

TOWN OF TUFTONBORO
BOARD OF SELECTMEN
240 MIDDLE ROAD, P.O. BOX 98
CENTER TUFTONBORO, NH 03816
Telephone: (603) 569-4539 Fax: (603) 569-4328
www.tuftonboro.org

Selectmen's Work Session
9:00 am – Town Office

Friday, Sept. 11, 2020

Present: Chairman Lloyd Wood, Selectman Bill Marcussen, Selectman Chip Albee and Administrative Secretary Cathy Pounder.

CALL TO ORDER

Chairman Wood called the Selectmen's meeting to order at 9:29 am. Chairman Wood requested a moment of silence as a sign of respect for the victims of the 9-11 tragedy.

APPOINTMENTS

The Road Agent - Jim Bean updated the Selectmen on the month's road work activities (See Attached). The Selectmen reviewed the ALL States paving proposal for next year's budget with the Road Agent. The Selectmen recommended the budget for paving and prep work stay as close to \$350,000 as possible and to try and include prep work to be completed for the next year's paving projects.

The Selectmen reviewed the Road Agent's proposal for the next year's budget (see attached). They discussed road striping, if the Road Agent could use some clerical assistance and tree removal. Jim Bean is requesting quotes for tree work as the Selectmen suggested at their last meeting.

Jack Parson's join the meeting and requested if signs could be posted on Tuftonboro Neck road referencing walkers taking caution on that road. Sometimes walkers are 4 across and it has gotten dangerous for walkers and drivers.

The Selectmen met with the Administrative Assistant Diane Falcey and the Administrative Secretary Cathy Pounder to discuss job expectations and duties. The Selectmen would like the ladies to review the job titles and responsibilities created in June 2013 and see if any adjustments need done and if the job descriptions should be rewritten.

ADJOURNMENT:

At approximately, 11:43 pm, Selectman Albee motion to adjourn, seconded by Selectman Marcussen, motion carried 3-0.

Selectmen Meeting
Road Agent
September 11, 2020

- Repaired washouts on Northwoods road and Sandstrom road, re-dug the ditch lines
- Completed the turn around at the top of Willand road
- Excavated a section of ditch line on Ledge Hill road
- I met with F.R. Carroll on Wednesday along with Bill and we reviewed next years paving on Dame road and Northline road. I remember Chip mentioning that he would like to see something else paved next year as well, so we had Frank measure Federal Corners road also. I received the pricing back yesterday and have copies for us to go over
- I sent in my CIP projects on yesterday except for the paving, I think we need to discuss what the plan is first
- I have 4 tree companies bidding on 10 trees
- I have 3 companies that we invited to give us a proposal on the heating system, Stogens, Lakes Region Mechanical and Key, which does not due commercial
- I reached out to Urban Tree Service for the Knott Weed spraying. It looks like next week they will be coming to spray
- Dave Wentworth finished the County road bridge guardrail painting and repair
- I have reached out to Energized Line Company for a roadside mowing proposal for next summer
- On Monday F.R. Carroll is coming in to start the reclamation on Dame road. He hopes to have it paved by Wednesday
- I have GMS Paving scheduled for the end of September to pave a swale on Durgin road and patch culvert crossings we dug up and to repair the bottom of Federal Corners road
- I reached out to 2 paving companies for estimates on Sargeants Crossing entrance
- I have reached out for truck proposals, including the state bid which is Liberty International
- I have my budget proposal for 2021 ready for you to look over

PROPOSAL - CONTRACT

Buyer	Name	Town of Tuftonboro, NH	Contact	Jim Bean - jimbean@roadrunner.com	
	Address	240 Middle Rd	Telephone		Ext
		Tuftonboro, NH 03816	Facsimile		Cell
	City	State	Zip	Email	

Project	Description	2021 Reclaiming and Paving Budget Numbers		Job No.	
	Location	Various Town Roads		Date	9/10/20 May be withdrawn after _____ days
	Owner	Town of Tuftonboro	Engineer	General Contractor	

The above Contractor is pleased to propose the following Scope of Work:

Dame Rd.

- Reclaim 2,000' x 21' plus intersection 4,825 SY @ \$2.50 / SY = \$12,062.50
- 2 1/4" Base on 2,000' x 21' = 620 ton @ \$75/ton = \$46,500
- 1" Overlay (120lbs/sy) on all of Dame Rd 9,960' x 21' = 1,510 tons @ \$75/ton = \$113,250
- Add 1/2" on the 1,250' not being reclaimed
- Mill Box Culvert on 109 end = \$1,000
- Patch 2 small areas 18 ton x \$175 = \$3,150

Total to reclaim and pave Dame Rd. = \$175,962.50

North Line

- Reclaim 2,900' x 21' plus intersection 6,900 SY @ \$2.50 / SY = \$17,250
- 2 1/4" Base on 2,900' x 21' = 860 ton @ \$75/ton = \$64,500
- 1" Overlay 5,550' x 21' plus 2 intersections = 800 ton @ \$75/ton = \$60,000

Total to reclaim and pave North Line = \$141,750

Federal Corner Rd. (Rt. 109 to dirt)

- North Line Intersection to 109 = 5,900' x 21'
- North Line to end dirt = 2,330' x 21'
- Reclaim a Total of 8,230' x 21' = 19,300 SY @ \$2.50 / SY = \$48,250
- 2 1/4" Base on 8,230' x 21' = 2420 ton @ \$75 = \$181,500
- 1" Overlay on 8,230' x 21' = 1180 ton @ \$75 = \$88,500

Total to reclaim and pave Federal Corner Rd. = \$318,250

Asphalt escalation applies per NHDOT Standards.

Paving Details	Ready for Paving by	Required Complete by	Time of Day Restrictions	Day of Week Restrictions	Price Firm Through	Existing Subbase	
	Provided by:	Fine grade	Sweeping	Joint cutting	Fine grade Compact	Structure adjust	Traffic control
	State Spec	Certified	Retainage Allowed	Taxable	Berm Price	Handwork Price	Tack Coat Price
No	Y N X	%	Y N X Incl	\$	\$	\$	

MOBILIZATIONS: Prices are based on 1 mobilization(s). Additional mobilizations which become necessary will be subject to a charge of \$ 2500 each.

ESCALATION: Prices are based upon current liquid asphalt costs, which are not guaranteed by suppliers and, therefore, subject to sudden adjustment during the term of this agreement. The base cost (index) of asphalt for this quote is \$ 492.50 per ton. Any increase in this index will necessitate an additional charge of \$ See NH Spec per for every \$1.00 per ton increase in the cost of liquid asphalt.

NOTE: All fees, permits, and engineering will be the responsibility of the Buyer unless otherwise noted above. No bonds will be supplied. Above quantities are estimates only and are subject to adjustment determined by Field Measure unless otherwise noted above. Payment terms are net 30 days, no retainage is permitted by Buyer, unless stated above, and subject to credit approval. Contractor may set off past due balances against any amount due or which becomes due to the Buyer from Contractor or any of its affiliates or subsidiaries. Balances not paid within above terms are subject to default interest at 1.5% monthly percentage rate. In such event, Buyer agrees to reimburse Contractor all collection costs including reasonable attorney's fees and court costs. Contractor reserves all rights to file lawfully permitted liens and seek other lawful remedies.

BY SIGNING BELOW, BUYER ACKNOWLEDGES AND AGREES THAT IT HAS ALSO READ AND APPROVED CONTRACTOR'S STANDARD CONDITIONS, ON THE REVERSE SIDE, AS REQUIRED INCLUDED PARTS OF THIS CONTRACT. This Contract constitutes the entire agreement between the Contractor and Buyer and may only be modified by a written amendment executed by both parties. This Proposal is accepted upon receipt of Buyer's signature, and the Contract is effective as of the date of Contractor's signature tendered to Buyer. Executed by both parties as a sealed instrument.

BUYER		CONTRACTOR	
Signature _____	Date _____	Signature _____	Date _____
Name _____	Title _____	Name _____	Title _____

2021 TOWN OF TUFTONBORO BUDGET

Proposal

HIGHWAY DEPARTMENT

HIGHWAY AND STREETS

01-4312-01-110 ROAD AGENT=\$ 30,000

01-4312-01-341 HIGHWAY GARAGE TELEPHONE = \$700

01-4312-20-680 SUMMER MAINTENANCE = \$85,000

01-4312-21-680 WINTER MAINTENANCE = \$300,000

01-4312-23-625 FUEL = \$10,000

01-4312-23-660 HIGHWAY VEHICLE MAINTENANCE = \$20,000

01-4312-23-680 GENERAL EXPENSES= \$ 3,500

01-4312-24-680 CATCH BASINS =\$4,100

01-4312-25-680 ROADSIDE MOWING =\$28,000? Need to add Willand Road

01-4312-26-680 CULVERTS =\$2,500

01-4312-27-680 TREE REMOVAL =\$25,000

01-4312-28-680 APRON PAVING =\$5,000

01-4312-29-680 ROAD STRIPING & STOP LINES =\$9,600

01-4312-30-680 CRACK SEALING = \$7,500

01-4312-40-680 SPRING MAINTENANCE =\$40,000

01-4312-41-680 FALL MAINTENANCE =\$40,000

01-4312-43-680 SIGN REPLACEMENT =\$3,500.

TOTALS =\$614,400