

**TOWN OF TUFTONBORO
BOARD OF SELECTMEN
240 MIDDLE ROAD, P.O. BOX 98
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**Selectmen's Meeting Minutes
9:00 am – Tuftonboro Town House**

Monday, November 23, 2020

The official video of this meeting can be found on the Town of Tuftonboro's YouTube channel at:
<https://www.youtube.com/channel/UCCUmJqZvFTS23RMEFSDQzmw>.

Present: Chairman Lloyd Wood, Selectman Bill Marcussen, Selectman Chip Albee and Administrative Secretary Cathy Pounder

CALL TO ORDER

Chairman Wood called the Selectmen's meeting to order at 9:00 am and asked Selectman Marcussen to lead the pledge of allegiance.

PUBLIC INPUT

Joe Kowalski asked the Selectmen the status of the cable contract. Selectman Albee informed Mr. Kowalski the cable company has not contacted the Town. Mr. Kowalski informed the group that on December 3rd the Planning Board will be having a meeting with Dave Ford so he may address the questions presented to him in their last meeting. Mr. Kowalski would like the Selectmen to consider adopting a noise ordinance instead of just referring to 466-30 of the State, which is for dog barking. He stated many Towns have adopted this into their ordinances to give the police something to act on. Mr. Kowalski spoke with the Selectmen about his concerns with the Town Meeting voting. He asked what we are going to do. The Selectmen as individuals have been thinking about it but no decision has been made and the State will have to direct the Town's voting procedure.

MINUTES

Selectman Marcussen made a motion to approve the BOS Work Session 11/13/2020 minutes as presented. Selectman Albee seconded. Motion carried 3-0.

Selectman Marcussen made a motion to approve the BOS Non-Public 11/13/2020 Minutes as presented. Selectman Albee seconded. Motion carried 3-0.

APPOINTMENTS

Chief Thompson updated the Selectmen with the following:

Fire calls	175	Gas Burner Inspections	43
Medical Calls	246	Oil Burner Inspections	5
Service Calls	44	Wood/Pellet Stove inspections	7
SPD	9	Life/Safety Inspections	24
TOTAL	474	TOTAL	79

All apparatus has been through state inspection and service for 2020.

Engine One, out of the Melvin Village Fire Station, needed new front tires, which were purchased at Belknap Tire under the state bid price. It will be going to coastal truck and auto in Portsmouth NH for a full alignment on 12/2/2020. This engine could be out of service for a couple of days during this time.

The department was able to confirm through an obituary in the Baysider newspaper that long-time Fire Chief John Scott 84 of Alton NH died at the Jack Byrne center for Palliative and hospice care at Dartmouth on October 24th. A private service was held in Hanover MA on November 15th. The department would like to work on some type of dedication plaque for the former chief for the Mirror Lake Station as he was Chief at the time of its transformation from a single level one bay station to a 3 bay station with the second floor. Chief Scott, along with his wife Lorrain, was a large driving force in the Chief's decision to go through the fire protection program at college. Chief Scott was the chief from 1987-1999.

The propane emergency training sponsored by White Mountain Propane on November 5th and Nov 7th went very well. Personnel from West Ossipee, Moultonborough, Center Harbor, Wolfeboro and Tuftonboro took part in the training. The FD will be hosting a joint airboat/hover craft training tentatively set up for December 12th. Departments that have been invited are West Ossipee, Alton and Moultonborough. They do not have a location at this time but are considering Pier 19. NH Department of Health and Human Services is collaborating with the division of Fire Standards and Training and Emergency Medicals Services (FSTEMS) to implement a **FROST** program throughout the state. This program will provide an additional resource in the fight against COVID 19 and allow for better protection of our first responders and the communities they serve. **FROST** aims to identify asymptomatic individuals with COVID 19. Participating first responders' organizations will receive **BinaxNOW** testing cards from the DHHS. The implementation of this program is flexible with range of acceptable strategies to test all participating first responders. They can test 25% weekly, 50% biweekly or 100% monthly, dependent on local logistics and resources. The FD has sent in a request for the test cards to get started. It is a volunteer test and the Police have decided to take part. There are some members of the FD with concerns of false positives but the Chief stated there are less false positives than there use to be. Chief feels it would be an asset to the department and the State to see if people having COVID 19 but not showing symptoms. Once the cards come in they will decide how they will perform the tests. The department has the CLIA waiver which allows them to perform the tests. They are required to have the CLIA to do the blood glucose testing in the field so their EMSs have the proper certifications in place already. The cisterns being installed at the Marriott property should be completed by this week. Once the piping has been placed, tested and back filled we will start to fill the two 15,000 tanks from Lake Winnepesaukee through portable pumps relaying into a Fire Engine and then approximately 780 feet through 4" hose to the tank fills at the cistern sight. We hope this cistern is up and running prior to snow. Boat 1 will be out of service for the season boat 2 will be running in its place. Selectman Marcussen asked if other municipal employees could participate in the **FROST** program ie the Transfer Station. The Chief said not at this time. Selectman Albee requested the Chief reach out to DHHS to see if they could include other employees. Selectman Marcussen spoke with the Chief about the School not being available to use for Town Meeting and we may want to consider the equipment bay at the Central Station, depending on weather and the temperature. It is just in the conversation stage but Selectman Marcussen wanted to throw it out there.

Budget Review 4290 - The Selectmen and Chief Thompson discussed the Emergency Management budget. Chief added funds to the equipment line due to COVID as we do not know how long this issue will continue and he spent around \$4000 this year as we do not know how much the State will be giving to the Town to supplement the Town's COVID expenses. The Selectmen discussed the best way to track expenses and revenues with the Chief. Selectman Marcussen made a motion to approve budget 4290 Emergency Management at \$21,703.00. Selectman Albee seconded. Motion carried 3-0

Budget Review 4215 – The Selectmen and Chief discussed the Ambulance budget. Selectman Marcussen made a motion to approve budget 4215 Ambulance at \$196,931. Selectman Albee seconded the motion. Motion carried 3-0.

Chief Shagoury gave the following update:
Call outs:

10/13 Suspicious Activity

10/17 Alarm

Community:
Halloween, the PD had around 35 trick or treaters and it was done outside.

Arrests:

10/24 David Carbone, 51 Deerfield, Driving Under the Influence

Activity from January 1 to the end of October

Category	2019	2020
Motor Vehicle Stops	227	288
Summons	14	39
Accidents	27	32
Arrests	25	19
Felonies	23	27
Offenses	120	125
Incidents	179	175
Calls for Service	5457	5424

The Selectmen and Chief discussed Police vehicles. Chief stated the secretary should be starting next week.

The Selectmen met with Dennis Zilembo for a Parks and Recreation update and budget review. Mr. Zilembo spoke of a craft program and that on Thursday they had a scavenger hunt at the Central school for K-6th for half the school and will finish the other half this week. Mr. Zilembo spoke with Wolfeboro and their Selectmen decided to reduce the yearly contribution that Tuftonboro makes to Wolfeboro, for our residents to get a reduce rate for activities, for 2020 to \$4998 from \$16,661.00. Mr. Zilembo will make arrangements to play Wolfeboro per child next year with no impact to the Tuftonboro parents and children. Mr. Zilembo informed the Selectmen the parking barriers have been painted and a fence is being repair in the near future at 19 mile bay. He checked into storage containers for Parks and Recreation equipment and supplies and will bring the price to the Selectmen when he gets a final number. The Snowmobile club met with him to discuss trail maintenance. The Selectmen and Mr. Zilembo reviewed the 2021 budget. The concern was the Recreation Area line went from \$4000 to \$6000. This is due to needing to purchase more benches and do work to the existing benches, signage and lighting needed at the beach. Some tree trimming needs to be done and he would like some equipment for the department. Selectman Marcussen made a motion to approve the Parks and Recreation Budget at \$56,811.00 Chairman Wood seconded for discussion purposes. Selectman Albee made a motion to increase the Director line item by \$300.00 due to adding the management of the Wolfeboro funds expense to the line bringing the budget to \$57111.00. Chairman Wood seconded. Motion carried 3-0. Chairman Wood made a motion to approve the 4520 budget at \$57,111.00. Selectman Albee seconded. Motion carried 3-0.

The Selectmen met with Scott Urquhart over his concerns of Wolfeboro threatening to take his mother's property by Eminent Domain for their filtration plant. His mother is Maryann Stockman and would be there if she was not in Florida. They need his mother to sign to get the Dredge and fill permit from the State. Wolfeboro wants to buy 5 acres to run their pipes into the stream/pond. Her property is not in Tuftonboro. The Selectmen and Mr. Urquhart discussed the situation, the process and his choices. Tuftonboro and the Conservation Commission are not involved in this situation and cannot give him advice either way.

The Selectmen met with the Conservation Commission Chair Steve Wingate and the Commission's Vice Chair Stephen Scapicchio to discuss the 4612 Budget and updates on the Commission's projects. The budget presented is less than last year due to education programs they could not attend, live meetings not being held which reduces Administrative Assistant hours all due to COVID. They discussed the 19 mile Brook study. The Selectmen were concerned that the mileage and inspection expenses are not being used because members have been volunteering their expenses. Chairman Wood made a motion to increase line item Mileage and Inspection Expenses from \$100 to \$300. Selectman Marcussen seconded the motion. Motion carried 3-0. Selectman Albee made a motion to approve the 4612 Conservation budget at \$19,100.00. Chairman seconded the motion. Motion carried 3-0.

The Selectmen and Conservation Chairs discussed the snowmobile club and trails. Trails are getting eroded by 4 wheeled vehicles. They would like to install a gate at the Great Meadows North by the Transfer Station to help preserve the trails. If

Tuftonboro buys the gate the club will install the gate and the posts. Selectman Marcussen suggested signage on the trail. Vice Chair Mr. Scapicchio stated the club would also post the signage of no wheeled vehicles. Selectman Marcussen made a motion to support the installation of a gate on the entrance of Great Meadows North. Selectman Albee seconded. Motion carried 3-0. The Selectmen and the Conservation Chairs spoke of Easements, stewardship funds, and the Cheney property having excellent stewards of that property.

ACTION ITEMS

The Selectmen discussed the Cobb Hill and Alba contracts.

Selectman Marcussen made a motion to sign the Cobb Hill contract for Construction Services. Selectman Albee seconded. Motion carried 3-0.

Selectman Albee made a motion to empower the Selectmen Chair to sign the Alba Architects revised contract when the Town receives a clean copy. Selectman Marcussen seconded. Motion carried 3-0.

Budget 4155 Personnel Administration – Selectman Albee researched into the insurance cost, they tried Aetna who just took over the State's account but Tuftonboro is too small, not enough people. They explored increasing the deductibles to a large enough extent to drive the insurance cost down but he could not get to a balance point. NH doesn't have a competitive market place there are only two companies we can work with. Selectman Albee proposed they stay with the current company and the cost for 2021 would be \$296,091.00 which is a \$1,268 savings over last year. The total budget reduction over last year is \$19,485.00. Selectman Marcussen made a motion to approve the 4155 personnel administration at \$613,251.00. Selectman Albee seconded the motion. Motion carried 3-0.

Selectman Albee made a motion to table Budget 4152 Revaluation of Property to find why the numbers changed. Selectman Marcussen seconded. Motion carried 3-0.

SIGNATURE FILE

Selectman Marcussen made a motion to approve the Administrative Abatement. Selectman Albee seconded. Motion carried 3-0.

Selectman Marcussen made a motion to sign the 2020 Equalization Certificate. Selectman Albee seconded. Motion carried 3-0.

Selectman Albee made a motion to sign the Yield Tax for 59-2-20 Operation 20-455-06. Selectman Marcussen Seconded.

Chairman Wood abstained due to this being a family member. Motion carried 2-0.

Selectman Marcussen made a motion to approve the Land Use Tax for 15-2-25 104 Sodom Road. Selectman Albee seconded. Motion carried 3-0.

Hanson Building Permit was verified by the Selectmen.

Selectman Marcussen made a motion to have the Chairman sign the Medical Coverage and Dental Coverage 2021 renewal.

Selectman Albee Seconded. Motion carried. 3-0

CORRESPONDENCE

Boston Post Cane Information

ZBA Notice of Decision

Coronavirus update

NHDES Draft 2020 Section 303(d)

Chairman Update - Zach Palmer Meeting

Cheney Farm Easement Update and Letter from the Woodworth family

Letter from Rebecca Harris Cheney Farm

NHDES Solid Waste Operator Training Update and Supervisor Gallagher's Response

Chairman Wood Update - Cell Tower placement

Marilyn Stacy Letter

Community Action Report – Denise Roy DRA Rep.

Current Use Board Public Forum Notices and Agenda (Posted in Lobby November 15th)

LRPC Regional Transportation Newsletter

State of NH Executive Council Consent Calendar Agenda

Joint Loss Management Committee Minutes

CIP Minutes 11/11/2020

Planning Board Minutes 11/05/2020

NH Lakes monthly newsletter Shorelines
Town of Wolfeboro 12/1/2020 Public Hearing and Lot Reconfiguration application
Letter from Joia Hughes showing her credentials

SELECTMEN'S UPDATE

Selectman Marcussen reported the Planning Board had a site plan presented from the Town of Wolfeboro on a parcel in Tuftonboro for their Rapid Infiltration basin complex. The Board had specific questions for Dave Ford and he is coming back on December 3rd with the answers.

Selectman Albee will contact Tyler Phillips about 19 mile pier. Selectman Albee had a meeting with the Hurbert Trust; he would like to remind the public that the Trust is still accepting applications for Scholarship funds. They can be sent attention Chip Albee to 240 Middle Road, Tuftonboro NH 03816.

PUBLIC INPUT

None

NON-PUBLIC

At approximately 12:10 pm, Selectman Marcussen made a motion to enter into a non-public session per RSA 91-A: 3 II (c) for reputation. Selectman Albee seconded the motion. Roll call vote: Wood – Yes; Marcussen – Yes; Albee – Yes.

At approximately 12:48 am, Selectman Albee made a motion to exit the non-public session and reconvene public session. Selectman Marcussen seconded the motion. Motion carried 3-0. Chairman Wood made a motion to seal the non-public minutes. Selectman Marcussen seconded. Motion carried 3-0.

ADJOURNMENT

At approximately 12:50 pm, Selectman Marcussen made a motion to adjourn, seconded by Selectman Albee. Motion carried 3-0.

Respectfully submitted,
Cathy Pounder
Administrative Secretary