

TOWN OF TUFTONBORO  
BOARD OF SELECTMEN  
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Selectmen's Meeting Minutes  
9:00 am – Town House

Monday October 26, 2020

The official video of this meeting can be found on the Town of Tuftonboro's YouTube channel at:  
<https://www.youtube.com/channel/UCCUmJqZvFTS23RMEFSDQzmw>.

Present: Chairman Lloyd Wood, Selectman Bill Marcussen, Selectman Chip Albee and Administrative Secretary Cathy Pounder

### **CALL TO ORDER**

Chairman Wood called the Selectmen's meeting to order at 9:02 am and requested Selectman Marcussen lead the pledge of allegiance.

### **PUBLIC INPUT**

None

### **MINUTES**

Selectman Marcussen made a motion to approve the BOS Work Session 10/16/2020 Minutes as written. Selectman Albee seconded. Motion carried 3-0.

Selectman Marcussen made a motion to approve the BOS Non-Public 10/16/2020 Minutes as written. Selectman Albee seconded. Motion carried 3-0.

Selectman Albee made a motion to approve the BOS Meeting 10/19/2020 Minutes as written. Selectman Marcussen seconded. Motion carried 3-0.

Selectman Marcussen made a motion to approve the BOS Work Session 10/22/2020 Minutes as written. Selectman Albee seconded. Motion carried 3-0

### **APPOINTMENTS**

The Chief Thompson updated the Selectmen with the following:

Fire Calls 159	Gas Burner Inspections 40
Medical Calls 224	Oil Burner Inspections 5
Service Calls 37	Wood/Pellet Stove Inspections 6
SPD 8	Life Safety Inspections 22
TOTAL 428	TOTAL 73

Captain Caleb Pike, FF Paramedic Skip Galvin worked with Ryan Gilpatrick principal of TCS to make a video for the children to watch due to the FD not being able to do a fire safety day with them at the school. Fire safety related items were also given to the school for each child.

The department has had two members who have turned in their resignations due to health and personal reasons.

There were two large calls that the department has responded to on Sunday 10/18/2020 @ 8:22 am 911 received a call for a medical emergency at the Ledge Trail on Canaan Mountain. A hiker became ill while hiking the trail, Tuftonboro Fire Rescue, Tuftonboro PD, Stewarts Ambulance, Ossipee Corner FD along with NH Fish and Game responded at approximately 09:45 am. A group of fire/ems personnel and conservation officers made contact with the male patient approximately .6 miles from the trail head.

EMS personnel confirmed the subject was having a cardiac event. At 10:00 am the subject was packaged into a stokes stretcher and was carried down the trail by fire, ems and conservation officers to a UTV. He was then transported to the trail head parking lot where he was loaded in a Stewarts Ambulance for transport to Wentworth Douglas Hospital. A Tuftonboro Medic assisted with the transport. This event is a good reminder to know where you are hiking and the name of the trails you are on.

Having this information allowed responding personnel to reach the patient quickly and administer medical care as needed. This information will expedite rescue efforts and increase the possibility of a positive outcome.

On Friday October 16<sup>th</sup> at 0004 am Engine 2 and 3 personnel responded to a second alarm structure fire at 26 Middleton Road in Wolfeboro.

On 10/13/2020 Engine 4 went to Lakes Region Fire Apparatus for yearly maintenance and state inspection. While the apparatus was being serviced the oil drain plug was broken off. This oil drain plug had to be shipped from Detroit, Michigan, which meant the apparatus, which is housed at the Mirror Lake Station, was out of service for approximately 1 week. It was noted by the public that there was no truck at the Mirror Lake Station. The question that was asked, on the Facebook Tuftonboro Free Speech Forum site, was why there was no engine in the station. A reminder was given that the fire department has 3 Class A fire Engines with no reserve units, if something happens to one of them. This would be why no engine was put in its place. A class an engine is kept at each station to keep most of the town within in 5 miles of a fire station with a Class A engine.

In the future the department can look at keeping an engine when it is replaced for back up, otherwise it would cost between \$470,000-\$600,000 for a 4<sup>th</sup> class engine.

We received \$9,825.39 reimbursement from the GOEFFER fund for supplies and equipment that was used so far this year due to the coronavirus. These funds will go back to the emergency management budget. These funds would not have been received back without the hard work that the FD's 7 hour a week administrative assistant, Rhonda Thompson, had done to get the reimbursement funds.

The department now has a disinfecting sprayer that they have been waiting for since the start of the pandemic. This unit is being used to disinfect areas in the FD and apparatus as needed.

As the chairman of the Ossipee Valley Mutual Aid Association, Chief has been working with the Carroll County Sheriff's office, dispatch and Ossipee Mtn Electronics as the 3 phases of radio upgrade are completed.

The E line and all equipment have been installed at the Tuftonboro Central Station to make their radio system better for emergency communications as a repeater sight. The system is in the testing phase to find problems and dead areas in towns that are part of the Ossipee Valley Mutual Aid Association. This grant upgrade will be a big improvement for communications, but will need further testing and equipment at other repeaters sights to make communication better.

Some of the portables that are scheduled to be replaced by the town in 2021 have started to fail and cannot be fixed due to the parts are no longer supported by Motorola radio.

The floors at the Central Station have been stripped and re waxed. There was an issue with the re waxing and the company completing the work advised they were not going to charge for the work that was completed. They will not be able to redo the project until at least December.

There will be a propane emergency training. It is going to be held at the Tuftonboro Central Station in two parts. The class room will be on 11/5 and the live training will be on 11/7, this is sponsored by White Mountain Oil and Propane. Tuftonboro Fire has invited members of the departments in mutual aid to attend the training. This is for Emergency responders only, this is not opened to the public.

Chief Thompson has been working on all the fire department, emergency management and ambulance budgets. He still has some areas of the budget that prices have yet to come in.

Chief Shagoury gave the following update:

The PD had 47 pounds for the Drug Take Back. It was more than last year but they did not have a spring event.

Call outs:

09/07 Suspicious vehicle  
09/08 Assist Fire Department  
09/13 Disturbance  
09/14 Assist Fire Department

Arrests:

9/16 John McNamara, III, 22 Tuftonboro, Driving Under the Influence, Fraudulent Registration Sticker  
9/25 Richard Mader, 39, Tuftonboro, 4 bench warrants

Activity from January 1 to the end of September:

Category	2019	2020
Motor Vehicle Stops	162	269
Summons	6	33
Accidents	22	30
Arrests	7	6
Felonies	7	9
Offenses	32	42
Incidents	56	55
Calls for Service	4928	4949

The Selectmen and the Chief discussed the statistics. The Chief spoke about the Halloween and the pandemic. The PD will be at the polls on Election Day. The Chief will have the final parts on the new cruiser the last week of November or the first week of December.

Dennis Zilembo met with the Selectmen and presented the Parks and Recreation update. The Parks and Recreation department will not be having a Halloween event this year due to the pandemic. The Parks and Recreation department submitted a grant request 2 weeks ago and are waiting to hear. Mr. Zilembo met with the Wolfeboro Snowmobile group and discussed access to the trails and beach. They are waiting for some property owners' permissions to move forward. The group also discussed the trails' conditions. He stated it was interesting that there are more members of the Snowmobile club from Tuftonboro than Wolfeboro. Mr. Zilembo informed the Selectmen that he purchased some equipment to conduct Zoom meeting. He was able to get it from Amazon for around \$50.00.

The Selectmen and Mr. Zilembo discussed the Parks and Recreation budget. The Selectmen would like more detail on the individual line items including what projects will come from what line item. There will not be Lifeguards next year just swim coach and trainers. The Selectmen spoke of storage areas in Town that the P&R department might use to store their supplies. Mr. Zilembo requested if the Selectmen would allow him to stain and paint some projects at the beach. They said if he stayed in budget, it was fine.

## **ACTION ITEMS**

### **Budget Review:**

4324 – Transfer Station – Mr. Gallagher discussed the Transfer Station budget with the Selectmen. Mr. Gallagher informed the Selectmen that the plastic, C&D, MSW and Glass has a mandatory 3% increase every year and that NRRA increased their charges from \$35 a ton to \$40 a ton. This is the only the second time this has happened in the 10 years Mr. Gallagher has been at the Transfer Station.

Selectman Albee made a motion to lower C&D from \$106,000 to \$103,000, increase miscellaneous from \$1,000 to \$1,500, decrease Glass from \$5,300 to \$4,500 and decrease Recycling Awareness from \$1000 to \$500 and accept the budget at \$453,959 from \$457,759. Selectman Marcussen seconded. Motion carried 3-0

4619– Other Conservation – Selectman Marcussen stated the Milford Committee only needed a budget of \$1000. This year their expenses will come from the Expendable Trust Fund. The Selectmen commented that the Agricultural Commission was not tilling the community garden this year so their budget request was dropping from \$2,600 to \$800. Selectman Marcussen made a motion to approve budget 4619 at \$2,300. Selectman Albee seconded. Motion carried 3-0.

Landfill Monitoring Bids – Selectman Albee would like to table this until their November 3<sup>rd</sup> meeting as he has not had a chance to review the new information.

Chairman Wood responded to Lakes Region Planning with information they requested for a bicycle project.

Selectman Marcussen needs the Joint Loss Meeting pushed out a week.

## **SIGNATURE FILE**

Veteran's Tax Credit – 57-1-7 Battistelli - Selectman Marcussen made a motion to sign the Veteran's Tax Credit. Selectman Albee seconded. Motion carried 3-0.

IT Agreement – Selectman Marcussen made a motion to sign the agreement. Selectman Albee seconded. Motion carried 3-0.

Report of Cut 56-3-1 OP # 20-455-05 Yield Tax - Selectman Marcussen made a motion to approve. Selectman Albee seconded. Motion carried 3-0.

Revised Revenue - DRA recommended the PILOT be returned to \$16,019. The other changes were Cemetery corner posts to \$2,116 and Rooms and Meals revenue is \$122,610. The new revenue report will be a total of \$1,296,847.00. Selectman Albee made a motion to accept the revised revenue report for \$1,296,847.00. Selectman Marcussen seconded. Motion carried 3-0. The Selectmen discuss the delays caused by the various State departments.

## **CORRESPONDENCE**

Executive Council Calendar

Steve Wingate – He would like to keep Linda on until New Secretary, Jane, is trained

Mr. Cinquegrana - response to Selectman Albee's e-mail referencing internet on Cow Island.

State of NH DRA – USPAP report

DES – Museum Lodges LLC Complaint filed

LRPC - Minutes and Agenda

Rick Hiland – They received 2 volunteers for their open positions, NHRSA-G

Town of Wakefield – Tower Public Hearing

Thank you Note – Priscilla Keaton (Deputy Town Clerk/Tax Collector)

## **SELECTMEN'S UPDATE**

Selectman Marcussen stated the Milfoil harvesting contractor was performing work last Thursday.

## **PUBLIC INPUT**

Joe asked if the Town replaced the current Police secretary or did the Town hire an addition PD secretary. The Selectmen informed him that the PD's secretary left and the PD is in the process of hiring a replacement. Joe asked if Sandy Knoll Road was being upgraded to a maintained Town road. The Selectmen informed him that Sandy Knoll is a Class VI road, non-maintained public road and would continue to be.

## **NON-PUBLIC SESSION**

At 11:40 Selectman Marcussen made a motion to enter into non-public per RSA 91-A: 3, II(c) reputation. Chairman Wood seconded the motion. Roll Call: Selectman Marcussen – yes, Selectman Albee – yes, Chairman Wood - yes

At 11:49 am Selectman Albee made a motion to exit non-public session per RSA 91-A: 3, II(c) reputation Selectman Marcussen seconded. Motion carried 3-0.

Selectman Marcussen made a motion to seal the non-public minutes. Chairman Wood seconded the motion. Motion carried 3-0.

## **ADJOURNMENT**

At approximately 11:50 AM, Selectman Marcussen made a motion to adjourn, seconded by Selectman Albee. Motion carried 3-0.

Respectfully submitted, Cathy Pounder, Administrative Secretary