

**TOWN OF TUFTONBORO
BOARD OF SELECTMEN
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**Selectmen's Meeting Minutes
9:00 am – Tuftonboro Town House**

Monday, November 9, 2020

The official video of this meeting can be found on the Town of Tuftonboro's YouTube channel at:
<https://www.youtube.com/channel/UCCUmJqZvFTS23RMEFSDQzmw>.

Present: Chairman Lloyd Wood, Selectman Bill Marcussen, Selectman Chip Albee and Administrative Secretary Cathy Pounder

CALL TO ORDER

Chairman Wood called the Selectmen's meeting to order at 9:00 am and lead the pledge of allegiance.

PUBLIC INPUT

None

MINUTES

Selectman Marcussen made a motion to approve the BOS Work Session 11/2/2020 Minutes as presented. Selectman Albee seconded. Motion carried 3-0.

Selectman Marcussen made a motion to approve the BOS Non-Public 11/3/2020 Minutes as presented. Selectman Albee seconded. Motion carried 3-0.

Selectman Albee made a motion to unseal the Non-Public Minutes of 11/3/2020. Selectman Marcussen seconded. Motion carried 3-0.

Selectman Marcussen made a motion to approve the Selectmen's 11/3/2020 Meeting Minutes as presented. Selectman Albee seconded. Motion carried 3-0.

APPOINTMENTS

Jack Parsons, the Code Officer, updated the Selectmen with the following: Building permits 109, New Houses 15, Inspections 385. Mr. Parsons stated the painting at the Town Offices is almost completed and the PD windows on the parking lot side are bad. The Selectmen told Mr. Parsons to get them replaced.

Phil Bennet and Chief Shagoury met with the Selectmen to discuss the Construction Services bids. They review time spans, prices and what the next step would be. Selectman Marcussen made a motion to award the position to Cobb Hill for a max fee of \$15,000 to preform preconstruction services. Selectman Albee seconded. Motion carried 3-0.

ACTION ITEMS

The Selectmen reviewed the Police Department's budget with Chief Shagoury. The Selectmen discussed salaries with the Chief. Chairman Wood stated he thinks the overtime line is way too low for covering when officers are out. Chief explained he covers for the officers who are out or he rearranges the schedule to accommodate the time. Chairman Wood suggested the need for Special Officers. Chief Shagoury listed the extra expense to having Special Officers and training from the part-time academy is not currently decided as reasons to hold off on special officers. A discussion of the Conferences, Training and Equipment line lead to the line being cut by \$3000. Chief will order rifle and pistol ammunition out of this year's budget for next year as some training was not done due to the pandemic and the money is in the current budget. The Selectmen and Chief discussed vehicle repairs, new equipment and a transcription system. The Selectmen and Chief decided to pay for the transcription system out of this year's budget and remove it from the 2021 budget. The Chief would like to increase the on call rate to minimum wage in the future. It is currently at \$6.00 an hour. The Chief stated he could remove \$1,500 from Office supplies, the RMS software, and purchase it this year from the current budget. The Chief brought to the Selectmen's attentions that if a mandate comes down to have body cameras the cost will be \$55,000 for the cars and the body setup with \$10,000 per year to maintain it. For only the body camera,

\$28,000 with a \$7,200 per year maintenance cost. He is not looking to budget or bring it before Town Meeting but if it is brought before the Selectmen by someone in town, here is what it would cost. Selectman Marcussen made the motion to approve the Police budget 4210 at an adjusted amount of \$441,247.00. Selectman Albee seconded. Motion carried 3-0

The Selectmen discussed the Health Agencies 4415 budget. They spoke of Tri-County Action combining Blue Loon bus service with their other services and requesting \$5375 instead of a total of \$9192. Selectman Albee made a motion to approve the 4415 budget for Health Agencies at \$39,935. Chairman Wood seconded. The Selectmen adjusted the Humane Society to the amount they requested of \$500 instead of the submitted \$250. Selectman Albee amended his motion to approve 4415 at \$40,185.00 to include the adjustment. Selectman Marcussen seconded the amendment. Motion carried 3-0

SIGNATURE FILE

Lakes Region Household Hazardous Product Collection Program - Commitment Letter for Summer 2021. Chairman Wood would like to have the collection here in Tuftonboro. The Selectmen discussed the option and will ask David Jeffers come before them to discuss the possibility. This was tabled until they meet with David Jeffers.

Tax Collector's Warrant – \$5,407,881.00 Selectman Marcussen made a motion to sign. Selectman Albee seconded. Motion carried 3-0.

Appointment to Lakes Region Planning Commission – Steve Wingate Selectmen Marcussen made a motion to approve the appointment. Selectman Albee seconded. Motion carried 3-0.

Stantec Contract – Selectman made a motion to sign the contract. Selectmen Marcussen seconded. Motion carried 3-0.

CORRESPONDENCE

Library Statistics

ZBA Public Notice

ZBA Notice of Decision

Children Advocacy Center - Top Statewide Fundraiser Abbi Gillis, Tuftonboro \$1,520

The Selectmen discussed the CIP draft chart and how the schedule depends on the PD station being accepted at Town Meeting. The Board believes that it is premature to act on any of the CIP suggestions. Chairman Wood will share their discussion with the CIP Committee.

SELECTMEN'S UPDATE

Selectman Marcussen informed the Board that the Planning Board has decided to hire a different consultant to finish the Masterplan as the current one has not met their expectations. They will have a new survey done by the consultant because the last survey did not identify the wants, needs and concerns of the Town. Wolfeboro on 11/19/2020 will present a site plan for the parcel for the RAB in Tuftonboro. They are coming with a government exemption. There is a difference of opinion whether that applies for municipal to municipal. It applies within our own borders or from State or Federal but the lawyers will review it and give their suggestions. Selectman Marcussen updated the Board that the Milfoil Committee will be opening bids for the equipment they have for sale. They received their State bid package for Milfoil Control for 2021 and the contractors were contacted, the bids are due to the State by the 25th. Selectman Albee discussed the broadcasting of Planning Board meetings. The Town does not have a policy for broadcasting meetings but if the pandemic continues the Town may have to think about it. Chairman Wood stated he walked the Gould property for the cell tower location and it looks like it is partially in one of the trails but the trail could go around the tower. The Chair requested the Transfer Station Supervisor complete the recycling comparison in two weeks.

PUBLIC INPUT

Joe Kowalski commented that he is still hung up on the cost of boat repair at \$150.00 an hour. The Selectmen and Joe discussed PD rust repair and sealant, brake jobs, special officers and transcription systems.

NON-PUBLIC

At approximately 11:15 am, Selectman Marcussen made a motion to enter into a non-public session per RSA 91-A: 3 II (a) for personnel. Selectman Albee seconded the motion. Roll call vote: Wood – Yes; Marcussen – Yes; Albee – Yes.

At approximately 11:30 am, Selectman Albee made a motion to exit the non-public session and reconvene public session. Selectman Marcussen seconded the motion. Motion carried 3-0. Selectman Marcussen made a motion to seal the non-public minutes. Chairman Wood seconded. Motion carried 3-0.

ADJOURNMENT

At approximately 11:31 am, Selectman Marcussen made a motion to adjourn, seconded by Selectman Albee. Motion carried 3-0.

Respectfully submitted,
Cathy Pounder
Administrative Secretary