26	23
Felonies	24	28

Offenses	134	133
Incidents	196	180
Calls for Service	5868	5796

The Selectmen and Chief reviewed his encumber funds request. Selectman Marcussen made a motion to encumber \$15,112.00 from the PD budget for PatrolPC MDTs and SBM Electronics – transcription system. Selectman Albee seconded the motion. Motion carried 3-0.

Dennis Zilembo updated the Selectmen on the Parks and Recreation activities. Fences were repaired, they received the storage container and concerts are being booked. Mr. Zilembo would like to thank Barry Ennis, Rob Edwards and Clay Gallagher for helping to set the container up at the Transfer Station. Mr. Zilembo had a zoom meeting with Christine from Wolfeboro Parks and Rec. and they cannot bill Tuftonboro for the activities Tuftonboro residents are involved in. Tuftonboro will have to pay the yearly fee or figure a way to reimburse the Tuftonboro residents for the difference between Wolfeboro resident prices and non-resident prices. The Selectmen have until April 1st to decide if they want to continue with the Wolfeboro fee. In January the commission and some Tuftonboro parents will have a brain storming session for activities and scholarship options. The Selectmen spoke of locations to purchase the benches Parks and Rec will be replacing this year.

SIGNATURE FILE

Selectman Marcussen made a motion to sign the Roberts & Greene PLLC, 2021 contract. Selectman Albee seconded the motion. Motion Carried 3-0.

Selectman Marcussen made a motion to sign the Carroll County Broadband suggested Letter to Charter requesting information. Selectman Albee seconded the motion. Motion carried 3-0.

ACTION ITEMS

Selectman Marcussen made a motion to approve the Transfer Station and Town Office 2021 Holidays. Selectman Albee seconded the motion. Motion carried 3-0.

The Selectmen reviewed their meeting schedule for January to June 2021.

Department encumber funds requests were discussed.

Chairman Wood made a motion to encumber \$4,000.00 from 01-4612-08-330 to complete projects in the Conservation budget not performed due to COVID. Selectman Marcussen seconded. Motion carried 3-0.

Selectman Marcussen made a motion to encumber \$500.00 in the Town Clerk's budget to replace the Lexmark laser printer the State provided and maintained ending 6/30/2019. Selectman Albee seconded. Motion carried 3-0.

Selectman Marcussen made a motion to encumber \$15,800.00 in the Planning Board budget to hire MRI to complete the Master Plan project. Selectman Albee seconded. Motion carried 3-0.

The Selectmen discussed the 4194 Government Buildings budget. The Selectmen decided to encumber some funds to pay for the Town House painting and Town Office improvements. Selectman Marcussen made a motion to encumber \$17,500.00 to repair the Town Office cupola. Chairman Wood seconded the Motion. Motion carried 3-0.

Selectman Albee made a motion to encumber \$10,388.00 for replacement of the remaining Town Office and PD windows. Selectman Albee amended the motion to \$10,532.00. Selectman Marcussen seconded the amended motion. Motion carried 3-0.

Selectman Albee made a motion to encumber \$7,250.00 to complete the Town House painting restoration project. Selectman Marcussen seconded the motion. Motion carried 3-0.

The Selectmen reviewed the funds for budget 4194 including the encumbered funds. The Selectmen decided to reduce line 01-4191-01-730 to \$425.00 from \$19,400.00 and line 01-4194-02-650 was reduced to \$1000.00 from \$8,250. Line # 01-4194-04-

730 was missing from the report and was added back in at \$8,439.00. The total requested budget for 4194 was for \$164,725.00. Selectman Marcussen made a motion to approve the 4194 Government Building budget at \$138,100.00. Selectman Albee seconded the motion. The Selectmen discussed the figures and adjustments. Selectman Albee amended Selectman Marcussen's motion number to \$138,500.00. Selectman Marcussen seconded the amendment. Amendment carried 3-0. The motion to approve the 4194 budget at \$138,500.00 was carried 3-0.

The Selectmen discussed the 4313 budget for Other Hwy & Streets. They decided to zero line 01-4313-22-680 for permitting expenses and add \$5,000.00 to line 01-4313-20-680 for Docks and Bridges. Selectman Marcussen made a motion to budget \$5000.00 for 4313 Other Hwy & Streets. Chairman Wood seconded the motion. Motion carried 3-0.

CORRESPONDENCE

Cert. of Completion – James Hathcock, Real World De-escalation
Cert. of Completion – James Hathcock, Forensic Analysis of Cellular Networks
Cert. of Completion – Abbi Gillis, Duty to Intervene
Cert. of Completion – Abbi Gillis, Real World De-escalation
Cert. of Completion – Thomas LaFavre, Duty to Intervene
Tuftonboro Times Submittal from Transfer Station
Road Agent Town Truck Info from Lloyd
Ann J. Burke Irrevocable Trust – They are answering a complaint that was sent to DES

SELECTMEN'S UPDATE

Selectman Albee informed the Selectmen he had asked the Road Agent to get quotes for guardrail repairs needed in the Town. Selectman Albee made a motion to have applicants survey their septic easements on Cow Island so monuments can be established and set on the ground. Selectman Marcussen seconded the motion. Motion carried 3-0.

PUBLIC INPUT

None

NON-PUBLIC

None

ADJOURNMENT

At approximately 11:41am, Selectman Marcussen made a motion to adjourn, seconded by Selectman Albee. Motion carried 3-0.

Respectfully submitted,
Cathy Pounder
Administrative Secretary