

**TOWN OF TUFTONBORO
BOARD OF SELECTMEN
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**Selectmen's Meeting Minutes
9:00 am – Tuftonboro Central School**

September 8, 2020

Due to technical difficulties the official video of this meeting cannot be found on the Town of Tuftonboro's YouTube channel at:
<https://www.youtube.com/channel/UCCUmJqZvFTS23RMEFSDQzmw>.

Present: Chairman Lloyd Wood, Selectman Bill Marcussen, Selectman Chip Albee and Administrative Secretary Cathy Pounder.

CALL TO ORDER

Chairman Wood called the Selectmen's meeting to order at 9:20 am, and lead the pledge of allegiance.

PUBLIC INPUT

None

MINUTES

Selectman Albee moved to approve the 8/24/2020 minutes as written seconded by Selectman Marcussen motion carried 3-0.

APPOINTMENTS

Jim Bean was not able to attend. The Selectmen scheduled his Highway Department update for September 11, 2020 at their Work Session meeting.

Clay Gallagher gave his Transfer Station update, see attached. Clay informed the Selectmen that he would like to get costs to mow and weed whack the Transfer Station for 2021. The Selectmen instructed Cathy to contact the Town's current Landscaper and get a quote to add the Transfer Station to their workload. Selectman Marcussen requested Clay get manpower and disposal cost for the Town to start recycling paper. Clay brought to the Selectmen's attention that the employees have issues with handling the paper due to the mixture of contents and that the volume does not justify the cost. He feels it will cost the Town around \$25,000 a year. After a discussion of the pros and cons, the Selectmen instructed Clay to get the pricing so the decision may be made by the residents at Town Meeting. Clay discussed the revenue projections for the year.

Phil Bennett and Chief Shagouy met with the Selectmen to discuss moving forward with the Police Department designs. The Selectmen reviewed each concern and comment from the public meetings. Some topics discussed were size of building (too big, too small), basement cost, space for public use, separate entrances for the public, solar power, heating systems etc.. The cost of changes is what are driving many of the concerns. The Construction Manager will assist and advise on construction cost. Selectman Marcussen made a motion to have Phil Bennet generate a RFP to hire a Construction Manager for the Police Building. Selectman Albee seconded the motion. Motion carried 3-0. The Selectmen will post the current plans on the website.

Chief Shagouy received two bids for outfitting the new PD vehicle. New England Vehicle Outfitters (included stickers) for \$14,454 and Ossipee Mountain Electronics (included computer mounts) for 15,423, Chief Shagouy would prefer NEVO. Selectman Marcussen made the motion do choose NEVO to perform the cruiser work, Chairman Wood seconded. Motion carried 3-0. The Selectmen discussed interviewing for the PD part time secretary position with the Chief. Selectman Albee will attend the interviews once Chief Shagouy sets it up.

SIGNATURE FILE:

Eastern Propane Agreement 2020-811 Selectman Marcussen moved to sign, seconded by Selectman Albee motion carried 3-0.
CIP Appointment - Jeffrey Jordan- Selectman Marcussen moved to sign, seconded by Selectman Albee motion carried 3-0.

Updated Environmental Review Document (Short Version) Selectman Albee moved to sign, seconded by Selectman Marcussen motion carried 3-0.

CDBG Environ Request for Release of Funds Selectman Albee moved to sign, seconded by Selectman Marcussen motion carried 3-0.

Letter to Marilyn Stacy – Response to Comments/Suggestions Selectman Marcussen moved to sign, seconded by Selectman Albee motion carried 3-0

Employee Compensation - Cecelia Pounder Selectman Marcussen moved to sign, seconded by Selectman Albee motion carried 3-0

Yield Tax Certificate 65-1-2 & 65-2-1 Hersey Selectman Marcussen moved to sign, seconded by Selectman Albee motion carried 3-0

ACTION ITEMS:

Selectman Marcussen moved to hire Austin Esmay: No current fire or medicals certifications he is just out of the military.

Kate Dow: Fire Fighter I, Paramedic

Michael Dow: Fire Fighter II, Paramedic, as Fire Department call members and sign their compensation forms. Seconded by Selectman Albee motion carried 3-0

CORRESPONDENCE FILE:

Wetlands Permit 14-1-1

Standard Dredge and Fill 28-3-2

Standard Dredge and Fill 61-1-24

NHSBA NH School Funding Fairness Project

NHDES Administrative Order – 4 Little Bear Island, Tuftonboro, NH

Unlicensed Dogs Status

HealthTrust FY2020 Surplus Return Medical \$14,200.52 & Dental \$927.73 Total \$15,128.25

NCVC Updated Environmental Review Record Full Version with Back-up

Carroll County Broadband Survey Update

SELECTMEN'S UPDATE:

Selectman Marcussen stated there will be spraying at 19 mile Bay on September 18th for invasive weeds. This was a planned Milfoil Committee activity. Selectman Albee brought to the Boards attention that only \$19.00 for In Lieu of Taxes has been collected this year from the various Camps in Town. The Selectmen would like a letter sent to remind them of the benefits of residing and doing business in Tuftonboro. Chairman Wood would like the board to consider permits for driveways and repaving of driveways. Cathy will ask Jack to look into the process of driveway permits.

ADJOURNMENT:

At approximately, 1:14 pm, Selectman Marcussen motion to adjourn, seconded by Chairman Wood, motion carried 3-0.

Respectfully submitted, Cathy Pounder, Administrative Secretary

B.O.S. Meeting 9/8/2020:

Transfer Station

1. Monthly Totals for Aug 2020 (12 SW compactors, 14 C/D containers, 4 Plastic Containers)
 - a. 1 x 30yd Glass Container – 16.93 tons, Cost \$ 143 haul fee / Crush Fee \$ 593 thru NRRRA
 - b. 2 x Trailer Loads of Scrap Metal – 18.15 tons / Revenue \$406
 - c. 1 x Load of Used motor oil – 235 Gallons – Cost \$75
 - d. 54 Freon Units – 7 Propane Units – All Clean and Green, Pembroke, NH
 - e. Harding Metal - 14 Bales of Alum Cans – 6066 lbs. – revenue \$2040
 - f. Harding Metal - 3 x Pallets of Lead Acid Batteries – 5,014 lbs. – revenue \$1200
 - g. Revenues thru Aug 2020 are approx. \$ 47,618. Same time last year was \$77,383.
2. General Info Items
 - b. New Compactor #1 and new Hopper system -Done- installed and working great (\$500 below CIP listing)
 - c. New Doors for Recycling building -Done -installed (double and two single doors). Great job, on budget.
 - d. New Baler -Done - installed on 23 July (Our 2 and last CIP item) Running great (\$500 below CIP budget)
 - e. Island Day – Done - Friday 17 July Pier 19 from 0800am - 1200 noon.
 - f. HHW days - Done. Reminder to residents - you can always go to Wolf HHW days and pay as you go.
 - g. Ordering new Transfer Station stickers for 2021-22 - Done
 - h. CIP input – Done (portable changeable sign trailer 2021) + 3 others for out years
 - i. 2021 TS budget - **Working**
 - j. Drugs turn in day (to be determined) **Working** – Federal Program, sometime in early fall.
 - k. Landfill Monitoring three year contract (2021-2024) - **Working** – (three year RFB)
 - l. Need a RFB for Transfer Station mowing/weed whacking for calendar year 2021

Date	Expense Action	Revenue Action	Notes	Cost SW	Cost C/D	Cost	Revenue
4-Aug-20	WM Comp #1 & C/D		\$286 P/U vs \$390	XXXX	XXXX		
4-Aug-20	WM Comp #2 & Plastic		\$286 P/U vs \$390	XXXX		XXXX	
4-Aug-20		Used Motor Oil	235 Gallons				N/A
5-Aug-20	Freon & Propaner P/U	AC & G	54 Freon 7 Prop				N/A
7-Aug-20	WM Comp #1 & C/D		\$286 P/U vs \$390	XXXX	XXXX		
7-Aug-20	WM C/D & C/D		\$286 P/U vs \$390		XXX x2		
11-Aug-20	Scrap metal P/U	LLL/Berwick	1 Load x 9.75 Tons				\$218.00
11-Aug-20	WM Comp #2 & C/D		\$286 P/U vs \$390	XXXX	XXXX		
11-Aug-20	WM Comp #1 & Plastic		\$286 P/U vs \$390	XXXX		XXXX	
13-Aug-20	WM Comp #2 & C/D		\$286 P/U vs \$390	XXXX	XXXX		
13-Aug-20	WM C/D single		\$286 P/U vs \$390		XXXX		
18-Aug-20	WM Comp #1 & C/D		\$286 P/U vs \$390	XXXX	XXXX		
18-Aug-20	WM Comp #2 & C/D		\$286 P/U vs \$390	XXXX	XXXX		
19-Aug-20	WM Glass & Plastic		\$286 P/U vs \$390	XXXX		593+P	
20-Aug-20	WM Comp #1 & C/D		\$286 P/U vs \$390	XXXX	XXXX		
20-Aug-20	Scrap metal P/U	LLL/Berwick	1 Load x 8.40 Tons				\$188.00
20-Aug-20	Harding Metal	Alum cans/Lead Batt	.28 Bat/.35OCC cans				\$ 3,254.00
25-Aug-20	WM Comp #2 & C/D		\$286 P/U vs \$390	XXXX	XXXX		
25-Aug-20	WM Comp #1 & C/D		\$286 P/U vs \$390	XXXX	XXXX		
28-Aug-20	WM Comp #2 & C/D		\$286 P/U vs \$390	XXXX	XXXX		
28-Aug-20	WM C/D & Plastic		\$286 P/U vs \$390		XXXX	XXXX	

12 Solid Waste		WM (XXXX tons)	XXX			
14 C/D Containers		WM (xxx tons)	XXX			
4 Plastic		WM (XXXX tons)		XXXX		
1 Glass		WM (16.93 tons)		593		
	Used Motor Oil	235 Gallons				N/A
Scrap metal P/U	LLL/Berwick	2 Loads x 18.15 Tons				\$406.00
Freon & Propaner P/U	AC & G	54 Freon 7 Prop				N/A
Glass		W/M transport		XXXX		
	Alum cans/Lead Batt	5,014 Bat/6,066 cans				\$ 3,254.00
	Book Cont P/U x 2					N/A
W/M						
Resident Usage fees		XXx plastic/XXX tons		XXXX		\$8,507.00
Stickers fees collected						\$230.00
		Total				\$12,397.00

47,618

	Monthly Total	Prev Balance	Year to Date	Last Year to date
Solid Waste	12 (XXXX tons)	78 (699.10 tons)	90 (XXXX tons)	88 (755.33 tons)
C&D	14 (XXXX tons)	63 (274.44 tons)	77 (XXXX tons)	100 (581.69 tons)
Plastic co-mingle	4 (XXXX tons)	16 (14.26 tons)	20 (XXXX tons)	24 (19.8 tons)
Glass	1 (16.93 tons)	2 (27.97 tons)	3 (44.90 tons)	3 (48.69 tons)
Paper				
Cardboard Bales		1 (9.25 tons)	1 (9.25 tons)	1 (22.65 tons)
Alum Bales	1 (6,066 lbs)		1 (6,066 lbs)	
Steel / Tin Cans		2 (7.59 tons)	2 (7.59 tons)	2 (7.46 tons)
Electronics W/screen		2 (12,000 lbs)	2 (12,000 lbs)	3 (18,000 lbs)
car batteries	1 (5,114 lbs)		1 (5,114 lbs)	1 (1865 lbs)
Freon	1 (54 units)	2 (64 units)	3 (118 units)	5 (114 units)
Metal Scrap	2 (18.15 tons)	7 (61.06 units)	9 (79.21 units)	11 (79.56 tons)
Non-Ferrous Metal - Cop				1 (661 lbs)
Non-Ferrous Metal - other				
Propane	1 (7 units)	2 (21 units)	3 (28 units)	4 (21 units)
Tires		1 (6 tons)	1 (6 tons)	1 (6 tons)
Used Oil	1 (235 Gallons)		1 (235 Gallons)	2 (545 Gallons)
Call 2 Recycle		2 boxes (100 lbs)	2 boxes (100 lbs)	2 (98 lbs)
Bulbs		1 (756 LF)	1 (756 LF)	1 (2,564 Lin Feet)
BRUSH		8 x Loads	8 x Loads	