

**TOWN OF TUFTONBORO  
BOARD OF SELECTMEN  
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**Selectmen's Meeting Final Corrected Minutes  
9:00am – Town Offices**

**Monday, July 11, 2022**

Present: Chairman Albee, Selectman Pike, Selectman Murray, Jack Parsons, Jackie Rollins, Phil Brogan, Steve Scapicchio, Dennis Zilembo, Jim Bean, Kathleen Sciarappa, Jennifer Coulter, Cathy Pounder, Joe Kowalski, and Administrative Secretary Cami Wakefield.

**CALL TO ORDER**

Chairman Albee called the 1<sup>st</sup> Public Hearing to order at approximately 9:00am and lead the Pledge of Allegiance. The purpose of this hearing is to accept the placement of signage at the hiking trails behind Central Park. The public hearing closed at approximately 9:10am

Chairman Albee called the 2<sup>nd</sup> Public Hearing to order at approximately 9:10am. Phil Brogan from NHDES presented the purpose of this hearing is to make the public aware of the reconstruction work that NHDES will be starting on August 1<sup>st</sup> at Copps Pond. The pond will be lowered 4ft for this reconstruction work, Dam issues will be looked at to try to discourage beaver activity, and bridge will be reconstructed (brought up to code) to support heavy loads. The Public Hearing closed at approximately 9:25am

**PUBLIC INPUT**

None

**REVIEW & APPROVAL OF MINUTES**

Selectman Murray made a motion to approve the 6.27.2022 BOS meeting draft minutes as written, Chairman Albee seconded with discussion that there be more detail about the appointments with Chief Shagoury and Chris Ruel, motion carried 2-1(Selectman Pike abstained).

**APPOINTMENTS**

Jack Parsons presented the following update: 87 building permits, 29 new homes, and 309 inspections.

Jim Bean presented the attached update. Jim also mentioned the intersection of Ledge Hill Rd and Durgin Rd onto Rt 171 and how a stop signs on both the right and the left side of the road on Durgin Rd and Ledge Hill Rd might be helpful and get drivers attention better rather than just on the right-hand side. Selectman Murray asked Jim if he remembered a 25mph on 109A before and after the General Store and could he please look into what happened to it. Selectman Pike mentioned to Jim that he has had someone bring to his attention the catch basin (pothole) at the end of Northline Rd and Ledge Hill Rd. and that if someone were to get too close to it it could do some damage to a vehicle. Chairman Albee asked Jim to spend some time in the marketplace looking for a truck for 2023 and that we will need at least 3 bids.

Dennis Zilembo of Parks & Rec presented the following updates: Paws in the Park was very hot but a big success. Swim lessons has 49 kids and Hannah is giving lessons mornings, afternoons, and evenings. The first summer concert brought 180 people. The sailing program is going really well. Old Home Days is ready to kick off on August 25-28. There will be no meeting in July.

Town Clerk met with Selectmen to let them know about a new law that had passed for Ballot storage and that it must be under the direction of the Town Clerk only. This law is effective as of July 19, 2022.

Kathleen Sciarappa – President of the Mirror Lake Protective Association, met with Selectmen to talk about the Mirror Lake boat ramp milfoil signs. Kathleen is looking to put the same stencil sign that Wolfeboro has used in other locations on the Mirror Lake boat ramp which asks boaters to please check their boats for milfoil before leaving or entering the lake. Selectman Pike made a motion to accept the proposal for the Mirror Lake Protective Association to stencil a sign on the boat ramp at Mirror Lake.

### **SIGNATURE FILE**

Selectman Pike made a motion to sign a Right of Burial, Selectman Murray seconded, motion carried 3-0.

Selectman Pike made a motion to sign a Yield Tax Levy for Map 70-1-10, Selectman Murray seconded, motion carried 3-0.

Selectman Pike made a motion to sign an Intent to Cut for Map 50-1-12,14,15 & 16, Selectman Murray seconded, motion carried 3-0.

Selectman Pike made a motion that Chairman Albee sign (5) Letter Agreements with HEB Engineering to assist with (5) applications for Hazard Mitigation Grant Program requiring one signature, Selectman Murray seconded, motion carried 3-0.

### **ACTION ITEMS**

Chairman Albee made a motion to increase the use an additional \$12052.18 of the SLFRF to complete the highway garage parking lot. This brings the total SLFRF used for the highway garage parking lot to \$40052.18.

Eastern Propane & Oil Letter

NRRA – Recycling Grants available

### **CORRESPONDENCE**

Board of Adjustment

Certificate for Andrew Shagoury for NRA Range Safety Officer

C.H.A.S.E. – Saturday July 30, 2022, Moultonborough Academy Auditorium

NHDES – Forestry Statutory Permit-by-Notification

NHDES – Culvert Repair-Replacement Statutory Permit-by-Notification

Notice of Decision

Wetlands Permit Application – Map 25-1-14

Wetlands Permit Application – YMCA of Greater Boston

### **SELECTMEN'S UPDATE**

Selectman Murray attended the Sea Plane Public hearing on July 7, 2022, at the Tuftonboro School. He noted that it was basically a fact-finding hearing.

Chairman Albee went to Island Day and had some good discussions about Broadband etc., and that we may want to come up with a permitting process for Islands for campfires.

Selectman Pike was approached by someone that had been catching horn pouting with his children at Melvin Wharf after dark and was asked to leave the area by a police officer as there were signs posted that it is not to be in use after dusk. Selectmen explained that the ordinance is a bit restrictive and asked Chairman Albee what we can do about this. Chairman Albee noted that one of the reasons for no use after dark is certainly a safety reason.

Selectman Pike also mentioned that he was against the police department providing security details for Camp Belknap.

### **OTHER BUSINESS**

None

### **NON-PUBLIC SESSION RSA91-A:3 II (c)reputation**

At approximately 11:16am, Chairman Albee made a motion to exit the Selectmen's meeting enter a non-public session per RSA 91-A: 3 II (c) reputation, Selectman Pike seconded the motion. Roll call vote: Albee – Yes; Pike –

Yes, Murray – Yes. At approximately 11:30am, Chairman Albee made a motion to exit the non-public session and reconvene the public session. Selectman Pike seconded; motion carried 3-0.

### **ADJOURNMENT**

At approximately 11:30am Chairman Albee made a motion to adjourn, Selectman Murray seconded, motion carried 3-0.

Respectfully submitted,  
Cami Wakefield,  
Administrative Secretary

SELECTMEN MEETING  
HIGHWAY DEPARTMENT  
7/11/22

SINCE OUR LAST MEETING.

- We cut and removed the pavement at the Highway Garage lower parking lot. We excavated down 3'-4' across the whole parking area sorting through the material under the old pavement that was causing all the problems. Over one hundred rocks of all sizes were removed, several truck loads of loamy material and clay like material were also removed. New gravel was added back in, then graded, rolled, and compacted the pitch to slope and shed the water away from the building. It has since been paved and looks great.
- GMS Paving has completed patching 5 areas around town on 5 different roads that were problem areas
- We prepped the top of Shirley Way loop by cutting the pavement where we saw raised spots in the pavement and then excavated out the rock's underneath. The loop was then reclaimed by grinding up all the old pavement and mixed back into the gravel, graded, rolled, and compacted. Base paving has been completed and looks great
- Federal Corners Road was prepped by excavating out rocks from under the pavement and shoulders were cut down and ditching where needed. It was then reclaimed and paved with a base coat
- Northline Road received the topcoat of pavement and is completed and should be in great shape for many years
- A section of Canaan Road from Sentinel Road to where the pavement ends was shimmed and paved, filling in all the traffic rutting. It looks much better and should be much easier to plow and scrape snow off the steep hill going into Canaan Valley
- Sight lines have been cut back in several areas for stop signs and exiting
- Gravel driveways off the new pavement were shimmed up by us while we are waiting for Carroll Materials to come back to gravel the shoulders on the new paved roads.
- I have seen double stop signs in dangerous intersections in other towns. One on the left side as well as the standard right side of the road. I'm thinking this maybe a good idea to try on the intersections of Ledge Hill Road and 171, as well as Durgin Road and 171

Jim Bean  
Road Agent